

CSAC BOARD OF DIRECTORS

BRIEFING MATERIALS

Thursday, August 31, 2023

10:00 am - 2:00 pm



Library Galleria | 828 I Street, Sacramento, CA 95814

Zoom: <https://us02web.zoom.us/j/89518523511?pwd=OVFIZGFicU1ZLzFDVW1rK0ViWkpRdz09>

Conference Line: (669) 900-6833 | Meeting ID: 895 1852 3511 | Password: 746123

California State
Association of Counties



CALIFORNIA STATE ASSOCIATION OF COUNTIES

BOARD OF DIRECTORS

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AGENDA

Presiding: Chuck Washington, President

THURSDAY, AUGUST 31

10:00 AM **PROCEDURAL ITEMS**

1. Pledge of Allegiance *Page 1*
2. Roll Call *Page 2-3*

SPECIAL PRESENTATIONS

3. CEO's Report *Page 4*
 - *Graham Knaus | Chief Executive Officer*

ACTION ITEMS

4. Approval of Minutes from April 13, 2023 *Page 5-10*
5. Consideration of Amended CSAC Salary Schedule for FY 2023-24 *Page 11-12*
 - *Chastity Benson | Chief Operating Officer*

INFORMATION AND DISCUSSION ITEMS

6. Legislative Update & Policy Committee Reports *Page 13-15*
 - *Graham Knaus | Chief Executive Officer*
 - *Jacqueline Wong-Hernandez | Chief Policy Officer*

Administration of Justice

- *Ryan Morimune | Legislative Advocate*
- *Stancia Boatner | Legislative Analyst*

Agriculture, Environment & Natural Resources

- *Catherine Freeman | Senior Legislative Advocate*
- *Ada Waelder | Legislative Advocate*
- *Amber Rossow | Legislative Analyst*

Government, Finance & Administration

- *Kalyn Dean | Legislative Advocate*
- *Eric Lawyer | Legislative Advocate*
- *Jessica Sankus | Senior Legislative Analyst*

Health & Human Services

- *Jolie Onodera | Senior Legislative Advocate*
- *Justin Garrett | Senior Legislative Advocate*
- *Danielle Bradley | Legislative Analyst*

Housing, Land Use & Transportation

- *Mark Neuburger | Legislative Advocate*
- *Kristina Gallagher | Legislative Analyst*

7. Federal Priority Issues Update

- *Joe Krahn | Paragon Government Relations*

11:45 AM **LUNCH**

12:30 PM **INFORMATION ITEMS**

8. Operations & Member Services Report

Page 16-18

- *Chastity Benson | Chief Operating Officer*
- *Farrah McDaid Ting | Director of Public Affairs*

9. CSAC Finance Corporation Report

Page 19-29

- *Supervisor Oscar Villegas, Yolo County | President, CSAC FC*
- *Alan Fernandes | Chief Executive Officer, CSAC FC*
- *Jim Manker | Director of Business Development, CSAC FC*
- *Corporate Partner Presentation: Cathy Reheis-Boyd | Western States Petroleum Association (WSPA)*

10. California Counties Foundation Report

Page 30-33

- *Paul Danczyk | Chief Operating Officer, CA Counties Foundation*
- *Brian Rutledge | Program and Grants Director*

11. Informational Items without Presentation

- *CSAC Litigation Coordination Program*
- *CSAC Institute Course Guide*
- *Institute for Local Government (ILG) Reports*
- *2023 & 2024 Calendar of Events*

Page 34-46

Page 47-53

Page 54-59

Page 60-61

12. Minute Mics: Board of Directors Roundtable

- *What's Going on in your County? (In one minute)*

2:00 PM **ADJOURN**

**If requested, this agenda will be made available in appropriate alternative formats to persons with a disability. Please contact Korina Jones kjones@counties.org or (916) 327-7500 if you require modification or accommodation in order to participate in the meeting.*



United States of America
Pledge of Allegiance



California State Association of Counties®

CALIFORNIA STATE ASSOCIATION OF COUNTIES
 Board of Directors
 2022-2023

SECTION	President:	Chuck Washington, Riverside
U=Urban	First Vice President:	Bruce Gibson, San Luis Obispo
S=Suburban	Second Vice President:	Jeff Griffiths, Inyo
R=Rural	Immediate Past President:	Ed Valenzuela, Siskiyou

Members of the CSAC Executive Committee are highlighted for your reference

SECTION	COUNTY	DIRECTOR
U	Alameda County	Keith Carson
R	Alpine County	Terry Woodrow
R	Amador County	Richard Forster
S	Butte County	Tod Kimmelshue
R	Calaveras County	Benjamin Stopper
R	Colusa County	Kent Boes
U	Contra Costa County	John Gioia
R	Del Norte County	Chris Howard
R	El Dorado County	John Hidahl
U	Fresno County	Buddy Mendes
R	Glenn County	Grant Carmon
R	Humboldt County	Michelle Bushnell
S	Imperial County	Jesus Eduardo Escobar
R	Inyo County	Trina Orrill
S	Kern County	Zack Scrivner
R	Kings County	Doug Verboon
R	Lake County	Bruno Sabatier
R	Lassen County	Chris Gallagher
U	Los Angeles County	Kathryn Barger
R	Madera County	Leticia Gonzalez
S	Marin County	Mary Sackett
R	Mariposa County	Miles Menetrey
R	Mendocino County	John Haschak
S	Merced County	Scott Silveira
R	Modoc County	Ned Coe
R	Mono County	John Peters
S	Monterey County	Luis Alejo
S	Napa County	Ryan Gregory
R	Nevada County	Heidi Hall

U	Orange County	Doug Chaffee
S	Placer County	Bonnie Gore
R	Plumas County	Tom McGowan
U	Riverside County	V. Manuel Perez
U	Sacramento County	Rich Desmond
R	San Benito County	Bea Gonzalez
U	San Bernardino County	Jesse Armendarez
U	San Diego County	Nora Vargas
U	San Francisco City & County	Rafael Mandelman
U	San Joaquin County	Robert Rickman
S	San Luis Obispo County	Bruce Gibson
U	San Mateo County	David Canepa
S	Santa Barbara County	Das Williams
U	Santa Clara County	Susan Ellenberg
S	Santa Cruz County	Bruce McPherson
S	Shasta County	Tim Garman
R	Sierra County	Lee Adams
R	Siskiyou County	Ed Valenzuela
S	Solano County	Erin Hannigan
S	Sonoma County	James Gore
S	Stanislaus County	Vito Chiesa
R	Sutter County	Dan Flores
R	Tehama County	Candy Carlson
R	Trinity County	Ric Leutwyler
S	Tulare County	Amy Shuklian
R	Tuolumne County	Ryan Campbell
U	Ventura County	Kelly Long
S	Yolo County	Lucas Frerichs
R	Yuba County	Don Blaser

ADVISORS

Rita Neal, County Counsel, San Luis Obispo County

Wendy Tyler, Colusa County CAO, California Association of County Executives, President



OFFICERS

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Riverside County

1st Vice President

Bruce Gibson
San Luis Obispo County

2nd Vice President

Jeff Griffiths
Inyo County

Past President

Ed Valenzuela
Siskiyou County



CEO

Graham Knaus

August 31, 2023

TO: CSAC Board of Directors

FROM: Graham Knaus | Chief Executive Officer

SUBJECT: CEO's Report

This item provides an opportunity to discuss the state of the Association and core priorities as well as refine the strategic approach to advocacy and communications.

CALIFORNIA STATE ASSOCIATION OF COUNTIES
BOARD OF DIRECTORS
April 13, 2023

SAFE Credit Union Convention Center | Ballroom B05/07/09

Zoom: <https://us02web.zoom.us/j/85623762792?pwd=WTRkZXc5ZDBHWW0rbVE3K1hTR3RDdz09>

Conference Line: (669) 900-6833 | Meeting ID: 856 2376 2792 | Password: 473246

MINUTES

1. Roll Call

OFFICERS

Chuck Washington | President
Bruce Gibson | 1st Vice President
Jeff Griffiths | 2nd Vice President
Ed Valenzuela | Immediate Past President

ADVISORS

Rubin Cruse, County Counsels |
Shasta County (absent)
Wendy Tyler | California Association of County
Executives President

CSAC STAFF

Graham Knaus | CEO
Jacqueline Wong-Hernandez | Chief Policy
Officer

EX OFFICIO MEMBER

Vito Chiesa | Treasurer, Stanislaus County

Alameda	–	Keith Carson	Orange	–	Doug Chaffee
Alpine	–	Terry Woodrow	Placer	–	Bonnie Gore
Amador	–	<i>Absent</i>	Plumas	–	Tom McGowan
Butte	–	<i>Absent</i>	Riverside	–	V. Manuel Perez
Calaveras	–	<i>Absent</i>	Sacramento	–	Rich Desmond
Colusa	–	Kent Boes	San Benito	–	Bea Gonzales
Contra Costa	–	John Gioia	San Bernardino	–	Jesse Armendarez
Del Norte	–	Chris Howard	San Diego	–	Nora Vargas
El Dorado	–	John Hidahl	San Francisco	–	<i>Absent</i>
Fresno	–	<i>Absent</i>	San Joaquin	–	<i>Absent</i>
Glenn	–	Grant Carmon	San Luis Obispo	–	Bruce Gibson
Humboldt	–	Michelle Bushnell	San Mateo	–	<i>Absent</i>
Imperial	–	<i>Absent</i>	Santa Barbara	–	Das Williams
Inyo	–	Trina Orrill	Santa Clara	–	Susan Ellenberg
Kern	–	Zack Scrivner	Santa Cruz	–	Bruce McPherson
Kings	–	<i>Absent</i>	Shasta	–	Tim Garman
Lake	–	Bruno Sabatier	Sierra	–	Lee Adams
Lassen	–	Chris Gallagher	Siskiyou	–	Ed Valenzuela
Los Angeles	–	<i>Absent</i>	Solano	–	Erin Hannigan
Madera	–	Leticia Gonzalez	Sonoma	–	<i>Absent</i>
Marin	–	<i>Absent</i>	Stanislaus	–	Vito Chiesa
Mariposa	–	Miles Menetrey	Sutter	–	Dan Flores
Mendocino	–	John Haschak	Tehama	–	Candy Carlson
Merced	–	Scott Silveira	Trinity	–	Ric Leutwyler
Modoc	–	Ned Coe	Tulare	–	Amy Shuklian
Mono	–	John Peters	Tuolumne	–	Ryan Campbell
Monterey	–	Luis Alejo	Ventura	–	Kelly Long
Napa	–	Ryan Gregory	Yolo	–	Lucas Frerichs
Nevada	–	Heidi Hall	Yuba	–	Don Blaser

2. CEO's Report

Graham Knaus provided a brief update on the Association.

3. Joint Session Debrief, and Next Steps

Graham Knaus and Jacqueline Wong-Hernandez discussed the CSAC/Cal Cities joint summit and next steps with the board.

4. California Counties Foundation Report

Chastity Benson, Chief Operating Officer of the California Counties Foundation, updated the board on the status of the Foundation and the Institute. Brian Rutledge, Grants Program Director, updated the board on the progress of the CSAC Grants Initiative. Sunne McPeak, from the California Emerging Technology Fund (CETF), provided an overview of the current work being done with CETF.

5. Approval of Minutes from March 2, 2023

A motion to approve the meeting minutes from March 2, 2023, was made by Supervisor Long and seconded by Supervisor Peters. The motion passed unanimously.

6. Approval of IRS Tax Form 990 – Tax Year 2021

Graham Knaus and Supervisor Vito Chiesa, Treasurer, presented IRS Tax Form 990 to the Board for approval. A motion to approve IRS Tax Form 990 for tax year 2021 was made by Supervisor Silveira and seconded by Supervisor Woodrow. The motion was passed unanimously.

7. Approval of the 2023-2024 Proposed Budget and Salary Schedule

A motion to approve the 2023-2024 Proposed Budget and Salary Schedule was made by Supervisor Sabatier and seconded by Supervisor Campbell. The motion passed unanimously.

8. Policy Committee Report-Outs

Administration of Justice (AOJ)

Supervisor Smallcombe, AOJ Vice Chair, provided an update on the AOJ Policy Committee Meeting.

Agriculture Environment and Natural Resources (AENR)

Supervisor Hall, AENR Vice Chair, provided an update on the AENR Policy Committee Meeting.

Government, Finance and Administration (GFA)

Supervisor Shuklian, GFA Chair, provided an update on the GFA Policy Committee meeting.

Health & Human Services (HHS)

Supervisor Chaffee, HHS Vice Chair, provided an update on the HHS Policy Committee Meeting.

Housing, Land Use & Transportation (HLT)

Supervisor Kreitz, HLT Chair, provided an update on the HLT Policy Committee Meeting.

9. Federal Priority Issues Update

Joe Krahn, Paragon Government Relations, provided a Federal Priority Issues update to the board.

10. CSAC Finance Corporation Report

Alan Fernandes, CSAC Finance Corporation CEO, gave a report on the status of the Finance Corporation.

Jim Manker, Director of Business Development, introduced our Nationwide Corporate partner who provided a brief presentation to the board.

11. Operations and Member Services Report

Farrah McDaid Ting, Director of Public Affairs, gave a report on the progress of the Operations and Member Services team and their efforts.

12. Minute Mics: Board of Directors Roundtable

Supervisor Alejo / Monterey County

Supervisor Alejo noted ongoing post-storm impacts but highlighted improved response and a shift to recovery in the county's focus.

Supervisor Adams / Sierra County

Supervisor Adams reported that all is good!

Supervisor Long / Ventura County

Supervisor Long reported the opening of the county's newly completed 64-bed mental and behavioral health unit at the Todd Road jail facility.

Supervisor Silveria / Merced County

Supervisor Silveria provided an update on the county's current stream bid alteration permits status while also highlighting key points of SB 23.

Supervisor Boes / Colusa County

Supervisor Boes noted the county's progressing housing initiatives—encompassing low-income, domestic violence, and senior housing. Supervisor Boes provided an additional update on plans for service expansion into the county's west end, alongside a brief update on the county's jail project.

Supervisor Coe / Modoc County

Supervisor Coe reported on the Incompetent to Stand Trial (IST) and placement costs, along with the effects it has on small counties.

Supervisor Desmond / Sacramento County

Supervisor Desmond highlighted the discussion on urbanized incorporated areas and the unique challenges the county is facing around that specific topic.

Supervisor Gore / Placer County

Supervisor Gore provided an update on the county's mobile temporary homeless shelter and highlighted the key successes of the project.

Supervisor McPherson / Santa Cruz County

Supervisor McPherson presented an update on the county's progress in storm recovery. Additionally, he highlighted advancements and updates concerning the state's electrical grid and the ongoing broadband initiative.

Supervisor Gonzales / San Benito County

Supervisor Gonzales reported on the county's storm impacts and additional relief provided by FEMA. She also offered suggestions related to the planning of the next CSAC policy meeting.

Supervisor Orrill / Inyo County

Supervisor Orrill provided an update on the impacts Inyo County has faced since the storm, which includes snow runoff that can have significant negative impacts on the county.

Supervisor Peters / Mono County

Supervisor Peters provided an update on mutual aid the county received during the most recent storms that hit Mono county.

Supervisor Menetrey / Mariposa County

Supervisor Menetrey shared the county's struggle to maintain paramedic personnel.

Supervisor Gregory / Napa County

Supervisor Gregory provided an update regarding the road damage they sustained during the recent storm. He also noted that the county will be completing the last project from the 2014 earthquake.

