

# CSAC BOARD OF DIRECTORS

## BRIEFING MATERIALS

Thursday, May 19, 2016

12:30 p.m. 4:00 p.m.



Meeting Location:

Regency Ballroom B-C  
Hyatt Regency Hotel  
1209 L Street, Sacramento



California State  
Association of Counties



CALIFORNIA STATE ASSOCIATION OF COUNTIES  
BOARD OF DIRECTORS

Thursday, May 19, 2016

12:30pm – 4:00pm

Regency Ballroom B-C, Hyatt Regency Hotel, 1209 L Street, Sacramento, CA

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A G E N D A

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Agenda times are approximate. Matters may be considered earlier than published time.

Presiding: Richard Forster, President

12:30pm **BUFFET LUNCH**

1:00pm **PROCEDURAL ITEMS**

1. Pledge of Allegiance
2. Roll Call Page 1
3. Approval of Minutes of February 18, 2016 Page 3

1:15pm **SPECIAL PRESENTATIONS**

4. Governor's May Revision of the 2016-17 State Budget
  - *Michael Cohen, Director, State Department of Finance*
5. CSAC Report on the Governor's May Revision handout
  - *DeAnn Baker & CSAC Advocacy staff*
6. CSAC Finance Corporation Report Page 6
  - *Supervisor Linda Seifert, CSAC Finance Corp. President*
  - *Alan Fernandes, Executive Vice President*
7. CSAC Corporate Partner Remarks Page 7
  - *Steve Bennett, Dominion Voting Systems*
  - *Jim Manker, CSAC staff*
8. CSAC Operations and Member Services Update Page 8
  - *Graham Knaus, CSAC staff*

2:15pm **ACTION ITEMS**

9. CSAC Policy Committee Reports Page 19
  - Housing, Land Use & Transportation
    - *Supervisor David Rabbitt, Chair*
    - *Kiana Buss, CSAC staff*
  - Health & Human Services Page 20
    - *Supervisor Ken Yeager, Chair*
    - *Farrah McDaid Ting, CSAC staff*
  - Government Finance & Administration Page 21
    - *Supervisor Henry Perea, Chair*
    - *Dorothy Holzem & Faith Conley, CSAC staff*
  - Agriculture, Environment & Natural Resources Page 22
    - *Supervisor Diane Dillon, Chair*
    - *Karen Keene & Cara Martinson, CSAC staff*
  - Administration of Justice Page 23
    - *Supervisor John Viegas, Chair*
    - *Darby Kernan, CSAC staff*

3:00pm      **ACTION ITEMS (cont.)**

10. Request for Adoption of Broadband Platform Language Page 24  
▪ *DeAnn Baker, CSAC staff*
11. Approval of Formation of Joint Task Force on Homelessness Page 26  
▪ *Matt Cate, CSAC Executive Director*
12. Consideration of Proposed CSAC Budget for FY 2016-17 Page 43  
▪ *Matt Cate, CSAC Executive Director*  
▪ *Supervisor Judy Morris, CSAC Treasurer*
13. Consideration of Proposed Amendments to CSAC Constitution Page 49  
▪ *Matt Cate, CSAC Executive Director*  
▪ *Jennifer Henning, CSAC Legal Counsel*
14. Appointment of CSCDA Commissioner Page 51  
▪ *Matt Cate, CSAC Executive Director*

3:45pm      **INFORMATION ITEMS**

15. Informational Reports without Presentation Page 52  
❖ CSAC Litigation Coordination Program Report  
❖ Institute for Local Government (ILG) Report  
❖ IRS Form 990
16. Other Items

4:00pm      **ADJOURN**

# CALIFORNIA STATE ASSOCIATION OF COUNTIES

## Board of Directors

2016

<u>Section</u>	<u>County</u>	<u>Director</u>
U	Alameda County	Keith Carson
R	Alpine County	Terry Woodrow
R	Amador County	Louis Boitano
S	Butte County	Bill Connelly
R	Calaveras County	Michael Oliveira
R	Colusa County	Kim Dolbow Vann
U	Contra Costa County	John Gioia
R	Del Norte County	David Finigan
R	El Dorado County	Ron Mikulaco
U	Fresno County	Henry Perea
R	Glenn County	John Viegas
R	Humboldt County	Virginia Bass
S	Imperial County	Raymond Castillo
R	Inyo County	Jeff Griffiths
S	Kern County	Leticia Perez
R	Kings County	Doug Verboon
R	Lake County	Anthony Farrington
R	Lassen County	Jim Chapman
U	Los Angeles County	Don Knabe
R	Madera County	David Rogers
S	Marin County	Damon Connolly
R	Mariposa County	John Carrier
R	Mendocino County	Carre Brown
S	Merced County	Hubert "Hub" Walsh
R	Modoc County	Jim Wills
R	Mono County	Larry Johnston
S	Monterey County	Fernando Armenta
S	Napa County	Diane Dillon
R	Nevada County	Ed Scofield
U	Orange County	Lisa Bartlett
S	Placer County	Jim Holmes
R	Plumas County	Lori Simpson
U	Riverside County	John Benoit

U	Sacramento County	Susan Peters
R	San Benito County	Jaime De La Cruz
U	San Bernardino County	James Ramos
U	San Diego County	Greg Cox
U	San Francisco City & County	vacant
S	San Joaquin County	Bob Elliott
S	San Luis Obispo County	Bruce Gibson
U	San Mateo County	Carole Groom
S	Santa Barbara County	Doreen Farr
U	Santa Clara County	Ken Yeager
S	Santa Cruz County	Bruce McPherson
S	Shasta County	Leonard Moty
R	Sierra County	Lee Adams
R	Siskiyou County	Ed Valenzuela
S	Solano County	Linda Seifert
S	Sonoma County	Efren Carrillo
S	Stanislaus County	Vito Chiesa
R	Sutter County	Larry Munger
R	Tehama County	Robert Williams
R	Trinity County	Judy Morris
S	Tulare County	Steve Worthley
R	Tuolumne County	Sherri Brennan
U	Ventura County	Kathy Long
S	Yolo County	Jim Provenza
R	Yuba County	Roger Abe

President: Richard Forster, Amador  
 First Vice President: Dave Roberts, San Diego  
 Second Vice President: Leticia Perez, Kern  
 Immed. Past President: Vito Chiesa, Stanislaus

SECTION: U=Urban S=Suburban R=Rural

CALIFORNIA STATE ASSOCIATION OF COUNTIES  
 BOARD OF DIRECTORS  
 Thursday, February 18, 2016  
 Masonic Hall, Sacramento

M I N U T E S

Presiding: Richard Forster, President

1. ROLL CALL

Alameda	Keith Carson	Placer	Jim Holmes
Alpine	Terry Woodrow	Plumas	Lori Simpson (audio)
Amador	Forster/Boitano	Riverside	absent
Butte	Bill Connelly	Sacramento	absent
Calaveras	absent	San Benito	absent
Colusa	Kim Dolbow Vann	San Bernardino	James Ramos
Contra Costa	absent	San Diego	Roberts/Cox
Del Norte	absent	San Francisco	vacant
El Dorado	Ron Mikulaco	San Joaquin	Bob Elliott (audio)
Fresno	Henry Perea	San Luis Obispo	Bruce Gibson (audio)
Glenn	John Viegas (audio)	San Mateo	Carole Groom (audio)
Humboldt	Virginia Bass	Santa Barbara	Doreen Farr (audio)
Imperial	absent	Santa Clara	absent
Inyo	Jeff Griffiths (audio)	Santa Cruz	Bruce McPherson (audio)
Kern	Leticia Perez	Shasta	Leonard Moty (audio)
Kings	Doug Verboon (audio)	Sierra	Lee Adams (audio)
Lake	absent	Siskiyou	Ed Valenzuela
Lassen	Jim Chapman (audio)	Solano	Linda Seifert
Los Angeles	absent	Sonoma	Efren Carrillo
Madera	absent	Stanislaus	Vito Chiesa
Marin	absent	Sutter	Larry Munger
Mariposa	John Carrier	Tehama	Robert Williams
Mendocino	Carre Brown (audio)	Trinity	Judy Morris (audio)
Merced	absent	Tulare	Steve Worthley
Modoc	Jim Wills (audio)	Tuolumne	Sherri Brennan
Mono	Larry Johnston	Ventura	Kathy Long (audio)
Monterey	Fernando Armenta (audio)	Yolo	Jim Provenza
Napa	Diane Dillon	Yuba	Roger Abe
Nevada	Hank Weston	Advisor: Pat Blacklock	
Orange	Lisa Bartlett (audio)		

The presence of a quorum was noted.

2. APPROVAL OF MINUTES

The minutes of December 3, 2015, were approved as previously mailed.

3. PRESENTATION OF DISTINGUISHED SERVICE AWARDS

President Forster presented the following Distinguished Service Awards:

*Betty Yee, State Controller* – for her ongoing commitment to partnering with counties in promoting fiscal health and well-being;

*Michael Cohen, State Department of Finance Director* – for his instrumental role in accelerating the pre-2004 mandate payments to local governments, as well as the allocation of PILT revenues for the first time in more than a decade; and

*Joe Dhillon, Senior Advisor to the Governor for Tribal Negotiations* – for maintaining open lines of communication with CSAC staff and individual counties which allowed CSAC to provide ample input regarding mitigating local government impacts from off-reservation gaming.

4. CORPORATE PARTNER PRESENTATION

Brian Hicks from BlueCat addressed the Board regarding IT services the company provides. The CSAC Corporate Partnership program currently has 60 partners. The next CSAC regional meeting will be held on March 24 in Shasta County. The 2016 Corporate Partner Guide is being distributed to every procurement and general services officer in California.

5. GOVERNOR'S BUDGET FOR 2016-17

Michael Cohen, State Department of Finance Director, presented highlights of the Governor's proposed FY 2016-17 budget, totaling \$122 billion in General Fund expenditures. He noted that the an economic downturn is expected next year and the Governor is supporting state programs that will help California more readily bounce back from the next recession through workforce training and education transition assistance. He discussed the three components of the Governor's Public Safety Initiative: expanded credit system for prison inmates who participate in education and rehabilitation programs; parole consideration opportunities for a broader state prison population; and amending the juvenile justice process for convicting juveniles in adult court. The proposal also contains \$25 million in public safety money for cities and counties to site re-entry facilities in their communities.

6. STATE BUDGET REVIEW AND POTENTIAL BALLOT MEASURES

Staff presented an update on CSAC's top 2016 legislative priorities contained in the Governor's proposed FY 2016-17 budget.

The expiration of the MCO tax on June 30 of this year is expected to create a \$1.3 billion hole in the state's General Fund, which would result in cuts across multiple programs. The Governor has called a special session on health care to focus the Legislature on passing a revised MCO tax. In his budget, the Governor proposes a revised three-year tiered MCO tax plan based on the type of health plan (commercial, closed-system, and Medi-Cal). Staff reported that the proposal is now being supported by health plans, counties and other stakeholders. Legislative committees should be meeting next week and a vote by the Legislature is expected to take place in the next two weeks.

The Governor's proposed budget contains a reintroduction of his 2015 transportation funding and reform package that would spend an additional \$3.6 billion annually for ten years on a maintenance and rehabilitation of state and local transportation systems and investments in transit. The proposal also includes a number of reforms and accountability measures. Under the Governor's proposal, cities and counties would receive \$1.05 billion annually in new revenue. While this funding would help local governments to start to address significant maintenance and rehabilitation needs, it would not be enough to actually improve the overall condition of the local streets and road system or reduce overall maintenance backlogs. Staff distributed a chart showing the numerous transportation bills currently in the Legislature. None of the current proposals provide enough money for local transportation funding.

Staff provided an update on the Stormwater/Water Conservation initiative which is a measure that would amend Article X of the California Constitution to create a new, optional funding system local agencies can use to finance stormwater management, flood control, sewer and water supply projects, set rates for customers to encourage conservation and reduce water and sewer bills for low-income customers. The

coalition has met with both the Legislative Analyst Office (LAO) and the Attorney General's Office regarding this initiative. The Attorney General is expected to issue a Title and Summary soon. If it is positive, the coalition will conduct additional polling to determine public support. A decision to move forward with a ballot measure via the signature gathering or legislative process will likely not occur until early March, and will be highly dependent upon the results of the polling.

Staff provided an update on November 2016 ballot initiatives. Currently, there are 68 initiatives circulating for signature. Eight measures have qualified so far. The briefing materials contained details on those eight initiatives. Additional measures currently circulating for signatures touch on many issues that could have direct implications for counties, including marijuana legalization, public safety, property tax assessments, water quality and storage, electricity generation, three-strikes reform, minimum wage adjustments, pension and retiree health benefits, and disability access. Initiatives that qualify for the ballot and have an impact to counties will be referred by the CSAC Officers to the appropriate policy committees, which will make recommendations to the Executive Committee and Board of Directors.

7. State and Federal Legislative Priorities for 2016

Staff presented the draft CSAC 2016 State and Federal Advocacy Priorities as contained in the briefing materials. Staff noted that the CSAC policy committees and Executive Committee have reviewed the priorities. Staff was directed to identify "Tree Mortality" as a stand-alone issue under federal priorities and add "2-1-1 Statewide" to the list of state priorities.

Motion and second to adopt the State and Federal Legislative Priorities for 2016 as amended. Motion carried unanimously.

8. Ratification of Support for Greg Cox, NACo 2<sup>nd</sup> Vice President Candidate

President Forster announced that Supervisor Greg Cox is running for second vice president of the National Association of Counties (NACo) and requested Board of Directors' support for his candidacy.

Motion and second to ratify support for Greg Cox and his NACo campaign. Motion carried unanimously.

Staff noted that there are currently three candidates running for NACo second vice president, and all will have booths at the upcoming NACo Legislative Conference in Washington, DC on February 20-23. Board members who are attending the NACo conference were encouraged to assist in campaign activities. Supervisor Cox requested that all counties register and attend the NACo annual conference in July in order to achieve the maximum number of votes.

9. CSAC Finance Corporation Report

Supervisor Linda Seifert, CSAC Finance Corporation President, reported that the Finance Corporation Board currently has an opening for a county treasurer. Candidates are being vetted now and recommendations will be brought to the Executive Committee for consideration at a future meeting.

Staff reported that the US Communities Cooperative Purchasing program now has 38 suppliers. A list of those suppliers was distributed to the Board. The CSAC Finance Corporation Board voted yesterday to approve a new program related to unclaimed property recovery. Details of this new program will be provided to the Executive Committee and Board of Directors at an upcoming meeting.

10. Conflict of Interest Statement for CSAC Board of Directors

CSAC is a California nonprofit corporation. Members of the Board of Directors are subject to certain legal obligations in the performance of the duties of their position. For this reason, CSAC has established a Conflict of Interest Policy for its Board members. Staff requested that all Board members sign the Conflict of Interest Statement and return it to CSAC.

11. Informational Reports

The briefing materials contained informational reports on the Institute for Local Government (ILG) and the CSAC Litigation Coordination Program.

Meeting adjourned.





CALIFORNIA STATE ASSOCIATION OF COUNTIES  
**FINANCE CORPORATION**

May 19, 2016

**To:** CSAC Board of Directors

**From:** Linda Seifert, Board President  
Alan Fernandes, Executive Vice President

**RE: CSAC Finance Corporation Update**

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The CSAC Finance Corporation Board of Directors held their Annual Meeting in Riverside County April 28-29, 2016. The Board approved the 2016-17 Budget and received a healthy financial report on the status of the 2015-16 Budget. Given the projected increase in net revenue for the 2015-16 Fiscal Year, the Board approved up to an additional \$300,000 contribution to CSAC for the current year.

A large part of the projected increase in net revenue for the current year is attributable to the success of the California Statewide Communities Development Authority (CSCDA) who reported 29 closed bond transactions this fiscal year, totaling \$1,145,186,401. CSCDA transitioned their administrative services contract to Bridge Strategic Partners as of July 2015 and Bridge has done a remarkable job not only maintaining the current lines of new business but also gaining momentum.

Our U.S. Communities Cooperative Purchasing program continues to be a major focus the CSAC Finance Corporation as California counties are missing out on savings by not using the full suite of contracts available. There are currently 37 contracts featuring guaranteed best government pricing but the average usage is only 2 contracts per county. Along with the League of California Cities, we will be co-hosting a series of U.S. Communities Supplier Summits aimed at bringing in county and city end-users to meet with suppliers and learn more about the program. Upcoming Supplier Summits include:

- May 24<sup>th</sup> at Victoria Gardens Cultural Center (San Bernardino County)
- June 8<sup>th</sup> at Shannon Community Center (Alameda County)
- July – Exact date and location TBD (San Diego County)
- July – Exact date and location TBD (Kern County)
- September 21<sup>st</sup> or 22<sup>nd</sup> (TBD) – Long Beach Convention Center (Los Angeles County)
- October – Exact date and location TBD (Sonoma County)

## **Dominion Voting Systems**

In today's election market, Dominion Voting Systems sets itself apart with a commitment to customer service, convenience, and a superior use of technology to provide you with the best possible tools to meet your election challenges.