Supervisor Campbell / Tuolumne County

Supervisor Campbell gave a brief update regarding the amount the county has received in recovery funds from the February and March storms. He also highlighted the county's success in being able to fully staff three fire stations and onboard 19 firefighters through the help of a grant that was secured.

Supervisor Hidahl / El Dorado County

Supervisor Hidahl reported on the status of the county's first homeless shelter and navigation center in Placerville. He also highlighted ongoing recovery efforts from the Caldor fire and a newly formed multi-agency office of preparedness.

Supervisor Carlson / Tehama County

Supervisor Carlson provided an update on work that needs to continue in disaster recovery and response in the county. She also asked the body to further push on mental health issues and solutions.

Supervisor Vargas / San Diego County

Supervisor Vargas shared an update regarding the county's new technology related to helping find shelter beds for community members in need. She also noted the county's priority to ensure they are providing adequate services to its community members.

Supervisor Gonzalez / Madera County

Supervisor Gonzalez provided an update on recovery efforts in the aftermath of the storm and discussed how Madera County is grappling with the closure of their county's hospital. She also provided a brief update on the Women's Leadership Forum (WLF).

Supervisor Garman / Shasta County

Supervisor Garman updated the board on the status of the replenishment of water in Shasta Lake.

Supervisor Shuklian / Tulare County

Supervisor Shuklian provided an update on the county's recovery from the storm and preparation for the upcoming snow runoff. She also noted significant measures taking place regarding the homelessness issues impacting the county.

Supervisor Sabatier / Lake County

Supervisor Sabatier reported that the county is currently struggling with staffing, specifically department heads, and noted the issue of retaining paramedic personnel in the county. Supervisor Sabatier suggested the possibility of a Rural Healthcare Initiative.

Supervisor Gioia / Contra Costa County

Supervisor Gioia shared the planning of a joint presentation to the mayor's conference about the importance of city/county cooperation on homelessness.

Supervisor Ellenberg / Santa Clara County

Supervisor Ellenberg provided an update on the county's heavy investment in addressing mental illness and substance use disorders, which includes a goal of 500 new beds by 2025. She also noted that the county would be incentivizing potential workforce opportunities.

Supervisor Bushnell / Humboldt County

Supervisor Bushnell provided an update regarding damage sustained by the latest storm. She also highlighted the county jail expansion and rehabilitation center as well as a new joint navigation center with Eureka.

Supervisor Leutwyler / Trinity County

Supervisor Leutwyler reported that the county will fill a one-year vacancy in their county Chief Administrative Officer position. He also noted the completion of the county's regional transportation plan and the finalization of the new strategic plan.

Supervisor Blaser / Yuba County

Supervisor Blaser highlighted the "Yes to Yuba" program and its current status and effectiveness.

Supervisor Hall / Nevada County

Supervisor Hall provided an update on the damage the county sustained during the storm and the steps they are taking to prepare for the upcoming fire season. She also noted the latest opening of a new multi-family unit low-income housing center.

Supervisor Frerichs / Yolo County

Supervisor Frerichs highlighted the county's strategic roadmap for youth and families and its recent phase, which included over five workshops.

Supervisor Gibson / San Luis Obispo County

Supervisor Gibson provided an update on the county's endorsement of the AT HOME program.

Supervisor Valenzuela / Siskiyou County

Supervisor Valenzuela noted the minor impacts the county faced during the storm season. He also highlighted the county's plan to replace its current snowplow.

Supervisor Griffiths / Inyo County

Supervisor Griffiths reported on the county's fire and flood season impacts. He also noted Inyo County's concern with retaining EMS personnel.

Supervisor Haschak / Mendocino County

Supervisor Haschak expressed concerns with retaining paramedic personnel. He also noted that the county is in the design stage of constructing a new psychiatric hospital and a remodel of a wing in the county jail.

Supervisor Gallagher / Lassen County

Supervisor Gallagher reported on work they have been collaborating on with the City of Susanville for permanent and supportive housing.

Supervisor Howard / Del Norte County

Supervisor Howard provided an update on the county's path forward towards solutions to homelessness.

13. Public Comment

There was no Public Comment.

The next Board of Directors Meeting will be held on August 31st, 2023, in Sacramento.



OFFICERS

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Riverside County

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San Luis Obispo County

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Inyo County

Past President

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Siskiyou County



CEO

Graham Knaus

August 31, 2023

TO: CSAC Board of Directors
From: Graham Knaus, Chief Executive Officer
Chastity Benson, Chief Operating Officer
Subject: CSAC Salary Schedule

Recommendation

Adopt salary schedule for CSAC staff and affiliate employees.

Background

CSAC contracts with the San Bernardino County Employees’ Retirement Association (SBCERA) to provide retirement benefits for direct CSAC employees. For decades CSAC has served as the employer for numerous county affiliates, making these CSAC employees members of SBCERA. These affiliate organizations are separately incorporated, with their own bylaws and governing boards mostly consisting of county officials or staff.

In 2018, CalPERS issued Circular Letter 200-009-18, which specifies the documents required for CalPERS to provide retirement benefits to members of reciprocal retirement systems. While the CSAC staff salaries and salary schedule is included in the Board-adopted annual CSAC budget, the attached salary schedule incorporates the pay ranges of each affiliate within the broader CSAC salary schedule. This step is necessary to comply with CalPERS reciprocity requirements to ensure all staff receive their full benefits upon retirement.

CALIFORNIA STATE ASSOCIATION OF COUNTIES
Proposed Salary Ranges
FY 2023-2024

Job Position Category	Proposed Salary Minimum	Proposed Salary Maximum
EXECUTIVE DIRECTOR / CHIEF OFFICER	150,000	450,000
DIRECTOR	100,000	250,000
SENIOR LEGISLATIVE ADVOCATE	150,000	250,000
LEGISLATIVE ADVOCATE	100,000	200,000
FINANCIAL CONTROLLER	90,000	165,000
MANAGER	90,000	165,000
SENIOR LEGISLATIVE ANALYST	70,000	120,000
EXECUTIVE ASSISTANT	70,000	120,000
ANALYST / LEGISLATIVE ANALYST	60,000	115,000
COORDINATOR	60,000	105,000
SENIOR ACCOUNTANT	90,000	105,000
ACCOUNTANT	60,000	92,000
SENIOR ADMINISTRATIVE ASSISTANT	60,000	90,000
ADMINISTRATIVE ASSISTANT	45,000	75,000



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CEO

Graham Knaus

August 31, 2023

TO: CSAC Board of Directors

FROM: Graham Knaus | Chief Executive Officer
Jacqueline Wong-Hernandez | Chief Policy Officer

SUBJECT: Legislative Update

This item provides an opportunity to update the Board on AT HOME as well as key issues within each policy area.



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CEO

Graham Knaus

August 31, 2023

To: CSAC Board of Directors

From: Jacqueline Wong-Hernandez, CSAC Chief Policy Officer
Justin Garrett, CSAC Senior Legislative Advocate
Danielle Bradley, CSAC Legislative Analyst

RE: **AT HOME: State Budget Outcome and Next Steps**

Following a comprehensive development process, the CSAC Board of Directors unanimously approved the [AT HOME plan](#) (Accountability, Transparency, Housing, Outreach, Mitigation, and Economic Opportunity) during the March 2 Board meeting. Since that time, CSAC has engaged in an unprecedented organization-wide advocacy and communications effort in support of the AT HOME proposal. Our primary focus over the last six months has been the Accountability pillar, which contains the structural and programmatic recommendations to transform the state’s homelessness response funding and programs. Significant actions during this time period included:

- Consistent and direct advocacy with the Administration and Legislature.
- Drafting and sharing of bill language to enact the Accountability pillar.
- Securing numerous and high-profile press articles, op-eds and editorials endorsing AT HOME.
- Building a coalition of more than 70 local government, business, and non-profit organizations.
- Supporting nearly 40 counties in adopting AT HOME Board resolutions.

Homelessness Budget Trailer Bill

The housing and homelessness budget trailer bill ([AB 129](#)) was signed into law on July 10. This legislation contains significant modifications to the Homeless Housing, Assistance, and Prevention (HHAP) program and provides \$1 billion in funding for HHAP Round 5 in 2023-24. Many of the provisions reflect the AT HOME advocacy of CSAC, counties, and partner organizations. Unfortunately, there is no commitment to ongoing funding for the HHAP program. CSAC has drafted a full [summary of the AB 129 HHAP program language](#) and significant elements that are consistent with the Accountability pillar are listed below:

- Requires counties, big cities, continuums of care (CoCs), and participating cities to collaborate on the development and submission of a regional plan with key elements including roles and responsibilities, list of actions toward accomplishing performance metrics, uses of available homelessness funding, and actions to address race and gender equity.
- Requires counties, big cities, continuums of care (CoCs), and participating cities to sign a memorandum of understanding (MOU) defining roles and responsibilities regarding outreach and site coordination, siting and use of available land, the development of shelter, interim, and permanent housing options, and the coordination and connection to the delivery of service.

- Reorganizes, expands eligible uses, and maintains local flexibility for uses of HHAP funding.
- Establishes an accountability framework that focuses on regional planning, defining roles and responsibilities, providing technical assistance to achieve compliance, and withholding funding, but not redistributing funding to other entities, until compliance is achieved.

Next Steps

AT HOME remains a top priority for CSAC and we will undertake numerous actions over the remainder of 2023 in support of this effort. Some of our key areas of focus include:

- Partnering on implementation of AB 129 through a county survey to learn about county needs, creation of resources, and direct engagement with the Administration.
- Laying the groundwork for an ongoing HHAP program funding budget ask in 2024.
- Engaging with the Legislature on active homelessness bills during the final weeks of session and to identify AT HOME bill sponsorship opportunities in 2024.
- Continuing federal advocacy on the numerous bills and administrative actions that support AT HOME.
- Working with counties and local partners to support AT HOME and make progress on homelessness at the local level.
- Developing a 2024 budget and legislative strategy to further implement AT HOME

CSAC Staff Contacts

Justin Garrett, Senior Legislative Advocate: jgarrett@counties.org, (916) 698-5751

Danielle Bradley, Legislative Analyst: dbradley@counties.org, (916) 224-3137



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CEO

Graham Knaus

August 31, 2023

TO: CSAC Board of Directors
FROM: Chastity Benson | Chief Operating Officer
Farrah McDaid Ting | Director of Public Affairs
SUBJECT: Member Services and Operations Report

The North Star for CSAC is, and always will be, serving all 58 counties. The CSAC Member Services and Operations Team strives to provide these quality and timely member services while also ensuring smooth and effective operations within the Association.

The update below outlines a few of the initiatives we are currently engaged in to support the internal and external operations of the organization.

Operations

CSAC as an organization often mirrors our member counties and is not immune to the workforce challenges many local governments are currently grappling with. In the wake of the pandemic, we have experienced turnover throughout the organization. This has provided the opportunity to recruit and retain bright new talent and access their wide range of skills and experiences for the greater benefit of the County Family.

CSAC is a purpose-driven organization that strives to serve counties in everything we do. As part of this mission, we are further focusing efforts to position the Association as a premier employer of choice. Efforts toward this goal include creating robust professional development and training opportunities for all levels of staff; strategic development of collaborative protocols, processes, and policies; enhancing staff networking opportunities; and, creating internal communication methods to educate staff on our IT infrastructure capabilities. Today’s workforce demands clarity and appreciates purpose-driven work, and CSAC is poised to meet those needs.

We are especially proud of our updated protocols for onboarding and offboarding staff members, which require cross-unit collaboration and utilize real-time updates to ensure staff has the equipment, space, and tools they require to best serve counties. After an earthquake centered in Plumas County shook the CSAC building in downtown Sacramento, we are expediting our efforts to develop a Crisis and Response Team (CART) and update our disaster plan and protocols.

Facility

The CSAC building is historic – built in 1912 – and has a personality of its own. The building at 1100 K Street is YOUR building and should be considered your home and/or office whenever you or your staff are in town. The CSAC front desk and lobby is staffed weekdays from 9 am to 4 pm, and members can also access the building at any time with a member of the CSAC staff.

The building itself requires close and careful maintenance, and our Facilities Team has completed a series of required cosmetic and safety tasks. Ongoing maintenance of the climate control system continues. We have also made improvements to the look and utility of the CSAC building and are undertaking a space analysis to chart a path toward increased office utility in the future.

Finances

Our Accounting team has closed the books on the 2022-23 fiscal year and is beginning our annual independent audit process. The Executive Committee will consider the 2022-23 audited financial statements at their early October retreat.

Public Affairs



The CSAC Challenge Awards are the top county awards in California each year. The call for entries for the 2023 CSAC Challenge Awards was extended to Friday, September 1st. CSAC looks forward to receiving applications from counties sharing innovative programs. Selected counties will be honored as CSAC Challenge Award winners and shared with California and national counties as a best practice.

The public affairs team worked tirelessly on supporting the CSAC AT HOME initiative in 2023, producing high-quality content (including videos, social media posts, member communications, collation resources and press releases and statements) and driving record-breaking media engagement on the issue.

With the assistance of longtime partner of strategic public affairs firm Bicker, Castillo, Fairbanks, and Spitz, the CSAC AT HOME plan was the subject of multiple editorial board meetings with the state's leading media, including The Los Angeles Times, The San Francisco Chronicle, The San Diego Union Tribune, and the McClatchy Organization/Sacramento Bee.

The CSAC Public Affairs team fielded a record number of media inquiries from local, state, and national outlets – more than 75 since January alone! – and garnered 45 AT HOME-related articles, 10 general subject articles, and outstanding editorials from each of the large outlets mentioned above.

Our in-house video capabilities proved invaluable during the AT HOME campaign, and the digital media team has produced 151 original videos since January 1. Of those, 102 focused on AT HOME. The digital media team has also organized and administered more than six webinars with hundreds of participants this year.

CSAC continues to blaze a path in social media and strives to provide content of interest to our members. Despite upheaval in the social media space, CSAC garnered new followers and decent views since January 2023:

- Facebook – 18,883 post impressions and 83 new followers.
- Instagram – 7,590 post impressions and 142 new followers.
- Twitter – 145,519 post impressions and 103 new followers.

Events



The CSAC meeting planning team works across the Association and the county family to plan, host, and administer a wide variety of events. The run-up to the 129th CSAC Annual Meeting in Alameda County has begun, with intense planning efforts for each event within the Annual Meeting underway. Registration with early bird pricing is open now – don't wait. Stay tuned for registration details!

The meeting planning team also develops and maintains our registration infrastructure for other organizations such as the County Engineers Association of California (CEAC) and the San Joaquin Valley Regional Association of California Counties (SJRCC). Currently, the events team is administering five registration interfaces, including the CSAC Challenge Award entry portal.



August 31, 2023

To: CSAC Board of Directors

From: Oscar Villegas, President
Alan Fernandes, Chief Executive Officer

RE: CSAC Finance Corporation Report

CSAC Finance Corporation Board of Directors

At its Annual Spring Meeting on May 4-5, 2023, the CSAC Finance Corporation (CSAC FC) Board of Directors held its election of Officers, approved the 2023-24 budget, received Business Partner updates and authorized Staff to enter into an agreement with a new Business Partner.

Oscar Villegas (Supervisor - Yolo County) was elected as President of the CSAC FC, Graham Knaus (Chief Executive Officer - CSAC) was reaffirmed as Vice President and Ryan Alsop (Chief Administrative Officer - Kern County) was also reaffirmed as Secretary/Treasurer. We would like to thank and acknowledge Leonard Moty for his invaluable service as a multiple year past president and for his unwavering and continuing commitment to the CSAC FC. With budgetary action, the CSAC FC is extremely proud that its 2022-23 financial contribution to CSAC represents the largest contribution in the history of the CSAC FC. Lastly, CSAC FC established a new business partner, Municipal Finance & Services Corporation, specifically for their Accelerated Municipal Payments (AMP) Program (more information provided below).

Moving forward the CSAC Finance Corporation (CSAC FC) Board of Directors is preparing for its Annual Fall Meeting on October 18-20, 2023. This annual meeting is important as it will include consideration of our audit, program and business partner strategy, updates by the CSAC FC Business Partners and various other valuable programmatic updates. The CSAC FC Board is excited to join Supervisor Kathryn Barger, Los Angeles County, in her District.

Accelerated Municipal Payments Program

The Accelerated Municipal Payment (AMP) Program, administered by Municipal Finance & Services Corporation (MFSC), is a non-third-party accounts payable program provided to local government agencies at no cost to the local agency. Through the AMP Program vendors are paid in an expedited fashion by MFSC, typically within 72 hours from invoice approval, resulting in enhanced cash flow for both the local agency and its participating vendors. Local agencies also benefit from a streamlined and efficient accounts payable system and not having to pay against the invoice themselves until typically 60 days from MFSC's payment of the invoice, allowing additional time for agency investments and/or increased cash flow. The AMP Program's accounts payable, document and data management system not only prompt expedited payments to vendors but also afford the agency improved efficiency and transparency. The Program also includes courtesy services that increase vendor diversity and participation. Vendor participation in the AMP Program is voluntary and therefore allows flexibility to vendors.

Easy Smart Pay

CSAC Finance Corporation is gratified to share that membership in the Easy Smart Pay (ESP) Corporation continues to grow. Glenn County is the latest county to become an ESP member, marking the 26th county to join ESP. As a sign of the momentum that ESP is experiencing, Glenn County marks the 10th additional county to join the platform since the April 13, 2023, CSAC Board meeting. Attached is a visual representation indicating the status of county involvement with ESP throughout the state. As the Board will recall, ESP was created to save taxpayers money and help ease the process of paying property taxes in the most efficient and cost-effective way possible. CSAC Finance Corporation looks forward to additional counties utilizing this beneficial service for their taxpayers. For more information regarding ESP please visit: www.easysmartpay.net, contact Alan Fernandes (alan@csacfc.org) or Chase Broffman (chase@csacfc.org) if you have any questions or interest in learning more about this exciting program.

Corporate Associates Program

The Corporate Associates Program started Fiscal Year (FY) 2023-24 with 71 partners across the three levels. Added to the Platinum level this year are the following partners: Alaska Airlines (David Tucker), Prologis (Danielle Surdin-O'Leary), and SLS (Janna Contorno). At the Silver Level, Equifax (Marilyn Limon) has joined. For the first time in 10 years, staff has raised the partnership dues at every level. This necessary change has brought about some shifting in the number of partners at each level. However, despite the ensuing changes, overall revenue projections for the program indicate increased revenue for FY 2023-24 surpassing FY 2022-23. Staff is in conversation with many other potential partners and have plans to bring them into the program in the upcoming weeks and months.

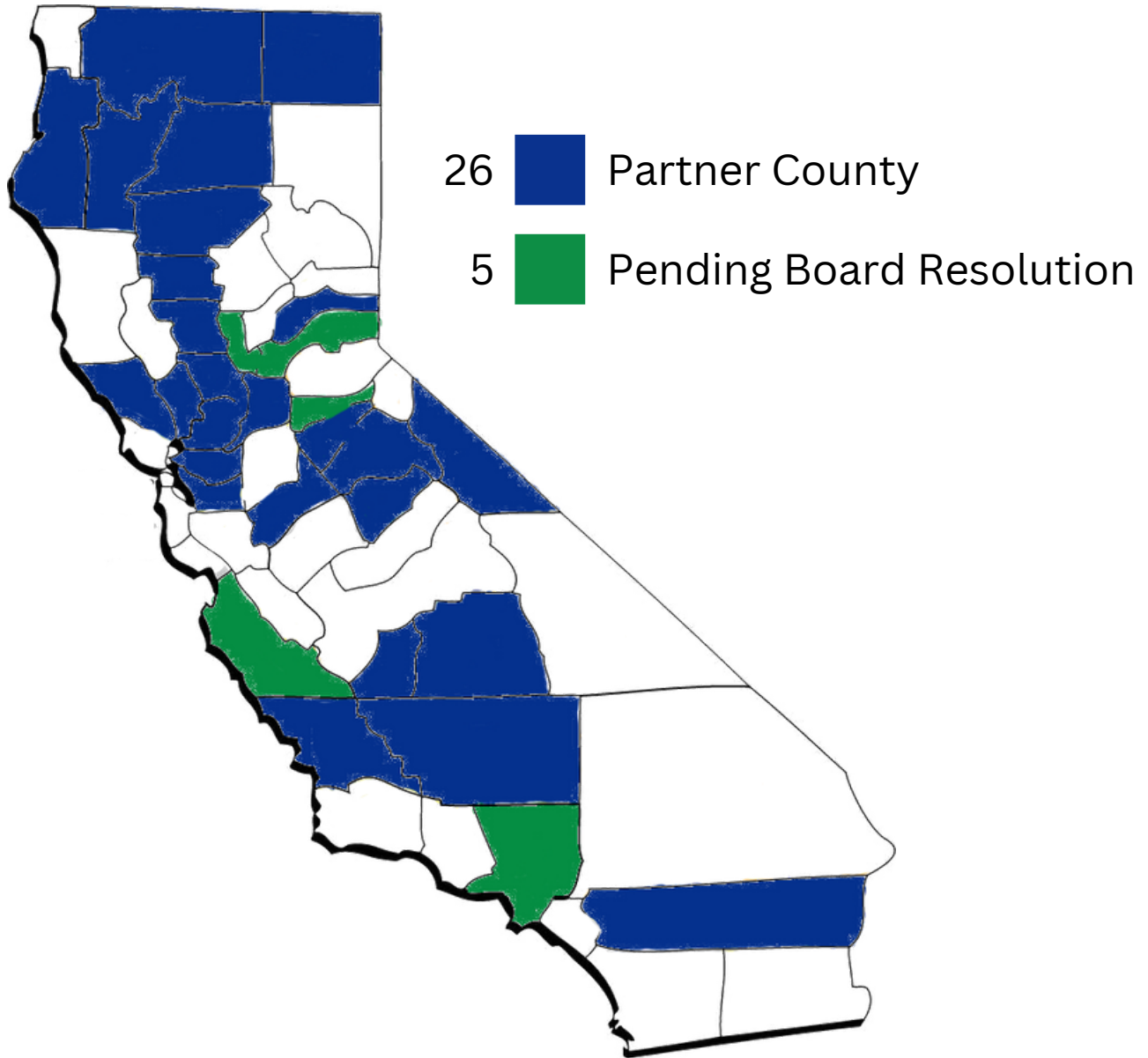
The Corporate Associates Program has gained attention within the National Association of Counties (NACo) as a formidable way for county associations to raise revenue. Currently, CSAC FC staff is consulting with Michigan Association of Counties, Missouri Association of Counties, and Nevada Association of Counties, on the Corporate Associates Program. Staff conversations have continued with Oregon, Colorado and Montana respectively.

Thirteen (13) of our partners were recently with us at the NACo Annual Conference, supporting multiple events throughout the conference. Another sixteen (16) of our partner were also with us supporting the New Supervisors Institute meeting in Sacramento. Thank you again for your willingness to engage our partners during events and throughout the year.

The most updated Corporate Partnership Program roster is attached. For more information regarding the CSAC FC Corporate Associates Program please visit our website at: (www.csacfc.org), call us at (916) 650-8137, or email Alan Fernandes (alan@csacfc.org) or Jim Manker (jim@csacfc.org).



County Onboarding August 2023



Modernizing the process of paying government



PLATINUM Partners (as of 8.1.2023)

1. Alaska Airlines

David Tucker, Managing Director
1350 Old Bayshore Hwy, Suite 205 Burlingame,
CA 94010
(510) 734-1000
david.tucker1@alaskaair.com
www.news.alaskaair.com

2. Anthem Blue Cross

Michael Pro시오, Regional Vice President, State
Affairs
1121 L Street, Suite 500
Sacramento, CA 95814
(916) 403-0527
Michael.prosio@anthem.com
www.anthem.com

3. Baron & Budd

John Fiske, Shareholder
11440 W. Bernardo Court
San Diego, CA 92127
(858) 251-7424
jfiske@baronbudd.com
www.baronandbudd.com

4. Blue Shield

Andrew Kiefer, VP, State Government Affairs
1215 K St. Suite 2010
Sacramento, CA 95815
(916) 552-2960
Andrew.keifer@blueshieldca.com
www.blueshieldca.com

5. California Statewide Communities Development Authority

Catherine Barna, Executive Director
1700 North Broadway, Suite 405
Walnut Creek, CA 94596
(800) 531-7476
cbarna@cscda.org
www.cscda.org

6. CalTRUST

Laura Labanieh, CEO
1100 K Street, Suite 101
Sacramento, CA 95814
(916) 745-6701
laura@caltrust.org
www.caltrust.org

7. CCHI

Mark Diel, Executive Director
1107 9th Street, STE 601
Sacramento, CA 95814
(916) 404-9442
mdiel@cchi4families.org
www.cchi4families.org

8. Coast2Coast Rx

WellDyne Rx (dba Coast2Coast Rx)
Joseph Feliciani, Vice President
500 Eagles Landing Rd
Lakeland, FL 33810
(609) 969-1084
joe.feliciani@welldynrx.com
www.coast2coastrx.com

9. Dominion Voting Systems

Steve Bennett, Regional Sales Manager
26561 Amhurst Court
Loma Linda, CA 92354
(909) 362-1715
steven.bennett@dominionvoting.com
www.dominionvoting.com

10. DRC Emergency Services

Kristy Fuentes, Vice President Business
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110 Veterans Memorial Blvd.
Metairie, LA 7005
(504) 220-7682
kfuentes@drcusa.com
www.drcusa.com

11. Enterprise Fleet Management

Lisa Holmes, State of CA Contract Manager
150 N. Sunrise Ave
Roseville, CA 95661
(916) 240-1169
Lisa.m.holmes@ehi.com
www.enterprise.com

12. GX Broadband

Ben Korman, Founder
P.O. Box 1869
Morrow Bay, CA 93433
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ben@gxbroadband.com
www.gxbroadband.com

13. GovInvest

Christen McKay, Director of Marketing
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Torrance, CA 90503
(770) 317-1838
christen@govinvest.com
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14. Hipcamp

Mason Smith, Head of Government and
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www.hipcamp.com

15. IBM

Todd W. Bacon, VP / Managing Director
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16. Kaiser Permanente

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17. Library Systems & Software

Michael Posey, Government Affairs
2600 Tower Oaks Blvd., Suite 510,
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www.lsslibraries.com

18. Nationwide

Rob Bilo, VP of Business Development
492 Robert J Mathews Parkway, Suite 100
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www.nrsforu.com

19. NextEra Energy

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20. Pacific Gas & Electric Company

John Costa, Local Public Affairs
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JB1F@pge.com
www.pge.com

21. Peraton

Julie Waddell, Interim Account Executive
Deputy
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San Diego, CA 92110
julie.waddell@mail.peraton.com
www.peraton.com

22. PRISM

Rick Brush, Chief Member Services Officer
75 Iron Point Circle, Suite 200
Folsom, California 95630
(916) 850-7378
rbrush@prismrisk.gov
www.prismrisk.gov

23. Procure America

Todd Main, Vice President of Government
Services
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San Juan Capistrano, CA 92675
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t.main@procureamerica.org
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24. Prologis

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25. SiteLogIQ

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26. SLS

Janna Contorno, Division Director
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27. Southland Industries

Desiree Haus, Business Development Manager
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Garden Grove, CA 92841
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dhaus@southlandind.com
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28. 211 California

Alana Hitchcock, Executive Director & CEO
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alana@ca211.org
www.211california.org

29. Unite Us

Moira Kenney, Regional Network Director, West Coast
10331 Jefferson Blvd.
Culver City, California 90232
(510) 637-8153
moira.kenney@uniteus.com
www.uniteus.com

30. Vanir Construction Management, Inc.

Bob Fletcher, Vice President of Business Development
4540 Duckhorn Drive, Suite 300
Sacramento, CA 95834
(916) 997-3195
bob.fletcher@vanir.com
www.vanir.com

31. Western States Petroleum Association

Catherine Reheis-Boyd, President
1415 L St., Suite 600
Sacramento, CA 95816
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creheis@wspa.org
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GOLD Partners

1. Alliant Insurance Services, Inc.

Nazi Arshi, Senior Vice President
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Newport Beach, CA 92660
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narshi@alliant.com
www.alliant.com

2. DLR Group

Dan Sandall, Business Development
1050 20th Street, Suite 250
Sacramento, CA 95811
(310) 804-7997
dsandall@dlrgroup.com
www.dlrgroup.com

3. Election Systems & Software

Chelsea Machado, Regional Sales Manager
11208 John Galt Blvd.
Omaha, NE 68137
(209) 277-6674
chelsea.machado@essvote.com
www.essvote.com

4. HdL Companies

Andrew Nickerson, President
120 S. State College Blvd., Suite 200
Brea, CA 92821
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www.hdlcompanies.com

5. OpenGov

Greg Balter, CPA
Regional Sales Manager, US - West
955 Charter St
Redwood City, CA 94063
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gbalter@opengov.com
www.opengov.com

6. Paragon Government Relations

Joe Krahn, President
220 Eye Street, NE, Suite 240
Washington, DC 20002
(202) 898-1444
jk@paragonlobbying.com
www.paragonlobbying.com

7. Persimmony International

Ruffin Judd, Director of Customer Success
26895 Aliso Creek Rd.
Aliso Viejo, CA 92656
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ruffin.judd@persimmony.com
www.persimmony.com

8. Qlik

Courtney Hastings, Sr. Field Marketing
Manager, Public Sector
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Courtney.hastings@qlik.com
www.qlik.com/us/solutions/industries/public-sector

9. Recology

Salvatore Coniglio, CEO
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www.recology.com

10. SAIC

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Local
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11. Santa Ynez Band of Chumash Indians

Sam Cohen, Government Affairs
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12. Southern CA Contractors Association

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13. Southern California Edison

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14. Synoptek

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15. UnitedHealthcare

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SILVER Partners

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2. Comcast

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3. CGL Companies

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4. Equifax, Inc.

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6. GovOS

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7. Hanson Bridgett LLP

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Samantha Wolff, Partner
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8. Healthnet

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9. Hospital Council of Northern & Central California.