Dominion's history spans more than 100 years – with roots all the way back to 1895 and the invention of the first ever Direct Recording lever machines in New York. Over the course of the last century, expertise and experience in the development and deployment of voting systems has grown - Dominion leverages this history of innovation through its vast pool of election specialists. Partnering with and learning from top level suppliers and employees in the election automation industry, [Dominion is taking part in the world's most challenging and innovative democracy projects.](#)

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May 19, 2016

To: CSAC Officers  
CSAC Board of Directors

From: Graham Knaus, Deputy Executive Director of Operations and Member Services  
David Liebler, Director of Public Affairs & Member Services  
Jim Manker, Director of Corporate Relations  
Kelli Oropeza, Chief of Financial Operations

**Re: CSAC Operations and Member Services Update**

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This memorandum highlights key activities and initiatives occurring within CSAC operations and member services.

**Corporate Partnership Program**

The Corporate Partnership Program (Program) continues to flourish and has moved from a calendar year to a fiscal year to align with the CSAC budget calendar. The Program transitioned January 1, 2016 and is now working on strengthening all partnership relationships as we move towards FY 2016-17.

We are currently at 63 Partners (27 Premier, 8 Executive, 28 Associate). Since our last report we have signed at the Executive Level, *PayPal*, California Telehealth Network, and beginning July 1 we will add PhRMA. At the Associate Level, we have added *Managed Care Systems*, and *MuniServices*.

**Regional Meetings** – These one day regional events are designed to bring together our members and leaders from regional counties, our CSAC Executive and Advocacy Team members and our Premier and Executive level partners. Panels and round table discussions help foster the sharing of information and creative solutions critical to excellent county governance.

- Northern Counties Regional Meeting (Shasta County) – Thursday, March 24<sup>th</sup>. 16 counties, 6 partners, and just over 40 attended this meeting on the topic of tree mortality.
- Motherlode and Surrounding Counties Regional Meeting (Amador County) – Thursday, June 16<sup>th</sup>. This Regional Meeting will focus on public safety including the Governor’s public safety initiative, update on state corrections, local perspective on recent and proposed public safety changes, and national perspective on what’s working.

**Looking Ahead** – The Corporate Partnership Program is currently working on the following:

- A new partner guide has been completed to help counties understand our partner's areas of expertise. We will be sending this guide to Supervisors, CAO/CEO's, and to every General Services Director and Procurement Officer in the state.
- CSAC Corporate Program twitter page (@CsacCorp), please follow us!
- Strengthening a marketing strategy with the CSAC Finance Corporation to leverage opportunities, streamline, and enhance services to counties.

### **Fiscal Operations**

Over the past several years, CSAC has transitioned from difficult budget challenges to having a strong fiscal foundation. The 2012-13 budget included a \$521k deficit, outstanding debt on two buildings, and an unsustainable revenue/cost model. Following significant leadership by the Officers, the CSAC Revenue and Capital Committee, the Executive Committee, this Board, and CSAC staff, the budget picture has vastly improved.

CSAC now operates on a strong fiscal foundation. The budget continues to fund advocacy, communications, education, and other priorities consistent with the adopted 2016 Strategic Plan. The 2014 sale of the Ransohoff building eliminated some debt and built reserves. Employee retirement cost sharing was put into place. Multiple efficiencies have been adopted to strengthen internal operations while improving services. The Operating Reserve Policy and Procurement Policy have been adopted and fully implemented to increase fiscal stability and operational efficiencies.

As these measures have been taken, CSAC has moved to be more strategic in advocating and educating counties, enhancing communications and other member services, and all while maintaining dues at the same level for four consecutive years. As we transition to FY 2016-17, CSAC has now paid off our building, eliminating all debt. This is a great achievement and a testament to the fiscal resolve of the Board. In addition, we will begin next year with reserves above our Operating Reserve Policy target. This is possible due to growth in non-dues revenues combined with managing expenditures to remain under budget.

In addition, the Finance Corporation has approved a \$300k increase to its FY 2015-16 contribution, further strengthening reserves.

### **Member Services and Communications**

**National County Government Month** -- April was National County Government Month and CSAC used this opportunity to spotlight county best practices. A series of 12 videos and accompanying blogs featuring the 2015 Challenge Award-winning programs being rolled out over a six-week period. CSAC's Communications team spent February through April shooting the videos. One of the features that featured Los Angeles County's STAR Court received more than 10,000 views in just a couple of weeks.

**Challenge Awards** – Call for Entries for the 2016 CSAC Challenge Awards opened in April. Printed and electronic materials were distributed. We will continue to promote the program through June in order to inform our members on the value – and ease – of entering the program. A particular focus is being placed on rural counties in an effort to boost entries from smaller counties.

**Assisting Legislative Strategy/Priorities** – Our Communications team continues to work closely with our legislative unit to provide complimentary strategies regarding advocacy priorities, including transportation funding, the MCO fix, homelessness, elections and tree mortality. Advocacy-based videos on transportation and tree mortality are being produced.

**County Visits** – The Communications team continues to be aggressive in our county visits with a mission of helping counties tell their stories. Through the first four months of the year, unit members visited 15 counties.

**CSAC Blog/The County Voice** -- We have enhanced our blog contributions by focusing more on legislative issues and county programs; many of our blog posts are now coming from our members, covering topics such as San Diego County's 2-1-1 program, homelessness and tree mortality. A series of 12 blogs spotlighting county best practices was also written and released.

**Social Media** – CSAC continues to be a leader in social media regularly using all the tools at our disposal, including Twitter, Facebook, Youtube, Periscope and Instagram. Our Twitter account has become particularly influential with more than 5,600 followers.

**Traditional Media** – Media inquiries to CSAC have increased over the past three months. This is a direct reflection of CSAC increasingly being viewed as a reliable, knowledgeable source of information. An effective guest op-ed by Matt Cate regarding the need for election funding was printed by the Sacramento Bee in April.

**New CSAC Bulletin Design** – CSAC unveiled a new design of its weekly Bulletin to enhance readership, particularly in policy areas. The new format includes headlines that are easy to scan, more articles on policy areas and a new distribution system.

**Webinars** – CSAC’s monthly webinar series, produced jointly by the legislative and communications units, continues to gain in popularity. All webinars are recorded and store on the CSAC Website and Youtube pages.

**Video Testimony** – We now have the capability to record and store testimony at the Capitol by either CSAC members or staff. These videos are found on both the CSAC website and Youtube pages. This allows other people to see CSAC’s position before the Legislature on key issues, and the role our members and staff are playing.

### **CSAC Institute**

Under the leadership of Dean Bill Chiat, the CSAC Institute continues to evolve to meet the education needs of counties. The Institute is now offering classes at its Sacramento campus as well as satellite campuses in San Diego County, Merced County, and Contra Costa County. The San Diego County satellite has been in place for two years and has put nearly 100 people through the CSAC Institute credential program. It has been a remarkable success and will transition to Riverside County beginning September 2016. The Institute has also begun a partnership with CCISDA (California County Information Services Directors Association) to offer a 10-course California County Technology Executive credential package.

The Institute facilitated a successful two-day Executive Leadership Symposium March 10-12 in San Jose. The Symposium was led by Marty Linsky, an outstanding leadership expert from Harvard’s Kennedy School of Government.

The Emerging Issues series continued April 14 in Sacramento with a class on Homelessness in Our Communities. This class was facilitated by Humboldt County Supervisor Virginia Bass and Yolo County Supervisor Oscar Villegas and explored many facets of homelessness, from decriminalization to treatment of root causes to prevention, and how counties are thinking about policies and collaborative programs to address it.

The Summer/Fall 2016 schedule of classes is out and includes 36 courses in multiple locations. Classes are a great way to pursue professional development for supervisor, county executives, and managers.

**Staff Contacts:** Please contact Graham Knaus (gknaus@counties.org or (916) 327-7500 x545), David Liebler (dliebler@counties.org or (916) 327-7500 x530), Jim Manker (jmanker@counties.org or (916) 327-7500 x528), or Kelli Oropeza (koropeza@counties.org or (916) 327-7500 x544) for additional information.