Brian L. Jensen, Regional Vice President
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10. Kofile

Dave Baldwin, VP Sales, Western Region
Eugene Sisneros, Western Division Manager
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www.kofile.us

11. Kosmont Companies

Larry Kosmont, CEO
1601 N. Sepulveda Blvd., #382
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12. LECET Southwest

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13. LetsGetChecked

Thomas A. Carey, VP Government and Strategy
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tcarey@letsgetchecked.com
www.letsgetchecked.com

14. Liebert Cassidy Whitmore

Cynthia Weldon, Director of Marketing
6033 W. Century Boulevard, 5th Floor
Los Angeles, CA 90045
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www.lcwlegal.com

15. Lockheed Martin Sikorsky

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16. MuniServices

Fran Mancia, VP Government Relations
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17. National Demographics Corporation (NDC)

Douglas Johnson, President
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www.NDCresearch.com

18. Northrop Grumman Aerospace Systems

Joe Ahn, Manager, State and Local Affairs
101 Continental Blvd, MS-D5/140
El Segundo, CA 90245
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www.northropgrumman.com

19. PARS

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mbarker@pars.org
www.pars.org

20. Precision Civil Engineering

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21. Rescue Agency

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www.rescuescg.com

22. Republic Services

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Sun Valley, CA 91352
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spassantino@republicservices.com
www.RepublicServices.com

23. Sierra Pacific Industries

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24. Sixth Dimension

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25. Witt O'briens

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www.wittobriens.com

August 31, 2023

TO: CSAC Board of Directors

CC: California Counties Foundation Board

FROM: Paul Danczyk, Chief Operating Officer
Brian Rutledge, Programs & Grants Director

SUBJECT: California Counties Foundation Report

The California Counties Foundation (Foundation) oversees the CSAC William “Bill” Chiat Institute for Excellence in County Government (CSAC Institute), special programs, and grants and contributions. Our mission is to support educational opportunities for county supervisors, executives, administrators, and senior staff, and our more notable recent and forthcoming activities include:

CSAC Institute

Enrollment Is Strong for Summer-Fall Term – During a trip to Shasta County as the Foundation’s new COO, Paul Danczyk launched the Summer-Fall Term ([watch the 1-minute video here](#)). We have achieved:

- 33 courses – about half on-site in Fresno, Humboldt, Sacramento, Shasta, & Ventura—half virtual
- 784 slots filled, as of August 23, including 12 courses with 40 or more registrants

New Programs Are Coming Together – We are planning to add more courses, such as one on realignment in October, and to create new programs, including:

- An on-site program in Riverside (for 2023-24) and Orange (for 2024-25), this is a joint county initiative
- On-site programs in Monterey (2023-2024)
- Exploring programs in Fresno County, Inyo County and Humboldt County, and a joint program with Glenn, Colusa, and Butte counties
- Continued partnership with the California County Information Services Directors Association (CCISDA)
- A partnership with the County Personnel Administration Association of California (CPAAC)

Organizational Shifts Will Enhance Services – The Foundation is changing and growing to build on the strong infrastructure that Bill Chiat created. Two big items to look for this Fall:

- We plan to hire an Institute Manager and an Institute Training Program Coordinator.
- We plan to pilot a series of informational and promotional videos to engage with the CSAC community and increase event participation. ([Watch another example here.](#))

New Supervisors Institute Was Successful – The 2022-23 cohort ended a 3rd and final session July 27-28, 2023 in Sacramento. The first session took place in Anaheim on November 14 and on zoom, December 1; the second session was in Sacramento February 23-24.

Content sessions included CSAC Membership 101, Labor Relations, Effective Public Meetings, When the Unexpected Occurs, and Intergovernmental Collaboration. The CSAC Finance Corp hosted evening and

networking receptions with corporate and business partners. Supervisors had great experiences networking with each other, gaining insights from their peers, and learning new information.

Session III included presentations from:

Siskiyou County Supervisor Ed Valenzuela
Napa County Supervisor Belia Ramos
Yuba County Supervisor Gary Bradford
Nevada County Supervisor Heidi Hall
El Dorado County Supervisor Wendy Thomas
Secretary Amy Tong, California Government Operations Agency
Tami Douglas-Schatz, Human Resources Director, San Luis Obispo
Jeff Sloan, Partner, Sloan Sakai Attorneys at Law
Robert Bendorf, Retired Yuba County CAO
Graham Knaus, CEO, CSAC
Paul Danczyk, COO, California Counties Foundation

Supervisors who successfully completed the program received the Supervisors Credential certificate.



CSAC Grants Initiative

The Program Nears First Birthday – Immediate Past President Ed Valenzuela and CEO Graham Knaus announced the CSAC Grants Initiative in August 2022, and we launched it with our external partners at The Ferguson Group a month later. Looking back our major achievements have included:

- Building a suite of free member resources (Fall 2022) – In September, for example, we launched our Weekly Grants Newsletter that now provides 570+ subscribers with timely information.
- Launching a suite of premium consulting services (Spring 2023) – In March, we signed a Master Services Agreement with our partners at The Ferguson Group, making discounted grant consulting services available to counties.
- Initial Grants Partnerships (Summer 2023) – Ventura, and San Luis Obispo became the first 3 counties partnering to expand grant expertise and capacity.

The Program Looks Forward – We are developing strategic plans to ensure we track and meet shifting county needs in the immediate and medium term. By our second birthday we are striving to:

- Develop and begin implementing a multi-year strategy (Summer and Fall 2023) – We are moving to refine our analysis of county needs—via focus groups, an annual grant survey, and evaluations of grant trends—to best meet county needs.
- Add and expand premium cohorts (Full Year) –We are prepared to sign up another small group of counties during late Summer/ Fall and a third in Winter/Spring.
- Add and improve free member resources (Full Year) – We are planning to regularly refine our suite of member resources as needs shift and we learn more. For example, in July we recast [our website](#) after counties suggested a simplified lists of resources. The new style looks like this:

CSAC Grants Initiative

UNLOCKING EXTERNAL FUNDING

Member Resources for Free Grant Assistance



Office Hours

[Click here](#) to schedule a half-hour appointment and receive no-cost consulting support. Our grant experts will use the call to clarify your county's strategic goals, program challenges, and/or funding gaps and follow up with expert advice, grant guides, and successful applications, if available and relevant.



Successful Applications

[Click here](#) to email our grant experts. Tell them about the specific grant or type of grant you're targeting and they'll share successful application from our catalogue of 1,500 examples, if available and relevant.



Weekly Grant Updates

[Click here](#) to join the more than 550 other county leaders by subscribing to our weekly list of new grant opportunities.



Grant Application Webinars

Watch our training webinars to help you better understand and effectively seek funding opportunities.

Archived webinars:

[Grants 101](#) – tips on the federal grant process – [watch here](#) and [view slides here](#)

[Grants 102](#) – deeper dives into federal applications and strategies – [watch here](#) and [view slides here](#).

[Homelessness and Housing Grants](#) – covering federal funding from DOJ, HUD, HHS, USDA, and other agencies – [watch here](#), [view slides here](#).

[Water and Transportation Infrastructure Grants](#) – covering federal grants and loans for infrastructure projects – [watch the transportation section here](#), [watch the water section here](#), [watch the infrastructure grant strategy section here](#), or [watch in full here](#) or [view slides here](#).

Additional Efforts

The Foundation is also supporting the CSAC community in other program areas:

- CETF Partnership – We are currently implementing a 13-month contract with the California Emerging Technology Fund (CETF) that will last until Spring 2024. We have completed the first piece: conducting outreach for regional digital equity workshops. We’re still finalizing the second piece: organizing 4 webinars to boost Affordability Connectivity Program (ACP) enrollment. We held one in May, scheduled another for August; and the final two will occur in Winter.
- Sacramento Internships – CSAC hosted a UC Berkeley Cal-in-Sac Fellow and UC Riverside Loveridge Fellow this summer, through the Foundation. Both gained professional skills, new connections, and a better sense of their career goals, while also helping the Foundation with core workload. For example, Cal student Deborah Alagbada helped research strategic plans for the CSAC Grants Initiative. She ended the summer by receiving an Institute certificate for her internship:





County Counsels' Association of California

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MEMORANDUM

To: Supervisor Chuck Washington, President, and
Members of the CSAC Board of Directors

From: Joel Ellinwood for
Jennifer Bacon Henning, Litigation Coordinator

Date: August 31, 2023

Re: Litigation Coordination Program Update

This memorandum will provide you with information on the Litigation Coordination Program's new case activity since the April 13, 2023, Board of Directors meeting as recapped for the August 10, 2023, Executive Committee meeting. Recent CSAC court filings are available on CSAC's website at: <http://www.csac.counties.org/csac-litigation-coordination-program>.

The following jurisdictions have received or are receiving amicus support in the new cases described in this report:

COUNTIES	CITIES	OTHER AGENCIES
Los Angeles Riverside San Bernardino Tulare	Berkeley Chula Vista Culver City Grants Pass, OR Oakland Palo Alto San Diego Stockton Vallejo	Alameda Health System UC Regents

California Restaurant Association v. City of Berkeley

65 F.4th 1045 (9th Cir. Apr. 17, 2023)(21-16278), *petition for rehearing en banc pending* (filed May 31, 2023)

Status: Amicus Brief Filed June 9, 2023; Case Pending

The City Berkeley adopted an ordinance prohibiting natural gas infrastructure in any new building applying for permits after January 1, 2020. The California Restaurant Association (CRA) challenged the ordinance as preempted by the federal Energy Policy and Conservation Act (EPCA), which concerns the energy use and efficiency standards for specified appliances. CRA alleged that the

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Ordinance improperly regulates EPCA-covered appliances by essentially requiring EPCA-covered appliances to consume zero natural gas. The trial court upheld the ordinance. On appeal, the Ninth Circuit reversed, holding that the EPCA preempts the ordinance. The court noted that the EPCA expressly preempts State and local regulations concerning the energy use of many natural gas appliances. It then determined that the City's ordinance "took a more circuitous route to the same result" by prohibiting natural gas piping into those buildings, rendering the gas appliances useless. Thus, "by its plain text and structure, the Act's preemption provision encompasses building codes that regulate natural gas use by covered products. By preventing such appliances from using natural gas, the Berkeley building code did exactly that." The City is seeking rehearing en banc, which CSAC is supporting on the limited issue of the proper application of federal preemption principles.

Castañares v. Superior Court (City of Chula Vista)

Pending in the Fourth Appellate District, Division One (filed May 4, 2023)(D082048)

Status: Amicus Brief Due September 4, 2023

This case involves a Public Records Act request for one month of video footage obtained during use of the City of Chula Vista's "drones as first responders" program, which dispatches drones to emergency calls for service, providing incident commanders and responding officers real-time footage of the scene of the call so officers can more effectively and safely respond. The requested records amount to over 300 flights with 537 videos running almost 92 hours long. The City provided a preliminary response citing the investigatory record exemption and was attempting to engage with the requester to narrow his request. During that process, the requester initiated this litigation. While the litigation was moving forward, the City finalized its response, citing the "public interest" and "investigatory records" exemptions. The trial court authorized extensive discovery over a two-year period, but ultimately agreed that the City's drone footage was legally exempt from disclosure under the investigatory and public interest exemptions. The trial court rejected the argument that the public interest was served by requiring the City to redact the requested footage, and found instead that the information already publicly available (date, times, case/incident numbers, flightpath data, and descriptions of the calls for service) was sufficient to meet the requester's needs. The requester has appealed, and CSAC will file a brief on two issues: (1) extensive civil discovery in PRA cases is not proper; and (2) the burdens of redacting material contain extensive private information (i.e., private rights of victims, accused, witnesses, bystanders, and others) must be considered against benefits of disclosing the remaining information).

Crescent Trust v. City of Oakland

90 Cal.App.5th 805 (1st Dist. Mar. 23, 2023)(A162465), *petition for review granted* (July 12, 2023)(S280234)

Status: Amicus Brief Due November 1, 2023

In this Antiquated Subdivision Map Act case, the Court of Appeal rejected existing case law and held instead that antiquated parcels of five or less created prior to 1839 do not have to be separately conveyed in order to be a legal separate lot. As such, the Court concluded that plaintiff, which owed a lot created in 1854 that had never been conveyed as a separate lot, was entitled to a certificate of compliance that would allow him to sell or develop the parcel as a matter of right. The Supreme Court has granted the City's Petition

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for Review, which CSAC supported. CSAC will now file an amicus brief on the merits in this case.

Duarte v. City of Stockton

60 F.4th 566 (9th Cir. Feb. 16, 2023)(21-16929), *petition for certiorari pending* (filed May 8, 2023)(22-1080)

Status: Amicus Brief Filed June 5, 2023; Case Pending

Plaintiff was arrested by City of Stockton police officers who allegedly pushed him to the ground and treated him roughly during the arrest. He pled no contest to willfully resisting arrest. In lieu of immediately entering the plea, the state court held the plea in abeyance for six months and offered him a diversion program instead. Ultimately he completed the diversion and the charges against him were dismissed. He then filed this civil action alleging false arrest and excessive force. The trial court held that the claims were barred by *Heck v. Humphrey*, which prohibits a would-be plaintiff from filing a civil action against law enforcement related to an event for which they pled guilty or were convicted. The Ninth Circuit reversed. The panel held that the *Heck* bar does not apply in a situation where criminal charges are dismissed after entry of a plea that was held in abeyance pending the defendant's compliance with certain conditions. The panel rejected the City's argument that by pleading no contest and completing the conditions of his agreement with the prosecution, plaintiff was functionally convicted and sentenced, holding instead that the *Heck* bar requires an actual judgment of conviction, not its functional equivalent. The City is seeking US Supreme Court review, and CSAC has filed a brief in support.

Hamilton and High v. City of Palo Alto

89 Cal.App.5th 528 (6th Dist. Mar. 20, 2023)(H049425), *petition for review denied* (July 19, 2023)(S279718)

Status: Petition for Review Denied; Case Closed

A developer of a mixed use project in downtown Palo Alto opted to provide only 24 of 40 required parking spaces to avoid the cost of subgrade parking below the groundwater table. It paid about \$900k in in-lieu fees 2013. The City did not treat the in lieu fee as a Mitigation Fee Act (AB 1600) fee and therefore did not consistently prepare annual and 5-year reports on the use of the money and the continued need for it after 5 years had run. In 2020, the developer demanded a refund of fees paid in 2013 and brought this action when the City denied the request. The trial court ruled for the City, finding that the claim was time-barred and because the Mitigation Fee Act does not apply since the fees were voluntary. The Court of Appeal reversed in a lengthy, detailed, and published opinion. The court rejected the City's argument that a fee which a developer voluntarily elects to pay in exchange for being relieved of a statutory requirement is not an AB 1600 fee, and then determined that the statute of limitations did not begin to run until the City denied the request for a refund of the unexpended in-lieu parking fees. The court further found that since the Mitigation Fee Act applies, the City was required to issue reports every five years, and that its failure to do so triggered the remedy of refunding all of the unspent funds to the developer. The City sought Supreme Court review, which CSAC supported, but review was denied.

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In re W.M. (City of Vallejo v. Superior Court)

Unpublished Opinion of the First Appellate District, 2023 Cal.App.Unpub.LEXIS 1917 (1st Dist. Mar. 29, 2023)(A166116), *request for publication denied* (July 12, 2023)(S279584)

Status: Publication Request Denied; Case Closed

W.M. was shot and killed by City of Vallejo police officers. He was an adult at the time of the shooting. The City discovered that he had been subject to juvenile delinquency proceedings under Welfare and Institutions Code section 600 and sought access to those records, arguing they were relevant to defend plaintiff’s loss of enjoyment of life claims and the officers’ claims of self-defense. The juvenile court denied the petition, holding that the City is not an entity authorized to review case files. In an unpublished opinion, the First District disagreed, holding instead that the City may be able to access the files if they can show good cause and the court finds the need for access outweighs the policy considerations favoring confidentiality of juvenile case files. Here, the juvenile court erred in summarily denying the petition without instead of engaging in this analysis, so the Court of Appeal sent the case back to the juvenile court. CSAC requested that the opinion be published, but the request was denied.

In re Ja O. (San Bernardino County Children and Family Services v. A.C.)

91 Cal.App.5th 672 (4th Dist. Div. 2 May 17, 2023)(E079651), petition for review granted (July 26, 2023)(S280572)

Status: Amicus brief due November 15, 2023

Welfare and Institutions Code section 224.2(b) requires a child welfare agency, as part of its initial duty inquiry under ICWA, to ask extended family members and others who have an interest in the child about the possible Indian status “[i]f a child is placed into the temporary custody of [the agency] pursuant to [s]ection 306 or county probation department pursuant to [s]ection 307.” The question in this case is whether that duty as to extended family members and others with an interest also applies when the child is placed into temporary custody under section 340, which authorizes removal of the child under a protective custody warrant.

Section 306 permits a social worker to take a child into temporary custody “without a warrant” in emergency situations. By contrast, section 340 requires neither imminent danger nor the threat of physical harm for the court to issue a warrant but is based on “substantial danger to the safety or to the physical or emotional health of the child.” The Court of Appeal here, and in a companion case in which review has also been granted (*In re Robert F.* (2023) 90 Cal.App.5th 492), concluded that both the plain language and the legislative history support the agency’s position that the extended inquiry duty only applies to section 306 removals, and not to protective custody warrant cases under section 340. Thus, the court concluded that nothing in section 224.2 “require[s] the county welfare department or the court to question extended family members as part of the initial inquiry in every case.”

The Supreme Court has granted review to consider whether the duty of a child welfare agency to inquire of extended family members and others about a child’s potential Indian ancestry apply to children who are taken into custody under a protective custody warrant.

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The Court also granted review in *In re Robert F.*, but is holding that case pending the outcome here.

The LOC voted to file an amicus brief to support a reading of the initial duty inquiry that is consistent with the legislative intent history for the California statute and the duty imposed by federal standards. A brief writer should be identified.

In re D.D. (Riverside County Department of Public Social Services v. M.T.)

93 Cal.App.5th 953 (4th Dist. Div. 2 July 21, 2023)(E080389), petition for rehearing denied (Aug. 4, 2023)

Status: Petition for Review pending, amicus letter in support of petition due after petition filed, TBD.

This case involves the same issue presented in *In re Ja O.* and *In re Robert F.*, above, but here the Court of Appeal reached the opposite conclusion: “We conclude there is only one duty of initial inquiry, and that duty encompasses available extended family members no matter how the child is initially removed from home. Applying a narrower initial inquiry to the subset of dependencies that begin with a temporary removal by warrant frustrates the purpose of the initial inquiry and ‘den[ies] tribes the benefit of the statutory promise’ of A.B. 3176.’ . . . The goal of the initial inquiry is to determine whether ICWA’s protections may apply to the proceeding, and the way a child is initially removed from home has no bearing on the question of whether they may be an Indian child. The holding of *Robert F.* is, in our view, contrary to both the letter and spirit of A.B. 3176.” Note that AB 3176 is the bill that enacted the duty of extended inquiry, though on its face that duty is stated to apply only to removals under section 306.

Riverside County sought rehearing, which was denied. It now plans to ask the Supreme Court to grant review and hold this case pending the outcome in *In re Ja O.*, and is asking for a letter in support. LOC consensus to provide amicus letter supporting review and hold.

Johnson v. City of Grants Pass

50 F.4th 787 (9th Cir. Sept. 28, 2022)(20-35752), petition for rehearing en banc denied, 72 F.4th 868 (July 5, 2023)

Status: Amicus Brief in Support of Petition for Certiorari Due November 4, 2023

The City of Grants Pass in southern Oregon has a population of approximately 38,000. At least fifty, and perhaps as many as 600, homeless persons live in the City. And the number of homeless persons outnumber the available shelter beds. In other words, homeless persons have nowhere to shelter and sleep in the City other than on the streets or in parks.” The City’s ordinances prohibited persons from sleeping “on public sidewalks, streets, or alleyways at any time as a matter of individual and public safety,” or sleeping “in any pedestrian or vehicular entrance to public or private property abutting a public sidewalk.” The City also prohibited camping on all public property, and defined camping as “any place where bedding, sleeping bag, or other material used for bedding purposes, or any stove or fire is placed, established, or maintained for the purpose of maintaining a temporary place to live, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure, or any vehicle or part thereof.” After *Martin v. City of Boise*,

the City amended its ordinance to clarify that involuntarily sleeping in public parks was not prohibited. Violations could result in a fine and/or exclusion from public parks for a year.

This putative class action was filed against the City, alleging that enforcement of the City’s anti-sleeping and anti-camping ordinances violated the Cruel and Unusual Punishment Clause of the Eighth Amendment, the Equal Protection Clause of the Fourteenth Amendment, and the Due Process Clause of the Fourteenth Amendment. The district court ruled in favor of plaintiffs, and in a 2-1 decision, a panel of the Ninth Circuit largely affirmed. After finding the plaintiffs had standing and affirming the district court’s class certification, the court went on to find that the ordinances suffer the same flaws as Boise’s in the *Martin* case even though they do not result in immediate criminal penalties. “The anti-camping ordinances prohibit Plaintiffs from engaging in activity they cannot avoid. The civil citations issued for behavior Plaintiffs cannot avoid are then followed by a civil park exclusion order and, eventually, prosecutions for criminal trespass. Imposing a few extra steps before criminalizing the very acts *Martin* explicitly says cannot be criminalized does not cure the anti-camping ordinances’ Eighth Amendment infirmity.” The post-*Martin* amendments permitting involuntary sleeping did not save the ordinances, since all bedding material was still prohibited. The court acknowledged: “Our decision reaches beyond *Martin* slightly. We hold, where *Martin* did not, that class certification is not categorically impermissible in cases such as this, that ‘sleeping’ in the context of *Martin* includes sleeping with rudimentary forms of protection from the elements, and that *Martin* applies to civil citations where, as here, the civil and criminal punishments are closely intertwined. Our decision does not address a regime of purely civil infractions, nor does it prohibit the City from attempting other solutions to the homelessness issue.”

Judge Collins dissented: “Even assuming that *Martin* remains good law, today’s decision—which both misreads and greatly expands *Martin*’s holding—is egregiously wrong. To make things worse, the majority opinion then combines its gross misreading of *Martin* with a flagrant disregard of settled class-certification principles. The end result of this amalgamation of error is that the majority validates the core aspects of the district court’s extraordinary injunction in this case, which effectively requires the City of Grants Pass to allow all but one of its public parks to be used as homeless encampments.”

CSAC supported the City’s rehearing petition but narrowed its brief only to the class certification issue. [[CSAC’s amicus brief here](#)] The rehearing petition was denied, . Seventeen judges dissented from the denial of rehearing, and sixteen of those judges urged that *Johnson v. Grants Pass* and *Martin v. City of Boise* be overturned.¹

¹ Some highlights from the dissents to the denial of rehearing en banc: Judge O’Scannlain, joined by 14 judges, lamented that the Ninth Circuit “now effectively guarantees a personal federal constitutional ‘right’ for individuals to camp or to sleep on sidewalks and in parks, playgrounds, and other public places in defiance of traditional health, safety, and welfare laws—a dubious holding premised on a fanciful interpretation of the Eighth Amendment.” Judge Milan Smith, joined by eight judges, explained that local governments’ well-intentioned efforts to address homelessness “have been wholly or partially frustrated by an alleged constitutional right conjured by a panel of our court that finds no support in United States Supreme Court jurisprudence.” Judge Collins “emphatically dissent[ed],” calling for *Martin* and *Johnson* to be “overturned or overruled at the earliest opportunity, either by this court sitting en banc or by the U.S. Supreme Court.” Judge Bress reasoned that *Johnson* intrudes on the vital role of local and state governments to “address on the

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The City now plans to file a petition for certiorari but will only present one question for review: whether the enforcement of generally applicable laws regulating camping and sleeping on public property constitute “cruel and unusual punishment” prohibited by the Eighth Amendment of the Constitution. To that end, the City will argue that only the Ninth Circuit has created a constitutional right to camp on public property while other courts have rejected similar claims. The City will also argue that *Martin* has been unworkable in practice and has tied the hands of governments responding to the homelessness crisis. The City does not intend to make any freestanding arguments about class certification, but may emphasize that the Ninth Circuit’s class certification analysis paves the way to classwide injunctions and thus makes review of *Martin* even more important.

The LOC Committee voted to submit amicus brief on the issue of class certification and practical implementation problems and send a litigation alert to all County Counsels to give counties the opportunity to file separate 8th Amendment brief or join others. Cal Cities is also considering submitting an amicus brief.

Make UC a Good Neighbor v. Regents of the University of California

88 Cal.App.5th 656 (1st Dist. Feb. 24, 2023)(A165451), *petition for review granted* (May 17, 2023)(S279242)

Status: Amicus Brief Due September 7

This case concerns the adequacy of an EIR for the long range development plan for UC Berkeley and the university’s immediate plan to build student housing on the current site of People’s Park, a historic landmark and the well-known locus of political activity and protest. The Court of Appeal held: (1) the university was not required to analyze an alternative to the long range development plan that would limit student enrollment; (2) there was no CEQA violation in restricting the geographic scope of the plan to the campus and nearby properties, excluding several more distant properties; (3) the EIR adequately assessed and mitigated environmental impacts related to population growth and displacement of existing residents; (4) the EIR failed to justify the decision not to consider alternative locations to the People’s Park project; and (5) the EIR failed to assess potential noise impacts from loud student parties in residential neighborhoods near the campus (a long-standing problem that the court determined the EIR erroneously found to be speculative). The Regents sought California Supreme Court review, which CSAC supported, and review has been granted. CSAC will now file an amicus brief on the merits in this case.

Morgan v. Ygrene Energy Fund

84 Cal.App.5th 394 (4th Dist. Div. 1 Nov. 1, 2022)(D079364), *petition for review granted* (Feb. 22, 2022)(S277628)

Status: Amicus Brief Due October 16, 2023

Plaintiffs participated in a “PACE” program to finance energy and water conservation improvements to their homes. Under the program, the cost of the

ground the distinctly local features of the present crisis of homelessness,” and that *Johnson* and *Martin* “are clearly wrong and should have been overruled.”

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improvements is billed on an owner's real estate tax bill. Plaintiffs claimed that the loans should be subject to the rules for home improvement loans and that Defendants (lenders and loan administrators) engaged in unfair and deceptive business practices by violating consumer protection laws. The Court of Appeal found the liability theories "intriguing," but ultimately upheld a trial court decision sustaining a demurrer in defendants' favor, agreeing with defendants that plaintiffs failed to exhaust their administrative remedy. The court determined that because the PACE program is billed on the property tax bill, the appropriate administrative remedy was the filing of an application for reduced assessment with the County assessment appeals board (AAB). The California Supreme Court has granted review and CSAC will file an amicus brief emphasizing the legal and practical problems with the Court of Appeal's opinion.

Murguia v. Langdon

61 F.4th 1096 (9th Mar. 14, 2023)(21-16709), *petition for rehearing denied* (July 18, 2023)

Status: Amicus Brief in Support of Petition for Certiorari Due mid-October, 2023

The main defendant in this case, Heather Langdon, intentionally drowned her 11 month-old twin boys in the bathtub of a motel room. Plaintiffs, the father and older brother of the twins, claim the police officer and a social worker had a duty to protect the twins but failed to do so by not placing Langdon on an involuntary psychiatric hold and/or removing the twins from her custody. The district court granted the County's motion to dismiss, but the Ninth Circuit reversed. The court concluded that the "state created danger" doctrine applied, and that plaintiffs alleged facts to show that some of the defendant officers or social workers made the twins more vulnerable to harm and/or acted with deliberate indifference to the risk that Langdon would harm the twins. The specific facts relied upon by the court to find a state created danger include: (1) an officer arranging for a motel room for mother and the twins and transporting them from a shelter to the motel and leaving them there; and (2) a social worker who was aware of mother's history of mental illness and violence but not providing that information to the officer despite the social worker's awareness of an obvious risk of harm to the twins which left the twins more vulnerable to physical injury and amounted to deliberate indifference.

Justice Ikuta dissented, writing that the majority expanded the state created danger doctrine into the realm of tort law. The dissent notes three specific errors in the majority opinion: (1) the majority opinion found a substantive due process violation in the absence of any abusive exercise of state authority; (2) the majority indicates that official may be liable for failing to take affirmative actions to protect children from a dangerous parent, which conflicts with established precedent that failure to protect is not an egregious abuse of state-The main defendant in this case, Heather Langdon, intentionally drowned her 11 month-old twin boys in the bathtub of a motel room. Plaintiffs, the father and older brother of the twins, claim the police officer and a social worker had a duty to protect the twins but failed to do so by not placing Langdon on an involuntary psychiatric hold and/or removing the twins from her custody. The district court granted the County's motion to dismiss, but the Ninth Circuit reversed. The court concluded that the "state created danger" doctrine applied, and that plaintiffs alleged facts to show that some of the defendant officers or social workers made the twins more vulnerable to harm and/or acted with deliberate

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indifference to the risk that Langdon would harm the twins. The specific facts relied upon by the court to find a state created danger include: (1) an officer arranging for a motel room for mother and the twins and transporting them from a shelter to the motel and leaving them there; and (2) a social worker who was aware of mother's history of mental illness and violence but not providing that information to the officer despite the social worker's awareness of an obvious risk of harm to the twins which left the twins more vulnerable to physical injury and amounted to deliberate indifference.

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Tulare County sought rehearing en banc, which was denied. Justices Bumatay, Callahan, Ikuta and Nelson dissented from denial of rehearing, noting that: "Even if the state-created danger doctrine is properly considered a substantive due process right (which may be doubtful), we should reject its undue expansion and align it with the text of the Due Process Clause and Supreme Court precedent to the extent possible." The dissenting justices went on to state that in this case, the Ninth Circuit "once again aggrandizes the 'state-created danger' doctrine and expands its scope. Now, commonplace actions—like providing a ride, booking a motel room, or telling a lie—when done by a State actor, could become due process violations if the actions eventually lead to injuries caused by third parties. While Jose Murguia has suffered profound tragedy and deserves redress, the Constitution doesn't provide the remedy. . . . It's long past due that we revisit the state-created danger doctrine. This case presented us with a prime opportunity to reconcile our state-created danger jurisprudence with Supreme Court precedent and our Constitution. Regrettably, our court has passed it up."

The City and County of Tulare to submit joint certiorari petition to the U.S. Supreme Court on two issues: 1) does the doctrine of state created danger exist at all, and 2) if so, is negligence sufficient or is affirmative action to establish liability under the doctrine.

The LOC voted to file an amicus brief in support of the petition on the second issue.

Olympic and Georgia Partners v. County of Los Angeles

90 Cal.App.5th 100 (2d Dist. Apr. 7, 2023)(B312862), *petition for review granted* (July 12, 2023)(S280000)

Status: Amicus Brief Due November 1, 2023

This case involves property taxation of hotels, and in particular, the 1,001 room Ritz-Carlton and Marriott luxury hotels at the LA Live entertainment district in downtown

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Los Angeles. For these properties, the City of Los Angeles needed a convention hotel to lodge visitors to its very nearby Convention Center, and therefore it agreed to rebate its 14% hotel tax to the hotel developer in exchange for the developer's agreement to set aside big a part (up to 75%) of the rooms for Convention Center visitors and keep the property a hotel for 40 years. In essence, the hotel provides lower rates to convention groups and forgoes turning the property into condos, which would be more economically valuable to the property owner. The value of the rebate is about \$1 million per year for each hotel for a total of about \$80 million over the 40 year deal. In assessing the property, the Los Angeles County Assessor treated those rebated taxes as income from the operation of the hotels. This valuation was upheld by the AAB and the superior court. However, the Second District disagreed, holding: (1) the payments were a "subsidy;" and (2) government subsidies cannot be included as income from use of real estate. The court also addressed a one time \$36 million payment the hotel owner received from the hotel operators (Ritz Carlton and Marriott) in exchange for a percentage of the profits, which is known as "key money." The Assessor treated this key money as income from the real estate, which was upheld by the AAB and the superior court. Again, the Court of Appeal reversed and directed that the key money be excluded from the property assessment. The Supreme Court has granted LA County's petition for review, and CSAC will file a brief in support.