**Premier Partners (as of 4.1.2016)**

**1. Aetna**

Josh Miller, Director of Sales and Service  
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**2. Alliant Insurance Services, Inc.**

Nazi Arshi, Senior Vice President  
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**3. Anthem Blue Cross**

Michael Pro시오, Regional Vice President, State Affairs  
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**4. Argyle Security**

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**5. BlueCat**

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**6. California Clean Power**

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**7. California Health & Wellness**

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**8. California Statewide Communities Development Authority**

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**9. CGI**

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**10. Coast2Coast Rx**

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**11. CSAC Excess Insurance Authority**

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**12. Dell | Enterprise Solutions Group**

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**13. DLR Group**

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**14. Dominion Voting Systems**

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**Housing, Land Use and Transportation Policy  
Committee**  
**CSAC Legislative Conference**  
**Thursday, May 19, 2016 — 8:30 a.m. – 9:30 a.m.**  
**Hyatt Regency, Room EF**  
**Sacramento County, California**

**Supervisor David Rabbitt, Sonoma County, Chair**  
**Supervisor Bob Williams, Tehama County, Vice Chair**

- 8:30 a.m.      I.    **Welcome and Introductions**  
*Supervisor David Rabbitt, Chair*  
*Supervisor Bob Williams, Vice Chair*
- 8:35 a.m.      II.   **California Department of Housing and Community  
Development Presentation**  
*Ben Metcalf, Director, Department of Housing and Community  
Development*
- 8:55 a.m.      III.   **Housing Funding and Land Use Planning Legislative Update**  
*Kiana Valentine, Legislative Representative, CSAC*  
*Chris Lee, Legislative Analyst, CSAC*  
Attachment One: Land Use and Housing Legislation Memo  
Attachment Two: Summary of Assembly Democratic Caucus  
Housing Plan  
Attachment Three: Summary of Senate “No Place Like Home”  
Proposal
- 9:20 a.m.      IV.   **Transportation Funding Press Conference & Rally Briefing**  
*Kiana Valentine, Legislative Representative, CSAC*  
*Chris Lee, Legislative Analyst, CSAC*  
Attachment Four: State Transportation Funding Update Memo  
Attachment Five: Comparison of Transportation Funding Plans  
Attachment Six: Revenue Estimates for Funding Plans
- 9:30 a.m.      V.    **Closing Comments and Adjournment**  
*Supervisor David Rabbitt, Chair*  
*Supervisor Bob Williams, Vice Chair*



**Health and Human Services Policy Committee**  
Thursday, May 19 • 10:45 a.m. – 12:00 p.m.  
Regency Ballroom E&F • Hyatt Regency Sacramento  
1209 L Street • Sacramento, CA

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**Supervisor Ken Yeager, Santa Clara County, Chair**  
**Supervisor Hub Walsh, Merced County, Vice Chair**

Note: This policy committee meeting is an in-person meeting only and is being held as part of the CSAC 2016 Legislative Conference.

- 10:45 a.m.      **I.      Welcome and Introductions**  
*Supervisor Ken Yeager, Committee Chair, Santa Clara County*  
*Supervisor Hub Walsh, Committee Vice Chair, Merced County*
- 10:50 –  
11:00 a.m.      **II.     HHS Budget Update**  
*Farah McDaid Ting, CSAC Legislative Representative*  
*Elizabeth Marsolais, CSAC Legislative Analyst*
- 11:00 –  
11:10 a.m.      **III.    Jail Medical Costs Update**  
*Michelle Gibbons, Executive Director, County Health Executives*  
*Association of California*
- 11:10 –  
11:30 a.m.      **IV.    IHSS Issues Update: Minimum Wage, Overtime, and County Administration**  
*Faith Conley, CSAC Legislative Representative*  
*Karen Keeslar, Executive Director, California Association of Public Authorities*  
*Diana Boyer, Senior Policy Analyst, County Welfare Directors Association of California*
- 11:30 a.m. –  
12:00 p.m.      **V.     Presentation: Strategies for Creating Permanency for Older Foster Youth**  
*Don Nottoli, Supervisor, Sacramento County*  
*Gail Johnson Vaughan, Director Emerita/Chief Permanency Officer, Families NOW*
- 12:00 p.m.      **VI.    Adjournment**



**Government Finance & Administration Policy  
Committee**  
**CSAC Legislative Conference**  
**Thursday, May 19, 2016 — 8:15 a.m. – 9:45 a.m.**  
**Hyatt Regency Sacramento, Regency A**  
**Sacramento County, California**

**Supervisor Henry Perea, Fresno County, Chair**  
**Supervisor Erin Hannigan, Solano County, Vice Chair**

- 8:15 a.m.      I.    **Welcome and Introductions**  
*Supervisor Henry Perea, Fresno County, Chair*  
*Supervisor Erin Hannigan, Solano County, Vice Chair*
- 8:20 a.m.      II.   **State Budget Update and Fiscal Forecast**  
*Carolyn Chu, Senior Fiscal & Policy Analyst, Legislative Analyst's Office*
- 8:35 a.m.      III. **November Ballot Measure: Revenue Bonds by Statewide Voter Approval**  
*Kurt Oneto, Partner, Nielsen Merksamer Parrinello Gross & Leoni, LLP*  
*Brandon Castillo, Partner, Bicker, Castillo & Fairbanks*
- 9:05 a.m.      IV.   **SB 272 Open Data Law Compliance**  
*Faith Conley, Legislative Representative, CSAC*  
*County of Sacramento*
- 9:20 a.m.      V.    **Broadband Legislative and Regulatory Update**  
*Sunne Wright McPeak, President and CEO, California Emerging Technology Fund*
- 9:30 a.m.      VI.   **Legislative Update**  
*Faith Conley, Legislative Representative, CSAC*  
*Dorothy Holzem, Legislative Representative, CSAC*
- 9:40 a.m.      VII. **Open Source Voting Systems**  
*Brent Turner, Secretary, California Association of Voting Officials*
- 9:45 a.m.      VIII. **Ballot Measures Update – Informational Item**
- 9:45 a.m.      IX.   **Closing Comments and Adjournment**  
*Supervisor Henry Perea, Fresno County, Chair*  
*Supervisor Erin Hannigan, Solano County, Vice Chair*





**Agriculture, Environment and Natural Resources Policy  
Committee**  
**CSAC Legislative Conference**  
**Thursday, May 19, 2016 · 10:45 a.m. – 12:10 p.m.**  
**Hyatt Regency, Room A**  
**1209 L Street, Sacramento, CA**

**Supervisor Diane Dillon, Napa County, Chair**  
**Supervisor Pam Giacomini, Shasta County, Vice-Chair**

- 10:45 a.m.**            **I.      Welcome and Introductions**  
*Supervisor Diane Dillon, Napa County, Chair*  
*Supervisor Pam Giacomini, Shasta County, Vice-Chair*
- 10:50 a.m.**            **II.     Report from the Bureau of Medical Marijuana  
Regulation**  
*Lori Ajax, Chief, Bureau of Medical Marijuana Regulation*
- 11:10 a.m.**            **III.    The State of our Forests: Update and Discussion of the  
Governor’s State of Emergency on Tree Mortality**  
*Matthew Reischman, Assistant Deputy Director of Resource  
Protection, CAL Fire*
- 11:25 a.m.**            **IV.    California WaterFix Project: Delta Tunnels Proposal**  
*Janelle Beland, Undersecretary, Natural Resources Agency*
- 11:45 a.m.**            **V.     Climate Change and Waste Management: Super  
Pollutants, Waste & Recycling**  
*Cara Martinson, CSAC Legislative Representative*  
*Supervisor Doreen Farr, Santa Barbara County*
- 12:00 p.m.**            **VI.    AENR Legislative and Budget Update**  
*Karen Keene, CSAC Senior Legislative Representative*  
*Cara Martinson, CSAC Legislative Representative*
- 12:10 p.m.**            **VII.   Closing Comments & Adjournment**  
*Supervisor Diane Dillon, Napa County, Chair*  
*Supervisor Pam Giacomini, Shasta County, Vice-Chair*



**Administration of Justice Policy Committee**  
**CSAC Legislative Conference**  
**Wednesday, May 18, 2016 — 2:15 p.m. – 3:45 p.m.**  
**Sacramento Convention Center**  
**1400 J Street, Room 204**  
**Sacramento, California 95814**

**Supervisor John Viegas, Glenn County, Chair**  
**Supervisor Virginia Bass, Humboldt County, Vice Chair**

- 2:15 p.m.      I. **Welcome and Introductions**  
*Supervisor Virginia Bass, Humboldt County, Vice Chair*
- 2:20 p.m.      II. **Active Shooter – San Bernardino County’s Response to Domestic  
Terrorism – Issues, Costs, and Lessons Learned**  
*Mike Antonucci, Office of Emergency Services Manager,  
San Bernardino County*  
*Mark Ghilarducci, Director, CAL Office of Emergency Services*
- 3:05 p.m.      III. **Urban Shield – Comprehensive, Regional Emergency Preparedness  
Exercise for First Responders**  
*Sheriff Greg Ahern, Alameda County*  
*Assistant Sheriff Brett Keteles, Alameda County*
- 3:30 p.m.      IV. **May Revision Update**
- 3:40 p.m.      V. **County Concerns and Closing Remarks**  
*Supervisor Virginia Bass, Humboldt County, Vice Chair*
- 3:45 p.m.      VI. **Adjournment**



May 19, 2016

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To: Members, CSAC Board of Directors

From: DeAnn Baker, Deputy Executive Director of Legislative Affairs  
Dorothy Holzem, Legislative Representative  
Betsy Hammer, Legislative Analyst

RE: **CSAC Policy Platform Language: Broadband – ACTION ITEM**

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**Recommendation.** Approve the proposed Broadband Platform Language.