San Bernardino County Board of Supervisors v. Monell

91 Cal.App.5th 1248 (4th Dist. Div. 2 May 25, 2023)(E077772), *petition for rehearing denied* (July 16, 2023), *request for depublication and petition for review denied* (August 16, 2023)(S280838). Case closed.

Status: Petition for Review Denied

At the November 2020 election, the voters in San Bernardino County adopted Measure K, which amended the County Charter in two ways: (1) it limited compensation for members of the Board of Supervisors to \$5,000 per month, which includes the actual costs to the County for all benefits, namely salary, allowances, credit cards, health insurance, life insurance, leave, retirement, membership, portable communications devices, and vehicle licenses; and (2) imposed a one-term limit for members of the Board. The Board challenged the measure on several grounds. On the compensation piece, the Board argued that the matter of Board salaries is exclusively delegated to the Board and cannot be set by initiative. As to the one term limit, the Board argued that while term limits generally are permissible, the short duration of this term limit violated the First and Fourteenth Amendments by creating an unreasonable burden on the voters' right to vote and an incumbent's right to seek office. Specifically, the Board argued that the initiative is an unconstitutionally severe restriction on the right of the electorate to vote for the candidate of their choice and the right of an incumbent to run for office again.

The trial court agreed with the Board that the one term limit is unconstitutional. Applying a strict scrutiny analysis, the one term limit failed since less restrictive means were available to achieve the initiative's objectives without precluding the candidate from ever being able to seek re-election and never allowing a voter to re-elect a candidate they believe is performing competently. As to the salary limit, however, the court concluded that the constitution "gives the right of amending charters by the initiative power thereby indicating the initiative process may also amend the compensation provisions within a charter." Nevertheless, the trial court granted the Board's writ petition and concluded the

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initiative could not be implemented because the salary provision could not be severed from the unconstitutional term limit provision. Though there is a severability provision in the measure and the court found the two provisions are grammatically and functionally severable, it held that the initiative proponents failed to show that the two provisions are volitionally severable (i.e., that voters would have voted for the salary cap if they knew that the term limit would be invalid).

After concluding that the trial court order is appealable and the case was not rendered moot by a subsequently adopted initiative that has superseded Measure K (currently subject to legal challenge in the Court of Appeal), the court went on to uphold a one-term term limit. The court compared the one-term limit to the limits imposed on the State Assembly and Senate and concluded that “difference between the six or eight years there and the four years here is not sufficient to be constitutionally significant — particularly when the term limits here are similarly neutral and nondiscriminatory and do not preclude an incumbent from holding any other office. Four years is ample time for a supervisor to at least attempt to tick off all the boxes on his or her legislative to-do list. In this respect, the Board, with only five members, is very different from the California Senate, with 40 members, or the California Assembly, with 80 members. In the latter bodies, seniority and a cursus honorum of committee memberships both play a role. By contrast, a newly elected supervisor can hit the ground running. The Board does not point to anything that a supervisor could accomplish in six or eight years but not in four.” The court also found that limiting a Supervisor to one term does not unduly infringe on the rights of the voter or the office holder.

The court also upheld the compensation limit, agreeing with the trial court that there is “no clear indication that the Legislature intended the governing body to exclusively hold the right to set their salary within the charter and exclude the use of the initiative power to amend the charter associated with the governing body’s compensation.” The court concluded that while Boards in general law counties may have exclusive rights to set Board compensation, in charter counties the constitution leaves that up to the charter, which can be amended by the voters. The court further found that because this case is a facial challenge, arguments that the salary “may” violate minimum wage laws were not sufficient to invalidate the measure. Justice Menetrez dissented, concluding that the subsequently adopted ballot initiative that superseded Measure K rendered nearly every issue in the case moot. Litigation challenging that ballot measure (Measure D) is currently pending in the Court of Appeal following a trial court ruling in the County’s favor. The San Bernardino County Board of Supervisors is seeking California Supreme Court review. CSAC filed a letter in support, and also sought depublication of the Court of Appeal’s opinion on mootness grounds. The petition for review and request for depublication were denied.

Stone v. Alameda Health System

88 Cal.App.5th 84 (1st Dist. Feb. 3, 2023)(A164021), *petition for review granted* (May 17, 2023)(S279137)

Status: Amicus Brief Due October 5, 2023

Plaintiffs are employees of the Alameda Health System, a public hospital authority created by the County of Alameda under Health and Safety Code section 101850. As relevant to this amicus request, plaintiffs alleged class action claims related to alleged wage and hour violations. The trial court ruled in favor of the health system, concluding that it is

August 31, 2023

a “statutorily created public agency” beyond the reach of the Labor Code sections and Industrial Welfare Commission (IWC) Wage Orders invoked in the complaint. The Court of Appeal reversed. The court applied the “sovereign powers doctrine” to conclude that application of the state’s wage and hours laws and IWC Wage Orders to the health system would not infringe on any sovereign powers. The court also found that the health system is not a “municipal corporation” for purposes of the municipal corporation exemptions from the Labor Code because it lacks essential municipal functions (power of eminent domain, elected board, ability to impose taxes, independent regulatory or police powers). However, the court did find that where the Labor Code provides an exception for public agencies, including “other governmental entities,” the health system qualifies for that exemption because that is an expansive term that encompasses the health system. The health system sought Supreme Court review, which CSAC supported, and review has been granted. CSAC will file an amicus brief on the merits in support of the health system.

Valenti v. City of San Diego

(July 18, 2023, No. D080133) ___ Cal.App.5th ___ [2023 Cal. App. LEXIS 604].)

Status: Letter request for publication filed August 4, 2023, publication ordered August 5, 2023

Plaintiff submitted two requests for public records using the City’s online records web portal. The City responded to the first request by providing responsive records, and to the second by providing responsive records and indicating it would continue to provide records on a rolling basis except for those exempt from disclosure. Two months after submitting the second PRA request, but before the City had closed out the request on its “NextRequest” document management system, plaintiff filed this action seeking an order directing the City to comply with the PRA with respect to his requests. During the course of litigation, in response to discovery requests, the City provided additional records, some redacted. Ultimately the trial court held a bench trial and ruled in favor of the City on the PRA claims, concluding the City’s redactions and withholdings were proper. Plaintiff then sought attorney’s fees and costs as a prevailing party under Government Code section 7923.115 (formerly 6259). He argued that although he had not obtained a judgment against the City, his lawsuit had caused the City to produce two categories of records it would not otherwise have produced in response to his original requests making him a prevailing party entitled to an award of attorney fees. The trial court denied his request.

The Court of Appeal affirmed. Applying an abuse of discretion standard, the court rejected plaintiff’s argument that but for the lawsuit, the records he received in response to his discovery request would not have been produced. The court noted that rather than work to clarify or narrow his first PRA request, plaintiff filed a second broader request, and then he filed this litigation before the City had finalized its response to the second request. Under these facts, plaintiff could not meet his burden of establishing causation between his lawsuit and the production of records. CSAC sought publication of this opinion.

Yes in My Backyard v. City of Culver City

Pending in the Second Appellate District (filed July 8, 2022)(B321477)

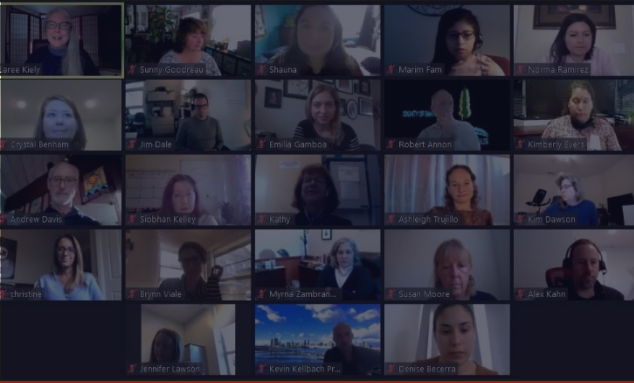
Status: Amicus Brief Filed July 28, 2023

August 31, 2023

This case involves interpretation of Government Code Section 66300(b)(1)(A) (commonly referred to as “SB 330”), which prohibits a city or county from:

Changing the general plan land use designation, specific plan land use designation, or zoning of a parcel or parcels of property **to a less intensive use or reducing the intensity of land use** within an existing general plan land use designation, specific plan land use designation, or zoning district in effect at the time of the proposed change, below what was allowed under the land use designation or zoning ordinances of the affected county or affected city, as applicable, as in effect on January 1, 2018, except as otherwise provided in clause (ii) of subparagraph (B) or subdivision (i). For purposes of this subparagraph, “reducing the intensity of land use” includes, but is not limited to, reductions to height, density, or floor area ratio, new or increased open space or lot size requirements, new or increased setback requirements, minimum frontage requirements, or maximum lot coverage limitations, or **any other action that would individually or cumulatively reduce the site's residential development capacity.**

The Los Angeles County Superior Court interpreted this language very broadly to preclude Culver City from regulating the size of large, single-family homes. The court found that “reducing the intensity of land use” includes reducing the size of single-family homes and struck down Culver City’s limits on the Floor Area Ratio of single-family homes. The City has appealed, and CSAC has filed a brief in support explaining how YIMBY’s position would actually result in less housing contrary to the intent of the statute.



Education is the most powerful weapon which you can use to change the world - Nelson Mandela

Schedule at a Glance

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Course Guide

(As of 8/8/23)

Summer-Fall 2023

CSAC William "Bill" Chiat Institute for Excellence in County Government

Exceptional professional development for county elected officials, executives and managers



AUGUST

Inclusion happens one thought, one moment, one conversation, one interaction, and one person at a time.

121 Inclusive Leadership

Thursday, August 10, 2023 • 10:00 am - 3:30 pm {Humboldt}

Today's emphasis on Diversity, Equity, and Inclusion (DEI) is not a trend or a short-lived new look at the workforce and leadership. It is a mandate for the 21st century. However, understanding and shifting our mindset is not enough; we also have to figure out what to DO. How do we create a culture of inclusion and make inclusive decisions? How do we interact with our co-workers and the people we supervise and lead? How can we ensure that everyone has access to the opportunities in our organization? The answers to these questions have to become behaviors that can ensure that DEI is actually working in the workplace. This course, "Inclusive Leadership" addresses the third leg of our DEI leadership responsibilities.... The course will focus how to inclusively lead individuals because we are all different, each as unique as our fingerprint.

So, leadership asks: "What do I do differently to ensure DEI on my team and in our organization?"

This course will reinforce the DE mindset and add to leadership information and knowledge, but it will do more: we will focus on developing new tools, new behaviors, things leadership can actually do to create inclusion and equity in a world of individuals and diversity.

Instructor: Laree Kiely, Ph.D. is president and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

Create customer satisfaction in a county setting

354 Customer Service in the Public Sector: Balancing Satisfaction with Priorities

Thursday, August 10, 2023 • 10:00 am – 4:00 pm {Shasta}

Participants, including managers and elected officials, explore ways to create and enhance the customer service (CS) culture in their organization. In small and large group discussions, explore what good CS could look like in your County or agency along with ways to lead improvements to the customer experience. Identify how to support and recognize good CS, including those in regulatory environments. Consider metrics and actions to improve the customer experience and service delivery while meeting county and state regulations and requirements. Discussions will include how to address challenges in service delivery in times of uncertainty and systems change.

Instructor: Angela Antenore, M.Ed. is an experienced strategic facilitator, coach, and university instructor.

Personal Literacy: The human side of our professional lives

128b Emotional and Social Intelligence: The Really Hard Skills

Friday, August 11, 2023 • 10:00 am - 3:30 pm {Humboldt}

You have often heard that learning sorts into two types of skill: The hard skills and the soft skills. But, if you really think about it, there is nothing "soft" about how we see ourselves and others and how we interact as humans. We are now calling the soft skills of emotional intelligence and social intelligence the "really hard skills." In this program we learn to access our own emotional and social intelligence and how to interact more effectively with others—while still being authentically our "self." We explore what makes us human, how our emotions impact our work lives, practical advice for managing difficult people and situations, empathy and its role in the workplace, and what it means to tend to our personal well-being. Workshop exercises, assessments, and tools provide new ways of thriving at work and helping others do the same.

Instructor: Laree Kiely, Ph.D. is president and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

Build organizational capacity from within the county

380 Talent Development and Succession Planning

Friday, August 11, 2023 • 10:00 am - 3:30 pm {Ventura}

This interactive course will address the urgent need to attract, retain and develop talent, especially as counties transition from the pandemic. The course will explore strategies and best practices to create effective leadership development and succession planning programs in county government. The course includes case examples, small group discussions as well as presentations. Discussion highlights: workforce demographic challenges facing county government; why talent development, employee engagement and succession planning are key to building organizational capacity, especially in the post-pandemic era; the need to enhance the employee experience in county government even in time of constrained resources; steps to get started; and best practices and lessons learned from leadership development and talent development programs.

Instructors: Frank Benest, Ed.D. is former city manager of Palo Alto and a noted expert in organizational leadership; Donna Vaillancourt is former San Mateo County Human Resources Director.

"If you want truly to understand something, try to change it." – Kurt Lewin

117 Organizational Change Leadership

Thursday, August 17, 2023 • 10:00 am - 3:00 pm {Sacramento}

As municipalities are constantly challenged to improve service delivery, staff are confronted with the realities of adapting existing processes and establishing entirely new programs to meet growing demands. Intended or not, these changes can be highly disruptive and create chaos if not properly managed. While many of today's process improvement initiatives involve some form of system change, nearly all of them require an evaluation of the "people part" of the process. For any change to be successful, process is key. This course will provide municipal leaders with the skills and tools necessary to identify current performance standards, determine quality improvement measures, perform root-cause analysis to fully understand challenges, then built comprehensive strategies to arrive successfully at a desired end state. Along the way, the course will touch on the necessary attributes of leading people through the change process which includes the importance of effective communication, project management, and ensuring that cultural and operational factors are fully considered.

Instructor: Laree Kiely, Ph.D. is president and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

Build organizational capacity from within the county

380 Talent Development and Succession Planning

Friday, August 18, 2023 • 10:00 am - 3:30 pm {Fresno}

This interactive course will address the urgent need to attract, retain and develop talent, especially as counties transition from the pandemic. The course will explore strategies and best practices to create effective leadership development and succession planning programs in county government. The course includes case examples, small group discussions as well as presentations. Discussion highlights: workforce demographic challenges facing county government; why talent development, employee engagement and succession planning are key to building organizational capacity, especially in the post-pandemic era; the need to enhance the employee experience in county government even in time of constrained resources; steps to get started; and best practices and lessons learned from leadership development and talent development programs.

Instructors: Frank Benest, Ed.D. is former city manager of Palo Alto and a noted expert in organizational leadership; Donna Vaillancourt is former San Mateo County Human Resources Director.