**Background.** There have been recent and increasing state and federal legislative and regulatory actions related to broadband, or high speed internet, that have called for CSAC advocacy to promote and protect the interests of our members. However, the current CSAC Policy Platform does not speak to this issue in terms of infrastructure development, funding opportunities, or definitions of this technology, amongst other issues.

In the fall of 2015, CSAC began developing language to guide advocacy in this area with the Government Finance and Administration Policy Committee members. In November, staff disseminated via email draft language to the Policy Committee for review. Two conference calls were held to discuss the proposed language and staff also received feedback from Policy Committee members via email.

At the December 2015 Annual Meeting, the Policy Committee reviewed the proposed language and directed staff to bring back a further revised version reflecting the comments offered. Two additional conference calls were held with the Policy Committee in January 2016. The final proposed language received unanimous approval for transmission to the Executive Committee during the January 28 meeting of the Policy Committee. At the Executive Committee meeting held on April 7 the language received unanimous approval as well.

**Platform Language Process.** Every two years, the CSAC Board of Directors adopts the CSAC Platform at the beginning of a new legislative session. However, as stated in the Platform's Preamble, the Platform is a living document and may be amended by the Board of Directors by actions taken in response to policy issues outside the bi-annual process.

**Attachment.** Draft CSAC Policy Platform Amendment - Broadband

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**CSAC DRAFT LANGUAGE – BROADBAND PLATFORM (Version 1/20/16)**

***To Amend CSAC Platform Chapter Five “Government Operations” and insert:***

**Section 7: BROADBAND**

Counties support the expansion of broadband (high speed internet service) to all parts of the State to drive economic development and job opportunities, support county service delivery, and improve health, education, and public safety outcomes for residents.

Broadband must be capable of supporting current technology standards and speeds in order for counties to realize these benefits. This may require infrastructure solutions specific to a given county or region.

Access and adoption are both necessary elements that should be supported in state and federal legislative or regulatory proposals. This includes, but is not limited to:

- Establishing and maintaining reliable broadband in unserved or underserved communities;
- Promoting the knowledge, skills and behaviors that comprise digital literacy;
- Making broadband affordable for all households;
- Maximizing funding for infrastructure; and
- Reducing infrastructure deployment barriers.



May 19, 2016

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To: CSAC Board of Directors

From: Matt Cate, Executive Director  
DeAnn Baker, Deputy Executive Director, Legislative Affairs

RE: **Formation of Joint Task Force on Homelessness with the League of California Cities – ACTION ITEM**

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- **Staff Recommendation:** Approve formation of a joint task force on homelessness with the League of California Cities.

**Overview.** Communities throughout California are grappling with significant challenges related to an estimated 115,000 homeless persons in California. State legislators are also determined to combat homelessness, making it a focus in 2016.

Because the issue of homelessness often crosses over city and county lines, collaboration between jurisdictions is critical to identifying and delivering solutions that reflect the unique needs of each community.

To foster collaboration and put our collective expertise into combatting homelessness, CSAC is proposing the formation of a joint task force on homeless issues with the League of California Cities. The task force would meet in person in Sacramento at least three times in 2016, and consist of an even number of city and county representatives with an interest of experience in the issue.

To move quickly, we are proposing approval by the Board of the formation of the task force and, in line with current CSAC bylaws, affirming the authority of the CSAC Officers to make appointments to the task force.

The League of California Cities Board of Directors approved the formation of the joint task force on April 28. The desire of both CSAC and the League is to hold an initial meeting by late May/early June.

**County Background.** From urban to rural, each of California's 58 counties provide essential services for people experiencing homelessness, including poverty-reduction programs, physical and behavioral health services, public safety and affordable housing.

- **Poverty:** Counties are key partners with the state in administering many of the critical poverty-reduction programs, such as CalWORKs and CalFresh benefits and Medi-Cal health eligibility. These poverty programs provide essential support to people experiencing homelessness while they work towards self-sufficiency.

- **Behavioral Health Services:** Counties operate the county mental health plans and provide substance use disorder services. These services help to stabilize individuals as they exit homelessness, and help increase the likelihood that they will remain housed.
- **Public Safety:** County and city public safety systems have an intimate knowledge of their local homeless population due to frequent contacts, and often act as valuable partners in the effort to identify and assist homeless individuals.
- **Zoning and Siting:** Counties are also responsible for planning and zoning land for housing affordable to all segments of the community, and have an important role in creating and supporting affordable housing options. Counties are also often providers of temporary housing solutions for the homeless, especially those struggling with mental health or substance use disorder issues and people recently released from state prison or local jails.

**Homeless Statistics.** The federal Department of Housing and Urban Development released a comprehensive homeless statistics report based on a point-in-time count of homeless individuals, veterans, families, and youth in 2015. Unfortunately, California tops the nation in each of the homeless categories, despite the fact that nationally, there were 54,278 fewer individuals on a single night in 2015 than in 2007, a 13 percent decline overall. The information below is taken directly from that report, and a link to the full report is provided in the resources section of this document.

### Age and Gender

Nationally, nine of every 10 of homeless individuals were over 24 years of age in 2015. Ten percent were between the ages of 18 and 24, and 1 percent are children under 18 years of age.

Most homeless individuals are men (72%), and most homeless individuals are either white (54%) or African American (36%).

### Homeless Individuals

On a Single Night in January 2015, California accounted for 26 percent of the nation's homeless individuals. Five states accounted for over half of all homeless individuals in the United States:

California (26% or 93,156 people)  
 New York (10% or 36,135 people)  
 Florida (7% or 26,325 people)  
 Texas (5% or 16,265 people)  
 Washington (4% or 12,526 people)

In California, 73 percent of the homeless individual population live in unsheltered locations.

### Homeless Families

According to HUD, while 206,286 people were homeless in 2015, 64,197 were identified as families with children, representing 37 percent of all people experiencing homelessness. On average, a homeless family household consisted of three people. The vast majority of homeless families with children were staying in shelters (185,824 people), and only 20,462 people in families were unsheltered.

### Homeless Unaccompanied Youth

California reported the largest numbers of homeless unaccompanied youth, 10,416 people or 28 percent of the national total. The other states with the large numbers of homeless unaccompanied youth include: NY (2,626), FL (2,371), and NV (2,310).

### Veterans

California had the largest number of veterans experiencing homelessness (11,311), but the number of homeless vets has fallen by 37 percent since 2009. Still, homeless veterans in California represented 24 percent of the national homeless veteran population.

Three other states had at least 2,000 homeless veterans: Florida (3,926 or 8% of the national homeless veteran population), New York (2,399 or 5%), and Texas (2,393 or 5%).

In four states, a majority of homeless veterans were living in unsheltered locations: Montana (65%), California (62%), Hawaii (60%), and Mississippi (58%).

Los Angeles had the largest number of homeless veterans in the nation (4,016 people). San Diego City and County also had more than a thousand homeless veterans on a single night in 2015 (1,381).

### Chronically Homeless

More than half of the nation's chronically homeless individuals were located in four states: California (29,178 or 36%), Florida (6,021 or 7%), New York (4,327 or 5%), and Texas (3,778 or 5%)

Between 2014 and 2015, 18 states experienced increases in the number of individuals with chronic patterns of homelessness. Oregon had the largest increase, with 1,314 more chronically homeless individuals in the past year. Other states with large increases were:

California (978)  
South Carolina (643)  
Illinois (450)  
Arizona (342)

Los Angeles had the largest number of chronically homeless individuals (12,356 people) and accounted for almost 15 percent of all chronically homeless individuals nationally. This is nearly 4 times as many chronically homeless individuals as were reported in New York City, with the second largest number of chronically homeless individuals (3,275). This is largely attributed to the mild climate in southern California.

**Legislative Proposals.** The Senate and Assembly, as well as Los Angeles County, have developed and promoted packages to address the issue of homelessness. All of the packages require fiscal investments by the state and are being discussed in the context of the 2016-17 budget process. CSAC does not have a position on the proposals at this time.

Senate “No Place Like Home” Proposal: In January, Senate leaders released their “No Place Like Home” proposal. Senate President pro Tempore Kevin de León and former Senator Darrell Steinberg crafted the plan to redirect a portion of Mental Health Services Act (MHSA, or Proposition 63) funding from counties to help securitize up to \$2 billion in affordable housing bonds. Under the proposal, only counties would compete with each other for the housing bond funds. The proposal also urges an increase in the state’s Supplemental Security Income/State Supplementary Payment (SSI/SSP) rates, which provide monthly funding to those who are aged, blind, or disabled. Further, the proposal affirms support for the existing Housing Support Program, which is administered by counties within the CalWORKs program, and a new “Bringing Families Home” program to provide family housing.

CSAC has not yet developed a position on the “No Place Like Home” proposal, as details beyond what is attached to this memo – three pages in all – are not yet available.

Assembly Affordable Housing Package: Democrats in the Assembly, led by new Speaker Anthony Rendon, released a one-time \$1.3 billion proposal to help Californians secure and maintain housing on April 25. The plan would make one-time investments in five areas:

- **Increasing Rental Housing:** \$300 million for housing tax credits and \$200 million for multifamily housing production programs for lower income working families;
- **Assisting Homeownership:** \$200 million in funding grants to local agencies for assistance with workforce housing and \$200 million for the existing CalHome program;
- **Farmworker Housing:** \$50 million for the Joe Serna Farmworker Housing Grant Program, \$25 million for farmworker housing tax credits and \$250,000 for the Napa County Farmworker Housing Centers;
- **Homeless Assistance:** \$200 million for multifamily supportive housing, \$60 million for the new Whole Person Care pilot program specifically for housing high-need Medi-Cal beneficiaries, and \$40 million for the statewide Emergency Shelter Grant Program; and
- **Seismic Retrofitting:** \$60 million in income tax credits for seismic retrofitting of “soft-story” buildings.



More details are included in the attached letter to the Assembly Budget Committee.

Los Angeles County State Matching Fund Program to Combat Homelessness. Los Angeles County is sponsoring a proposal to secure \$100 million in state matching funds for local efforts to reduce homelessness. The County has adopted a comprehensive plan to combat homelessness and committed \$100 million in county funds toward that goal. Collaboration, coordination, and integration of services are the cornerstones of the county's efforts, and additional state matching funds will allow the county and other jurisdictions, including counties and cities, to leverage existing housing funding.

The County identifies five areas or services that could receive state matching funds under their proposal:

- Subsidized housing for homeless disabled individuals pursuing Supplemental Security Income (SSI)
- Rapid re-housing
- Housing Choice vouchers for permanent supportive housing
- Interim/Bridge housing for those exiting institutions
- Enhancing the emergency shelter system

More details are included in the attached Los Angeles County letter to the Assembly regarding this proposal.

**CSAC Efforts.** CSAC is undertaking a number of efforts on the issue, including:

**Collaboration:** Because homelessness is a local issue that crosses county and city boundaries, CSAC proposes to form a joint task force on Homeless Issues with the League of California Cities as noted above.

CSAC is also working with the County Behavioral Health Directors (CBHDA) and the County Welfare Directors Association (CWDA) on assessing the legislative proposals. While the proposed diversion of MHSA funding under the Senate's No Place Like Home proposal is worrisome, the human services-related elements of the plan (more support for the Housing Support Program, etc.) have significant potential and are supported by human services directors.

**Education:** The CSAC Institute for Excellence in County Government presented an Emerging Issues course on homelessness on April 14 in Sacramento. The CSAC Legislative Conference will also feature a workshop on homelessness on Wednesday, May 18 from 10:15 to 11:45 at the Sacramento Convention Center. Representatives from the state, counties, and the League of California Cities will participate in the roundtable discussion on homeless issues.

**Engagement:** CSAC will continue to engage with both the Senate and Assembly to ensure the county voice is part of the process and any final package or compromise. The Senate Budget and Fiscal Review Committee held an informational hearing titled "Challenges and Opportunities: Homelessness in California's Local Communities" on

February 25, hearing testimony from a variety of state and national experts on the issue, including Yolo County Supervisor Oscar Villegas on behalf of CSAC.

CSAC will also continue to work with Los Angeles County and the League of California Cities on issues of mutual interest.

**Attachments:**

Senate No Place Like Home Proposal (January 4, 2016)

Assembly Affordable Housing Proposal (April 25, 2016)

Los Angeles State Matching Fund Program to Combat Homelessness (April 11, 2016)

**Resources**

U.S. Housing and Urban Development (HUD) Report: The 2015 Annual Homeless Assessment Report (AHAR) to Congress, NOVEMBER 2015

<https://www.hudexchange.info/resources/documents/2015-AHAR-Part-1.pdf>

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ASSEMBLY COMMITTEE ON  
**HOUSING AND COMMUNITY DEVELOPMENT**  
DAVID CHIU, CHAIR  
邱信福  
ASSEMBLYMEMBER, SEVENTEENTH DISTRICT

April 14, 2016

Honorable Adrin Nazarian  
Assemblymember Forty-sixth District  
Chair, Assembly Budget Sub-4 Committee  
State Capitol, Room 4146  
Sacramento, CA 95814

Dear Assemblymember Nazarian,

As you know, California faces an affordable housing crisis that tarnishes the promise of our great state. When the costs of our record high rents and home prices are factored in we have the highest poverty rate in the nation. Since 2008, median rents in California have increased by over 20 percent, as median incomes have dropped by 8 percent. Over 1.5 million low-income families lack access to an affordable rental home, and our state includes 20 percent of our country's homeless population. As affordable housing production by the private sector has significantly diminished, and the state has significantly reduced its investment in affordable housing, now more than ever we need to prioritize the production of new affordable units.

California's homeownership rate is at a record low of 54 percent, as skyrocketing home prices have outpaced median incomes. In high cost areas, teachers, nurses, firefighters, police officers and other middle class public servants can no longer afford to live in the communities they serve. The imbalance of affordable housing near jobs has far-reaching negative impacts, exacerbating traffic congestion, climate change, and income inequality.

A precipitous drop in state and federal divestment in affordable housing has intensified these problems. With the elimination of California's redevelopment agencies and the exhaustion of state housing bonds, California has reduced its funding for the development and preservation of affordable homes by 79 percent - approximately \$1.7 billion a year. No permanent or sustainable source of funding has been created to compensate for this loss. The housing crisis has contributed to a growing homeless population, increased pressure on local social safety nets, created an unstable development and construction marketplace, and has led to the departure of tens of thousands of long-time Californians.

While we continue work on a permanent funding source for affordable housing in the state, Californians cannot wait. Immediate action is needed. We need to make a strategic investment in this budget year to address our housing crisis.

Investing one-time surplus funding in affordable housing production makes sense. Housing does not require ongoing state maintenance or investment, but creates long term benefits: our state programs require state-funded housing to be provided to lower-income families for 55 years. Investment in many state programs results in significant leverage of private, federal, and local investment. Furthermore:

- Affordable housing saves money -- on average, a single homeless Californian incurs \$2,897 per month in county costs for emergency room visits and in-patient hospital stays as well as the costs of arrests and incarceration. Roughly 79 percent of these costs are cut when that person has an affordable home.
- Development creates jobs -- an estimated 29,000 jobs are created for every \$500 million spent on affordable housing production.
- Affordable housing alleviates poverty -- California households with the lowest 25 percent of incomes spend 67 percent of their income on housing, leaving little left over for other essential needs.

As our state economy continues to rebound, we have begun restoring some of the cuts made to many of our state's critical programs, but unfortunately, housing was not one of these areas. Affordable housing resources that were reduced to zero when redevelopment was eliminated must be among these restorations.

For these reasons, we request the following investment into the following key areas to address our housing affordability crisis:

#### **Rental Housing for Lower Income Working Families**

- \$300 million for the Low income Housing Tax Credit (LIHTC). This program funds the construction, rehabilitation, acquisition of multi-family rental housing for families and individuals at 60 percent of area median income (AMI) or below. This one time investment will leverage \$550 million in federal 4% LIHTC and at least \$400 million in federal tax-exempt bond authority.
- \$200 million for the Multi-family Housing Program (MHP). This program funds the construction, rehabilitation, and acquisition of multi-family rental housing for families and individuals at 60 percent of AMI or below.

#### **Homeownership Opportunities and Rental Housing for Working Families**

- \$200 million for the Local Funding Grants for Workforce Housing. This new program will provide funding to local governments for down payment assistance, homeownership assistance, rental housing, and to address displacement for individuals

and families. In high cost areas local governments could serve families that make up to 120 percent of AMI. The program would require local jurisdictions to provide a funding match.

- \$200 million for CalHome. This program provides for grants and loans to local governments and nonprofit organizations for rehabilitation of existing homes, mortgage assistance, real property acquisition, site development, predevelopment, and construction period expenses of homeownership development projects, or permanent financing for mutual housing and cooperative developments. Within this program is the Self-Help Housing Program that provides grants to nonprofit organizations for construction supervision of groups of families building their own homes.

### **Housing for Farmworkers and their Families**

- \$50 million Joe Serna Farmworker Housing Grant Program. This program finances the new construction, rehabilitation, and acquisition of owner-occupied and rental units for agricultural workers, with a priority for lower income households.
- \$25 million increase to the Farmworker Housing Tax Credit. This program funds the construction, rehabilitation, and acquisition of multi-family rental housing for farmworkers and their families who make up to 60 percent of AMI.
- \$250,000 for the Napa County Farmworker Housing Centers. Napa County is not eligible for funding from the Office of Migrant Services program; however, to maintain the County's three farmworker housing centers, additional funding is needed.