"We are stronger when we listen, and smarter when we share." – Rania Al-Abdullah, Queen of Jordan

377 Building and Maintaining Strong Teams

Thursday, August 24, 2023 • 9:00 am - 1:30 pm {Virtual}

Counties use teams as a method to get work done. It takes a certain organizational culture to support teams. This course examines the culture and attributes of high-performing teams in the public sector. Strategies, tools and resources are shared along with team leadership practices, and how to transition to a team culture. Participants will discover and explore their personal talent themes and then examine the group dynamics required for team success, define team responsibilities and accountability, how to evaluate team performance against mission, and the leadership practices to lead and sponsor teams. This session will address how to build a team culture in hybrid/virtual team settings. This session includes the CliftonStrengths assessment Strengths-Based Leadership Book, developed based on years of research by Gallup, Inc. Participants will be required to complete the Gallup Strengths Assessment prior to the session and submit to the instructor 3 days prior to the session. Assessment Results should be emailed to instructor.

Instructor: Lucy Hernandez is a certified community action professional and a National R.O.M.A. Certified Trainer.

SEPTEMBER

Juggling a workforce with teens to seniors – leadership for everyone

129 Intergenerational Leadership

Friday, September 8, 2023 • 10:00 am - 3:30 pm {Ventura}

For the first time in history, we find ourselves working with people from five generations. In today's workplace, we have to understand, communicate and interact with people from different eras, different values and habits, and fundamentally different ideas about life! This class focuses on understanding and practicing how to integrate deeper generational insights into practice. Participants do self-assessments of their eras and their own values. They profile their work environments to discern the complexity of the generational mix. Most importantly they learn a unique set of skills and processes to employ when encountering people whose values, habits and business practices may be at odds with their own. This workshop provides participants skills to blend generations to get the best from everyone.

Instructor: Larry Liberty, Ph.D., works with Fortune 500 companies and teaches in MBA programs across the globe, and is the author of The Maturity Factor – Solving the Mystery of Great Leadership.

Understand and interpret county financial reports

369 County Financial Reporting and Budgeting for Nonfinancial Professionals

Thursday, September 14, 2023 • 10:00 am – 4:00 pm {Shasta}

For the first time in history, we find ourselves working with people from five generations. In today's workplace, we have to understand, communicate and interact with people from different eras, different values and habits, and fundamentally different ideas about life! This class focuses on understanding and practicing how to integrate deeper generational insights into practice. Participants do self-assessments of their eras and their own values. They profile their work environments to discern the complexity of the generational mix. Most importantly they learn a unique set of skills and processes to employ when encountering people whose values, habits and business practices may be at odds with their own. This workshop provides participants skills to blend generations to get the best from everyone.

Instructors: Robert Bendorf, retired Yuba County CAO and Leanne Link, Assistant CAO at Sutter County.

"When elephants fight, the grass gets trampled." - African Proverb

383 Managing Conflict and Finding Common Ground

Friday, September 15, 2023 • 10:00 am – 3:30 pm {Fresno}

Conflict in the workplace is difficult, but understanding and navigating it is crucial to organizational success. In this course you will learn how to approach conflict by investing in the interests of others, collaborating on shared goals, and learning the arts of compromise.

Instructor: Belia Ramos is an elected County Supervisor representing District 1 of Napa County.

Professional Development for California Counties

"I always try to remember that I'll be the best me I can be if I prioritize myself" – Michelle Obama

366 Self-Care within Public Service Environments

Friday, September 22, 2023 • 9:00 am - 1:30 pm

This workshop is designed to normalize current experiences of distress, discuss the impact of prolonged stress, and identity/practice self-care tools. Through a mixture of psychoeducation and experiential learning, participants will gain concrete tools for managing the mental and emotional challenges of our current world climate.

Instructor: Rueben Brock, Ph.D. is an assistant professor of psychology at California University of Pennsylvania.

OCTOBER

Employees are every county's largest budget item

153 Labor Relations and Negotiations in Local Government

Thursday, October 12, 2023 • 10:00 am – 4:00 pm {Shasta}

The class examines the basics of labor relations in the county environment. Laws and regulations affecting public-sector employment and labor relations in California are examined along with techniques to build and maintain effective and productive relationships with employee groups. The class explores the various roles in labor relations and labor negotiations along with pitfalls to avoid in working with labor representatives. Techniques are examined for maintaining productive relationships with employee organizations during difficult times. Eligible for MCLE credits for members of the Bar.

Instructors: Tami Douglas-Schatz is the Director of Human Resources for San Luis Obispo County and Sarah Carrillo is the County Counsel for Tuolumne County.

Measurement influences behavior and drives performance

370 Employee Development: Practical Programs for Your Organization

Friday, October 13, 2023 • 9:00 am - 1:30 pm {Virtual}

Participants will be exposed to employee development programs that allow staff to learn new skills, think more strategically, and prepare for career advancement opportunities. Participants will be introduced to:

- Job Rotation Program
- Exchange Program
- High Potential Program
- Job Shadow Program

Participants will learn how to implement employee development programs, benefits of implementation, awareness of potential obstacles, and techniques on fostering a learning environment.

Instructor: Danny Heredia is an expert in organizational development. He has an M.A. Degree in Organization

New ways to think and work through enduring problems

363 Thinking and Acting Strategically in Conditions of Uncertainty

Thursday, October 19, 2023 • 9:00 am - 1:30 pm {Virtual}

This seminar discusses key features for thinking and acting strategically: staff, external environmental and existing policy. The interactive exercises and discussions identify the challenges of managing in uncertainty. The course includes suggestions for best practices for leading in uncertainty as well as for developing agility to address current and enduring problems counties face. The session facilitates participants' focus on current county challenges. The seminar helps participant create new possibilities and leverage assets for problem solving. Participants and applying concepts of creative and strategic thinking to find different paths to solutions. The conversations provide approaches to question assumptions; identify the environmental issues; distinguish strategies from tactics; use team resources, and structure learning from experience.

Instructor: Rich Callahan, DPA is associate professor of management at the University of San Francisco.

In life changes is inevitable. In business, change is vital

141 Living and Leading in Chaotic Times: Leadership and Change

Friday, October 20, 2023 • 10:00 am - 3:30 pm {Fresno}

This course shows participants how to process their emotions, experiences, and reactions generated by this global pandemonium. Participants explore the tools and best practices to increase calm and centeredness in the face of change and chaos. The course highly experiential and focuses upon each participant's individual experience. Key practices include:

- How to calm our chaos internally
- Working with remote work teams to discover best ways to interact
- Coaching and mentoring people in high stress environments

Processes to begin creating the "new normal"

Instructor: Laree Kiely, Ph.D. is president and CEO of We Will, Inc. and former professor at the USC Marshall School of Business.

Professional Development for California Counties

(noun) A distinctive culture shared by a small group that is often based on location or within an organization.

127 Micro-Cultures: How to Build and Lead Them in a Changing Environment

Friday, October 27, 2023 • 9:00 am - 1:30 pm {Virtual}

At its core, organizational culture is the “glue” that binds together people, systems, values, norms, behaviors, attitudes, and everything that comprises the uniqueness of an enterprise. In its simplest form, culture is “the way we do things around here”. In large organizations, very few leaders can influence the whole culture. Instead, most leaders can directly or indirectly make a positive difference on smaller groups or departments within the whole. These are called micro-cultures.

This session will explore how leaders can use their spheres of influence and build healthy and high-performance sub-cultures, even within large organizations that struggle with toxic or sub-optimal cultures. The course will engage students in dialogue, small group exercises and activities in learning about leadership in today’s rapidly changing environment.

Instructor: Carol Geffner, Ph.D., was previously the Professor of the Practice of Governance, Management and Policy at the University of Southern California’s Sol Price School of Public Policy and Director of the Executive Master of Leadership Program. She currently is the President of CB Vision Consultants, LLC, a national management consulting and executive coaching firm.

NOVEMBER

Understand and interpret county financial reports

369 County Financial Reporting and Budgeting for Nonfinancial Professionals

Friday, November 3, 2023 • 9:00 am - 1:30 pm {Virtual}

This course provides the tools for decision-makers, elected officials, senior managers – other than accountants and auditors – who want to have an overview understanding of government financial reporting. Participants discuss budgets, financial statements, and the audit, and at the 30,000-foot level what each of those is saying (or not saying!). Participants should bring questions about terms or concepts they have encountered as part of their interaction with county and government financial reporting. The discussion reviews terms and definitions used with government financial reporting and strategies on how to read financial statements and auditor reports to identify critical information and understand what it means ... in plain English!

Instructors: Robert Bendorf, retired Yuba County CAO and Leanne Link, Assistant CAO at Sutter County.

What divides us pales in comparison to what unites us. ~Edward Kennedy

131 Strategic Action: Staying on Top of DEI Goals

Thursday, November 9, 2023 • 9:00 am - 1:30 pm {Virtual}

In 2020, organizations hired Chief Diversity Officers and other DEI-focused roles in unprecedented numbers. By the end of 2022, the attrition rate for these roles outpaced non-DEI roles by 50%. Many organizations are laying off DEI personnel in record numbers in the interest of “cost cutting” resulting in a lack of progress toward goals and objectives to achieve diversity in the workplace. This session will look at the rapid evolution of the DEI journey over the last three years and explore how to help your organization keep DEI in the forefront. It will also examine best practices in DEI and what organizations are doing to sustain their commitment to diversity.

Instructor: Regina Romeo is a former Chief Human Resources Officer and Chief Diversity Officer. She currently owns and operates her own consulting firm and provides HR consulting, DEI consulting, and expert witness services.

"A good coach can change a game. A great coach can change a life." -John Wooden

382 Developing Leaders Through Coaching – Bringing Out Their Best

Thursday, November 16, 2023 • 10:00 am – 4:00 pm {Shasta}

In the words of famed coach, John Wooden, “A good coach can change a game. A great coach can change a life.” Although there are numerous county job titles with descriptors such as manager, director, or supervisor, there are few, if any, with coach in the title. However, coaching is a proven method to meet the expectations of the changing workforce and help employees grow and develop.

Topics include:

- What is coaching?
- What is the difference between managing, mentoring and coaching?
- What kind of learning accelerates an employee’s development?
- What is the role of coaching in creating an enhanced employee experience and retaining talent?
- What are the appropriate responsibilities and roles of coach and coachee?
- What are some powerful coaching questions?
- What are typical steps in leading a coaching conversation?
- How does a coach help the coachee build a “dream team” of advisors?
- How does the public organization create a “culture of coaching and development”?

As part of the class, participants will critique a demonstration of a coaching conversation and then practice a coaching conversation.

Instructor: Frank Benest, Ed.D. is former city manager of Palo Alto and a noted expert in organizational leadership and management.

DECEMBER

Leadership can't be exercised alone

Engaging Employees for Success

Friday, December 1, 2023 • 9:00 am - 1:30 pm {Virtual}

In times of disruptive change and scarce resources, it is critical that employees from all levels of the organization are fully productive and engaged in adapting to change and addressing new challenges. This interactive workshop discusses the business case for employee engagement, the conditions fostering active engagement, and simple steps for supervisors, managers and co-workers to promote engagement.

Instructor: Frank Benest, Ed.D. is former city manager of Palo Alto and a noted expert in organizational leadership.

Facilitate conflict constructively

360 Manage Conflict (Even Hostility) in Comfort

Friday, December 8, 2023 • 9:00 am - 1:30 pm {Virtual}

Conflicts and disagreements are a fact of life. They can contribute to better outcomes or can lead to an escalating situation. Transform the most difficult circumstances into a satisfying experience for all involved. This course helps County elected officials and executives identify constructive approaches to positively managing conflict whether from the dais, in a meeting, or one-on-one. Participants analyze their own response to conflict and develop tools to quickly assess and respond to difficult situations and create practical, positive outcomes.

Instructor: Laree Kiely, Ph.D., is president and CEO of We Will, Inc. and professor at the USC Marshall School of Business.

COURSE SCHEDULE INDEX

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ABOUT

CSAC William "Bill" Chiat Institute

CSAC William "Bill" Chiat Institute for Excellence in County Government is a professional, practical continuing education program for senior county staff and elected officials. Its goal is to expand capacity and capability of county elected officials and senior staff to provide extraordinary services to their communities. The Institute was established in 2008 and is a component of the California Counties Foundation, Inc. and the California State Association of Counties (CSAC). Over 6,000 county staff and elected officials have taken courses. The Institute is supported by the California Counties Foundation (a 501(c)(3) charity), CSAC, grants from organizations and foundations, and course registration fees.

Course Registration and Fees

Registration – Course registration may be completed on-line. Advance registration is required. To register for a class please visit www.csacinstitute.org.

Fees – Course tuition includes instruction, materials, and certificate. All county staff and officials are eligible for the special county rate of \$149/class day. Staff from county-partnered CBOs, CSAC Partners and Premier Members, and CSAC Affiliate Members are also eligible for this special reduced rate. Regular registration fee is \$351/class day.

Cancellations and Substitutions – Substitutions may be made at no charge. Registrations may be cancelled by logging into your account, e-mail or calling up to seven days in advance of the class. Refunds are subject to a \$20 handling fee. There are no refunds or credits for cancellations within seven days of a class or no-show the day of the class.

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Citrus Heights Water District

Update on Activities August 2023

Local government plays an integral part in shaping a thriving community. That's why ensuring that local government leaders have the best resources, connections, and knowledge available is essential for their success. With a 65-year+ history of serving the needs of local governments in California, the Institute for Local Government (ILG) supports officials at special districts, counties, and cities in tackling the state's most pressing and evolving issues.

Close alignment with our three affiliates – CSAC, the League of California Cities and the California Special Districts Association-- is critical to our success. Together with these local government partners, ILG maintains continued engagement with local leaders that affords us the opportunity to empower and educate them with real-world expertise.

We are a mission-driven nonprofit organization that is also non-partisan. And -- since ILG is not focused on advocacy -- we have the flexibility to serve as an objective third-party convener that helps cities, counties, and special districts navigate complex issues crossing multiple local and state agencies.

To learn more about our programs and resources visit www.ca-ilg.org, or connect with us through our [newsletter](#) or social media through [Facebook](#), [Twitter](#) or [LinkedIn](#).

Webinars & Trainings

ILG is committed to delivering educational content related to topics of interest to our city, special district, and county partners. Below is a snapshot of recent webinars related to leadership, workforce development, public engagement, budgeting and finance, housing, local government basics and climate resilience. Contact Erica Manuel (emanuel@ca-ilg.org) or Melissa Kuehne (mkuehne@ca-ilg.org) for more information or if you have suggestions for other topics you would like us to consider.