### **Seismic Retrofit of Soft-Story Homes**

- \$60 million for Personal Income Tax Credit for Seismic Retrofit of Soft Story buildings. This program allows a credit equal to 30 percent of a qualified taxpayer's qualified costs incurred for seismic retrofit construction.

### **Housing Assistance and Production for Homeless Individuals and Families**


- \$200 million for Multi-Family Housing Program – Supportive Housing. This program funds the construction, rehabilitation, acquisition of rental housing with supportive services for families and individuals who are homeless or at-risk of homelessness whose incomes do not exceed 30 percent of AMI.
- \$60 million for the Medi-Cal Housing Program. This new program would provide rental assistance for people who are homeless and enrolled in Medi-Cal served through a county's 1115 Waiver Whole Person Care Pilot Program. The federal government has authorized \$1.5 billion in funding for funding for services for the Whole Person Care


Pilot Program. Ongoing funding for the program would come from future savings by Medi-Cal due to housing high-risk homeless clients.

- \$40 million for the Emergency Shelter Grant Program. This program assists persons at risk of becoming homeless with homelessness prevention assistance and rapid rehousing.

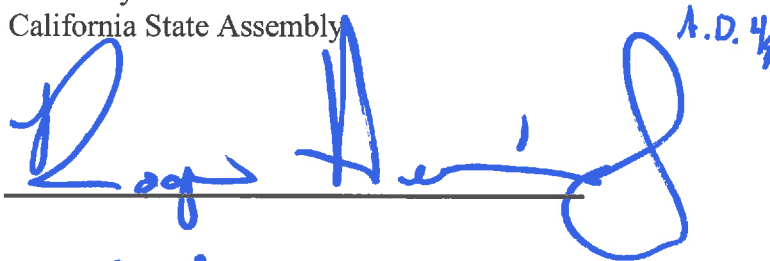
We appreciate your consideration of this request and look forward to working with you to ensure that California's families are served through these vital housing programs.

Sincerely,

  
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David Chiu, Chair  
Housing and Community Development  
Committee

  
\_\_\_\_\_  
Tony Thurmond,  
Assemblymember Fifteenth District  
California State Assembly

  
\_\_\_\_\_  
Ed Lee AD #18

  
\_\_\_\_\_  
Doug Hering AD #4

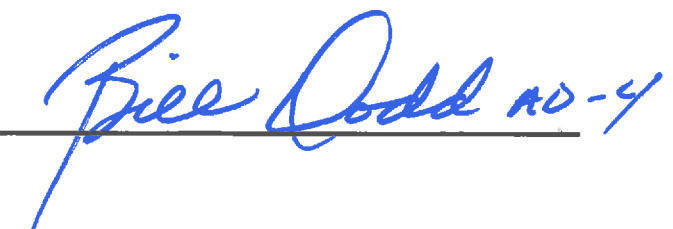
  
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Cc: Speaker Anthony Rendon  
Assemblymember Philip Y. Ting

**Senate President pro Tempore Kevin de León Press Release:  
Senate Announces “No Place Like Home” Initiative To Tackle Homelessness in California**  
Monday, January 4, 2016

California Senate Legislative Package to Prevent and Address Homelessness in our Local Communities

LOS ANGELES — To assist local communities in preventing and addressing homelessness, a bipartisan coalition of members from the California State Senate introduced a strategic and first-of-its kind “No Place like Home” initiative at a press conference at The Star Apartments on Skid Row in Los Angeles on Monday. This unprecedented policy framework amounting to over \$2 billion in support builds on years of research and best practices and is guided by the core belief that no individual or family in California should ever experience the uncertainty and pain of living without a home.

“This bipartisan legislative package will help secure progress in tackling homelessness and provide a key to health and hope for many Californians who have no place to go.” said Senate President pro Tempore Kevin de León (D-Los Angeles). “Coming off the holiday season, I can think of no better way to start the legislative session than in Skid Row focused on lifting those without voices in our political process.”

“This is a tipping-point moment for mental health, homelessness, and Proposition 63 in California.” Said former Senate leader Darrell Steinberg, co-author of Proposition 63 (2004) – The Mental Health Services Act – and founder The Steinberg Institute. “Thanks to the leadership of this Senate, we have a historic opportunity to help local communities forge systemic long-term solutions, making a real difference in the lives of thousands of forgotten Californians.”

The Senate proposal is crafted with the understanding that fighting modern homelessness – with long-term solutions, not short-term Band-Aids – requires a localized approach sustained by a strategic statewide commitment.

The proposals will empower local governments with additional resources and flexibility to better serve homeless individuals and families, increase access to affordable housing, address the effects of income inequality and, and extend proven programs for homeless who are either disabled or in need of mental-health assistance.

California has the nation’s largest homeless population while ranking as the seventh largest economy of the world at the same time. The 114,000 total homeless people who live across our state make up 22 percent of the nation’s homeless population, with Los Angeles holding the dubious ranking of the homeless capital of the country with nearly 42,000 homeless residents.

The Senate legislative package on homelessness re-purposes Proposition 63 (2004) – The Mental Health Services Act – bond money and creatively leverages billions of additional dollars from other local, state, and federal funding to achieve the following goals:



**Housing:**

- 2 billion bond to construct permanent supportive housing for chronically homeless persons with mental illness.
- \$200 million, over 4 years, to provide supportive housing in the shorter-term, rent subsidies, while the permanent housing is constructed or rehabilitated.
- Support for two special housing programs that will assist families:

The “Bringing Families Home” pilot project, a county matching grant program to reduce homelessness among families that are part of the child welfare system.

The CalWORKs Housing Support Program, which provides housing and support services for CalWORKs families in danger of homelessness.

**Income support and outreach:**

- An increase in Supplemental Security Income/State Supplementary Payment (SSI/SSP) program grants which provide income support for the aged, blind, and disabled poor who cannot work.

Rates of homelessness are higher for persons with disabilities who cannot work; SSI/SSP is intended to help them make ends meet, and a large portion of grants usually goes toward rent.

These increases will assist about 1.3 million low-income Californians (72% with disabilities and 28% who are elderly).

- A one-time investment to incentivize local governments to boost outreach efforts and advocacy to get more eligible poor people enrolled in the SSI/SSP program.

The federal government covers 72% of the total costs of the SSI/SSP program, so state and local benefits are multiplied significantly for each newly eligible recipient.

California has more than one third of the nation’s chronically homeless – those with mental illness or other significant problems, and an even higher percentage among homeless women. Of the 28,200 chronically homeless in California, nearly 85 percent are unsheltered with this group absorbing the greatest amount of taxpayers’ resources, often toping \$100,000 annually per person in public costs for emergency room visits, hospital stays, law enforcement, and other social services.

The Senate proposal supports a “housing first” strategy which many homeless advocates and social service experts across the state prefer because it provides safe, secure housing creates an environment that allows for wrap-around services, such as mental health treatment, to take hold. Studies show homelessness aggravates mental illness, making it more difficult to reach and house those with the greatest need of shelter and treatment.

There are local programs, such as Project 25 in San Diego, which are successfully housing, treating, and transitioning chronically homeless clients back into society. Project 25 is a 3-year-pilot program funded by the United Way of San Diego and led by St. Vincent de Paul which uses the housing first model as a means of intensive case management and delivery of psychiatric and medical care to several dozen clients. Project 25 is paying dividends for the taxpayers. In two years the annual public costs related to participants of Project 25 were reduced nearly 63 percent, to \$1.6 million from \$4.3 million.

- See more at: <http://sd24.senate.ca.gov/news/2016-01-04-senate-announces-%E2%80%9Cno-place-home%E2%80%9D-initiative-tackle-homelessness-california#sthash.X0BxC95o.dpuf>

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# COUNTY OF LOS ANGELES

## Sacramento Legislative Office

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Chief Executive Officer

April 11, 2016

DONNA SEITZ  
Acting Chief Legislative  
Representative

The Honorable Adrin Nazarian, Chair  
Assembly Budget Subcommittee #4  
State Capitol, Room 4146  
Sacramento, California 95814

**RE: Housing: Budget Proposal - \$100 Million State Matching Fund Program  
to Combat Homelessness for Fiscal Year 2016-17 - SPONSOR**

Dear Assembly Member Nazarian,

The Los Angeles County Board of Supervisors sponsors a State Budget proposal to request \$100 million in one-time State General Fund in FY 2016-17, to establish a new State Matching Fund Program to Combat Homelessness. The Program would provide 50/50 matching funds for counties and cities that commit their own funds, and/or federal housing subsidies that they administer. Counties and cities could use the funding for a combination of highly-effective strategies as referenced in the attached document.