Recent Webinars

Sustainability at Every Size: How Any Local Government Can Move the Needle on Climate

This webinar highlighted recent Beacon Award winners and discussed how different types of agencies of various sizes have implemented innovative and

equitable sustainability projects, reduced greenhouse gas emissions, and moved the needle toward a more sustainable California. We also shared information about the Beacon Program and how counties can participate, get tips and tools and receive the recognition they deserve! [Access the slide deck and recording here.](#)

Budget Season: How Local Governments Can Build and Maintain Fiscal Health

This webinar featured financial experts and local government leaders who are working to expand business outreach efforts, maximize tax revenues, and plan for uncertainty to achieve long-term fiscal health. [Access the slide deck and recording here.](#)

Civic Engagement for Gen Z: How to Meaningfully Engage Youth in Local Government

This webinar discussed how local agencies are constructing and delivering youth development programs focusing on critical issues including sustainable transportation, housing, leadership, economic inequities, and more. [Access the recording and slide deck here.](#)

Keeping Public Meetings Accessible: New Open Meeting Laws for Local Governments

This webinar featured a discussion of the new landscape of open meeting laws and how local governments are navigating these new parameters in practice. [Access the recording and slide deck here.](#)

LEADING LOCAL: Artificial Intelligence & Local Government

This webinar discussed on the opportunities and challenges facing local governments because of the advancement and increased accessibility of AI technologies. This crucial conversation provided an overview of the basics, while also illustrating how local governments in California may be able to responsibly explore AI tools to help enhance efficiency, improve services, and address critical challenges faced by their communities. [Access the slide deck and recording here.](#)

Lunch and Learn: California's New Campaign Contribution Regulations, What Local Governments Need to Know

Late last year, Governor Newsom signed SB 1439 (Glazer), which changes elements of the Political Reform Act governing campaign contributions and establishes new abstention and disclosure requirements. Many local governments have questions about how this new law applies to them and what they can do to remain in compliance. This webinar provided a discussion of SB 1439 and what it means for local officials across the state. [Access the slide deck and recording here.](#)

Powering the Future: Cost-Saving Energy Efficiency Projects for Local Governments

Energy efficiency projects can help local governments meet greenhouse gas reduction goals and save costs. From solar panel installation at municipal facilities to installing EV chargers, local governments have a wide range of projects they can consider to benefit from state and federal cost saving programs. In this webinar attendees learned about energy efficiency strategies for local governments, including about Strategic Energy Management and new legislative requirements through AB802. [Access the slide deck and recording here.](#)

Strategies for Supporting Multigenerational Workplaces

Local government employers are facing a new challenge: creating a workplace culture that meets the needs of up to five generations of employees, from college graduates to near-retirees. With Gen Z being the newest members joining the public sector workforce, it is becoming clearer than ever that each generation has different outlooks on the purpose of work, what it should look like, and how workplace norms are determined. In this session, the Institute for Local Government and our partner Regional Government Services discussed recent multigenerational workforce data trends, the benefits and challenges of a multigenerational

team, and how to create a workplace culture that satisfies employees across age groups. [Access the slide deck and recording here.](#)

Upcoming Webinars

The ILG team has additional webinars and trainings in the works on subjects including engaging hard to reach populations, preparing the next generation to lead, the Surplus Lands Act, and more. Stay tuned for additional details on all of those.

Partnering with the CSAC Team

Zero Emissions Vehicle Mandate (ZEV)

ILG has recently begun work with CSAC, Cal Cities and CSDA to provide information to local jurisdictions about the new Alternative Clean Fleets (ACF) regulation (and any other recent/similar CARB low emission/ZEV mandates) and conduct surveys about the effect of the legislation on local government agencies.

ILG Connects Civility & Public Engagement Work to National Audience

ILG's CEO & Executive Director Erica Manuel was invited to serve as the co-chair of the National Convention for Braver Angels, a nonprofit organization focused on minimizing polarization and partisanship in favor of more civil discourse and bridge building. ILG has worked with Braver Angels since 2020, collaborating on conference sessions, workshops, webinars and more over the years. As part of this national role, ILG will have heightened visibility for its Leadership, Governance and Public Engagement work, opening up additional doors for philanthropic funding and program alignment. The conference ran July 5-8 in Gettysburg, PA. Numerous California counties were represented and the incoming NACo President was featured in the convention.

ILG is Helping Local Governments Build Easier Onramps Into Public Service

Innovative Pathways to Public Service

ILG continues to administer Innovative Pathways to Public Service (IPPS), a regional collaborative in the Greater Sacramento area (6 counties/30+ cities) that pairs local governments with partners from K12, community colleges, state agencies, workforce leaders and community-based organizations. ILG remains a founder and key member of the IPPS Leadership Team, which is reimagining the cohort in light of the myriad of funding opportunities connected to workforce development, youth, and the great resignation.

Workforce Accelerator Fund Grant (WAF)

ILG recently secured grant funding for "IDEA: Improving Diversity, Equity and Access in Local Government Jobs." With IDEA, ILG will help public sector employers develop solutions to hiring and retention issues by providing resources, a community of practice and a forum for planning collaborative actions that will make it easier for underrepresented communities to learn about, compete for, and thrive in local government careers.

ILG is partnering with MMANC and Cal-ICMA to do this work and together we'll engage our statewide network of county, city and special district employers to produce the following

deliverables:

- Produce a centralized, free digital **RESOURCE HUB** of existing workforce development resources that address barriers facing LG employers, focusing on practices and lessons learned to solve recruiting and retention challenges in a post-COVID era.
- Procure a **PUBLIC SECTOR NEEDS ASSESSMENT** to provide local government sector workforce data that informs the project's strategic direction and enables regional and statewide scalability.
- Develop new data-driven **BEST PRACTICES DIGITAL TOOLKITS** for local government employers seeking to improve hiring and retention, particularly for diverse and under-represented populations.
- Execute two **WORKFORCE PILOT PROGRAMS** to increase access to quality local government careers for historically under-represented individuals and communities. Pilot activities will help formalize an employee-informed framework for an integrated, scalable and replicable workforce development model for other local government employers and regions statewide.
 - **HIGH ROAD PUBLIC SECTOR JOBS COMMUNITY OUTREACH PILOT:** A coordinated community outreach, engagement, and capacity building pilot for Sacramento area local governments to assess a framework to expand individuals' understanding of quality public sector careers and economic mobility opportunities.
 - **WORKFORCE SYSTEMS CHANGE PILOT:** A data-driven program framework that provides guidance, a community of practice and incentives for local government employers to revise their internal recruitment, retention and promotional practices.

The grant term began on June 1, 2023.

Apprenticeships

ILG is actively engaged in the local government apprenticeships dialogue statewide. Erica Manuel is the Chair of the Interagency Council on Apprenticeships Public Sector Subcommittee and is actively representing local government interests in many statewide and national conversations about apprenticeships.

ILG is also pursuing funding from the California Workforce Development Board and other philanthropic sources like the Irvine and Broad Foundations to advance the work. Our first High Road Training Partnership grant application was approved in late July and the contract will begin in April 2024 funding ILG to develop a statewide registered apprenticeship framework for local governments.

\$32 Million Now Available for Clean Transportation & Planning Projects

Grant application deadline: September 8, 2023

The California Air Resources Board (CARB) has \$32.65 million available to fund multiple planning, clean transportation, and supporting projects across the State. Community-based organizations, local governments (including public school districts), and tribal governments are eligible to apply.

The Request for Applications is a two-phase process. The first phase - Concept Phase applications - must be received by CARB no later than 11:59 pm (PDT) on Friday, September 8,

2023. Applicants will then be selected to advance to the Full Application Phase. Applicants must apply for the Concept Phase to be eligible for the Full Phase. [More information is available here.](#)

ILG, and our team - People for Mobility Justice, and Fehr & Peers - are working with CARB to technical assistance for the following grants:

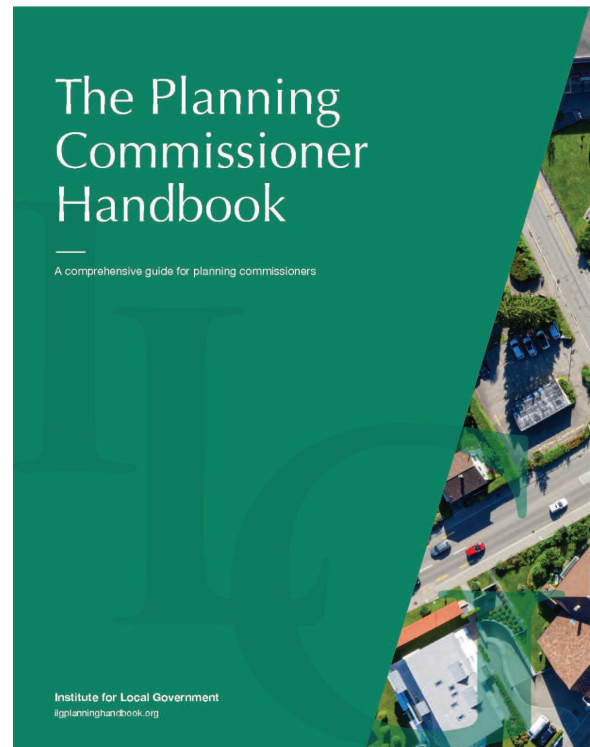
- Planning and Capacity Building (Planning)
- Clean Mobility in Schools (CMIS), and
- Sustainable Transportation Equity Project (STEP)

We received 90 applications from local agencies (including multiple counties) to assist with applications for the Concept Phase, and we will continue to provide technical assistance through the Full Application Phase.

For more information, please contact Nikita Sinha at nsinha@ca-ilg.org or visit [CARB's website.](#)

Resources for Planning Commissioners

ILG recently wrapped up our year-long outreach effort hosting regional training sessions for planning commissioners. Workshop topics were wide-ranging and included the role of a planning commission, how to collaborate effectively with staff and the governing board, effective community engagement, CEQA basics, required planning documents, and local and regional planning challenges and opportunities. After training hundreds of planning commissioners and fielding requests for additional training, the ILG team is now exploring options for a recorded/on demand version of the training for future use. The updated [Planning Commissioner Handbook](#) also remains available to commissioners, staff, and elected officials looking to learn more.



Past sessions included:

- Sacramento and Yolo Counties, April 22, 2022
- El Dorado, Placer and Sierra Counties, April 29, 2022
- Calaveras, Tuolumne, Mariposa, Nevada and Amador Counties, May 13, 2022
- San Joaquin, Stanislas, Merced and Madera Counties, May 20, 2022
- Imperial County, June 16, 2022
- San Diego County, June 17, 2022
- Santa Cruz, San Benito and Monterey Counties, July 22, 2022
- Sonoma, Napa, Solano and Marin Counties, July 29, 2022
- Alpine, Mono and Inyo Counties, August 12, 2022
- San Bernardino and Riverside Counties, August 26, 2022
- Los Angeles County, September 12, 2022
- San Mateo and Santa Clara, October 7, 2022
- Humboldt, Mendocino and Lake Counties, October 14, 2022
- Alameda, Contra Costa and San Francisco Counties, October 21, 2022

- Orange County, November 18, 2022
- San Luis Obispo, Santa Barbara and Ventura Counties, February 17, 2023
- Kern, Tulare, Kings and Fresno Counties, March 3, 2023
- Tehama, Glenn, Butte, Colusa, Yuba and Sutter Counties, April 14, 2023
- Shasta, Trinity, Siskiyou, Lassen, Plumas, Modoc and Del Norte Counties, May 12, 2023
- Virtual Training: June 23, 2023

These trainings were hosted by ILG in partnership with PlaceWorks and the California Department of Housing & Community Development.

Contact Melissa Kuehne (mkuehne@ca-ilg.org) for more information about ILG's housing work.

Supporting Effective Local Leadership In Challenging Times

ILG's Leadership & Governance team now customizes in-person Leadership & Governance workshops for local government jurisdictions statewide. These sessions are available upon request and include intensive training for government bodies looking to expand their leadership skills. The offerings are specifically tailored for local agency councils and boards as well as their staff and cover a wide range of topics including the following:

- Effective Councils and Boards
- Goal Setting/Strategic Planning
- Civility in Public Meetings
- Governance Tools: Policy Handbooks and Codes of Conduct, Ethics and/or Civility Policies
- Building Trust through Public Engagement
- Roles and Responsibilities
- Team Building
- Communicating for Success

For questions or to schedule a briefing please email Melissa Kuehne at mkuehne@ca-ilg.org.

Cross-promoting CSAC

ILG is proud of our affiliation with CSAC, and we highlight it as often as possible through all our communication channels. In addition to monthly CSAC content in our e-newsletter, we actively promote CSAC programs and activities on social media. Recent cross-promotion included CSAC's Challenge Awards, and the ILG team will be sharing information about the Annual Meeting as it becomes available.

ILG Board Meetings

ILG's Board of Directors met June 16 to discuss financial updates, fundraising efforts, and partnership opportunities. The upcoming board meeting dates are:

- Thursday & Friday, September 7-8, Sacramento
- Monday, November 8, Virtual
- Tuesday, December 19, Virtual

California State Association of Counties 2023 Calendar of Events

JANUARY

- 2 New Year's Day (observed)
- 16 Martin Luther King, Jr. Day
- 26 CSAC Executive Committee Meeting | Sacramento

FEBRUARY

- 1 - 3 Executive Committee Leadership Forum | Torrey Pines, San Diego County
- 11 - 14 NACo Legislative Conference | Washington DC
- 20 Presidents Day

MARCH

- 2 CSAC Board of Directors Meeting | Sacramento
- 23 CSAC Executive Committee Meeting | Los Angeles
- 31 Cesar Chavez Day

APRIL

- 12 - 13 CSAC Legislative Conference | Sacramento
- 13 CSAC Board of Directors Meeting | Sacramento

MAY

- 3 - 5 CSAC Finance Corp. Spring Meeting | Half Moon Bay, San Mateo County
- 17 - 19 Western Interstate Region (WIR) Conference | St. George, Utah
- 29 Memorial Day

JUNE

- 19 Juneteenth
- TBD CSAC Regional Meeting | TBD

JULY

- 4 Independence Day
- 21 - 24 NACo Annual Conference | Travis County – Austin, Texas

AUGUST

- 10 CSAC Executive Committee Meeting | Sacramento
- 31 CSAC Board of Directors Meeting | Sacramento

SEPTEMBER

- 4 Labor Day

OCTOBER

- 4 - 6 Executive Committee Retreat | Riverside County
- 9 Indigenous Peoples Day
- 18 - 20 CSAC Finance Corp. Fall Meeting

NOVEMBER

- 10 Veterans Day
- 14 - 16 CSAC 129th Annual Meeting | Alameda County
- 16 CSAC Board of Directors Meeting | Alameda County
- 23 - 24 Thanksgiving Holiday
- 29 - Dec. 1 CSAC Officers Retreat | Napa County

DECEMBER

- 25 Christmas Day

California State Association of Counties 2024 Calendar of Events

JANUARY

- 1 New Year's Day (observed)
- 15 Martin Luther King, Jr. Day
- 18 CSAC Executive Committee Meeting | Sacramento
- 1/31-2/2 Executive Committee Leadership Forum | Torrey Pines, San Diego County

FEBRUARY

- 9-13 NACo Legislative Conference | Washington DC
- 19 Presidents Day

MARCH

- 7 CSAC Board of Directors Meeting | Sacramento
- TBD CSAC Regional Meeting | TBD
- 28 CSAC Executive Committee Meeting | Los Angeles

APRIL

- 1 Cesar Chavez Day (observed)
- 17-19 CSAC Legislative Conference | Sacramento
- 19 CSAC Board of Directors Meeting | Sacramento

MAY

- 1-3 CSAC Finance Corp. Spring Meeting | Half Moon Bay, San Mateo County
- 8-10 Western Interstate Region (WIR) Conference | Mariposa County
- 27 Memorial Day

JUNE

- 19 Juneteenth
- TBD CSAC Regional Meeting | TBD

JULY

- 4 Independence Day
- 12-15 NACo Annual Conference | Hillsborough County, Tampa, Florida

AUGUST

- 8 CSAC Executive Committee Meeting | Sacramento
- 29 CSAC Board of Directors Meeting | Sacramento

SEPTEMBER

- 2 Labor Day
- TBD CSAC Regional Meeting | TBD

OCTOBER

- 9-11 Executive Committee Retreat | TBD
- 14 Indigenous Peoples Day
- TBD CSAC Finance Corp. Fall Meeting

NOVEMBER

- 11 Veterans Day
- 18-22 CSAC 130th Annual Meeting | Los Angeles County
- 21 CSAC Board of Directors Meeting | Los Angeles County
- 28 Thanksgiving Day
- 29 Day after Thanksgiving

DECEMBER

- 4-6 CSAC Officers Retreat | TBD
- 25 Christmas Day