In Los Angeles County, there has been a significant increase in homelessness, especially those living in tents, makeshift shelters, and vehicles. According to the Los Angeles Homeless Services Authority, the County's homeless population was 39,461 in 2013 and 44,359 in 2015; an increase of 12.4 percent. The homeless population in tents, makeshift shelters, and vehicles increased by 85 percent from 2013 (5,335) to 2015 (9,335).

On February 9, 2016, the Board unanimously approved a comprehensive plan comprised of 47 strategies to combat homelessness throughout the County. These strategies were developed by the Chief Executive Office's County Homeless Initiative, in collaboration with 25 County departments, 30 cities and more than 100 community organizations. To launch the implementation of these strategies, the Board approved \$100 million in new one-time funding. Additionally, the Board directed the Housing Authority of the County of Los Angeles to dedicate an estimated 850 Housing Choice Vouchers for permanent supportive housing for the chronically homeless in FY 2016-17 and FY 2017-18. The County is prepared to leverage these funds to access State matching funds if this proposal is enacted.

Therefore, we urge your support of this proposal, which would strengthen local governments' efforts to combat homelessness.

Sincerely,

Donna Seitz  
Acting Chief Legislative Representative

Martha Guerrero  
Legislative Representative

## **STATE MATCHING FUND PROGRAM TO COMBAT HOMELESSNESS FY 2016-17 BUDGET PROPOSAL**

The State can make a critical contribution to helping homeless individuals and families by establishing a new State Matching Fund Program to Combat Homelessness, which would be funded with \$100 million in one-time State General Fund in FY 2016-17. The proposal would provide 50/50 matching funds for counties and cities that commit their own funds, and/or federal housing subsidies they administer.

Counties and cities could use the funding for any combination of the following five highly-effective strategies.

### **Five Key Strategies to Combat Homelessness**

- **Subsidized Housing for Homeless Disabled Individuals Pursuing Supplemental Security Income (SSI).** Providing housing for homeless disabled individuals significantly increases the likelihood that they will qualify for SSI and sustain housing without a subsidy (or with a modest subsidy) upon approval for SSI. For individuals approved for SSI, housing subsidies can be recouped through Interim Assistance Reimbursement, and the recouped funding can be used to provide a housing subsidy for additional homeless disabled individuals pursuing SSI. The State would match county and city contributions for housing subsidies, and could recover its contribution for individuals approved for SSI and use the recovered funding for subsidies for other disabled homeless individuals.
- **Rapid Re-Housing.** These programs target homeless families and individuals who have low- to moderate- barriers to maintaining permanent housing. Rapid re-housing is the most effective and efficient intervention for more than 50 percent of homeless individuals and families based on available data. With short-term financial assistance, case management and targeted supportive services, homeless families and individuals are likely to secure an income adequate to maintain unsubsidized permanent housing. The State would match county and city contributions for rapid re-housing for homeless families and individuals who have a good chance of being able to pay their own rent in six to twelve months, typically through employment.
- **Housing Choice Vouchers for Permanent Supportive Housing.** Federal Section 8 Housing Choice Vouchers (HCV) are the primary source of permanent housing for chronically homeless adults, the homeless population most in need of permanent supportive housing. Supportive housing combines a permanent housing subsidy with case management, health, mental health, substance use disorder treatment, and other services. Public housing authorities can dedicate HCVs that become available through routine turnover for this population; however, funding is needed for the associated services. The State can incentivize public housing authorities to dedicate Section 8 vouchers to chronically homeless adults by providing \$500 per month per person or household for supportive services for three years.

- **Interim/Bridge Housing for those Exiting Institutions.** Institutions and major systems, including hospitals, jails, prisons, and foster care, need to discharge people with appropriate planning and sufficient resources to ensure that they have housing upon discharge. Various forms of interim/bridge housing need to be available to promote successful reintegration into the community and to avoid recidivism. These housing options include shelter beds, stabilization beds, shared recovery housing, recuperative care beds, and board and care. The State would match county and city contributions for up to three months of bridge housing for individuals exiting jails, hospitals, prison, foster care, juvenile probation, and the military.
- **Enhance the Emergency Shelter System.** The emergency shelter system should be an effective point-of-access to and component of an integrated homeless services system. An adequate crisis housing system ensures that individuals, families, and youth have a safe place to stay in the short-term, with access to resources and services that will help them exit homelessness quickly. Emergency shelters must operate 24 hours a day, seven days a week to effectively triage, assess, and connect clients to housing, health and social services. The State would match county and city contributions to enable emergency shelters to remain open 24/7 and function as an effective platform for access to ongoing housing and services.

### **How the State Matching Fund Program Would Work**

Specifically, cities and counties throughout the State would be able to submit applications for this funding through September 30, 2016, and could use the funding for any combination of any of the above five authorized strategies. City and county applications would be required to document approval of the local funding and/or Housing Choice Vouchers which would be matched by the State.

### **Conclusion**

The State has an unprecedented opportunity to support and partner with counties and cities in combatting homelessness statewide. The provision of State matching funds will assist and incentivize localities to respond effectively to the crisis of homelessness which is significantly impacting communities across California.



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May 19, 2016

To: CSAC Officers  
CSAC Board of Directors

From: Judy Morris, CSAC Treasurer  
Matt Cate, Executive Director

As Treasurer of CSAC, I present to you the proposed budget for the 2016-17 fiscal year. In conjunction with the Executive Director, the attached revenue and spending plan for the upcoming year was approved by the Executive Committee April 7, 2016 and is hereby submitted for your adoption. The budget reflects the expenditures needed to advance CSAC's mission of serving California's 58 counties through effective advocacy, training, and member services programs.

**Recommendation:** Adopt the proposed FY 2016-17 CSAC budget.

CSAC's fiscal foundation remains strong. FY 2015-16 year-end fund balance is projected to exceed \$700,000 due to growth in revenues and continued implementation of operational efficiencies. This enables the payoff of the CSAC building loan, eliminating all debt while still meeting the Operating Reserve Policy at the outset of FY 2016-17.

The proposed budget is designed to meet the following organizational priorities:

- Align expenditures to projected revenues while meeting critical objectives across all areas including advocacy, communications, member services, the corporate program, and the CSAC Institute;
- Support all advocacy priorities, county visits and regional meetings, the Challenge Award program, and the CSAC Institute campuses;
- Set-aside five percent of revenues to allow appropriate operating margin and additions to reserves;
- Provide authority to the Executive Director for potential merit increases; and
- Elimination of all debt while retaining a healthy reserve balance for long-term organizational sustainability.

Key changes that have continued to strengthen CSAC's fiscal operations over the past year include:

- Implementation of an Operating Reserve Policy to establish a 6-month Operating Reserve target that has been met.
- Implementation of a Procurement Policy to establish periodic competitive bidding where appropriate to ensure CSAC continues to get the most responsive and cost effective services from our service providers.
- Internal fiscal risk assessment that has resulted in improvement of internal accounting policies and procedures.

## Highlights of the proposed CSAC FY 2016-17

### Revenues

- No dues increase -- dues remain flat for the fourth consecutive year and continue to represent approximately one-third of total revenues to support key priorities and operations.
- Finance Corporation contribution remains at \$3.5 million, continuing the \$200,000 augmentation from FY 2015-16.
- Corporate Associates is expected to generate \$415,000 in net revenue. This reflects a 20 percent increase over current year projected revenue. Since FY 2013-14, the Corporate Partners Program has increased its net support for CSAC operations from \$30,000 to \$415,000 – a \$384,000 increase.
- Continuation of CSAC Institute satellite programs in Merced and Contra Costa. After two successful years, the San Diego satellite will move to a new southern California location. The budget also assumes continuation of the CCISDA credential program for IT Directors and positions the Institute budget to move under the California Counties Foundation.

### Expenses

- Decrease in facility debt service costs of \$108,000 due to paying off the CSAC building loan using FY 2015-16 fund balance and reserve funds. This results in elimination of all debt.
- Increase in budgeted salary and benefits authority of \$200,000 (3.7%) to align to projected benefit costs and to provide the Executive Director resources to increase existing salaries as merited.
- Increase the budgeted contribution to the CSAC Institute by \$10,000 to update the staffing model to align to its continued growth and success. This enables sustainable support for recent satellite and IT Directors Association expansions and expands responsibilities for the support staff role to better support Dean Bill Chiat.

### Reserves

- Projected reserves beginning FY 2016-17 are \$4.4 million which exceeds the 6-month reserve policy target of \$4.3 million. This includes paying off the building debt in FY 2015-16 and ending FY 2016-17 with a projected reserve of \$4.8 million.

	Actual FY 14-15	Budget FY 15-16	Year End FY 15-16	Budget FY 16-17
<b>Revenues:</b>				
Membership Dues	3,430,506	3,430,506	3,430,506	3,430,506
Finance Corp Participation	3,300,000	3,500,000	3,750,000	3,500,000
Rental Income	274,059	170,076	171,786	168,417
Administrative Miscellaneous	518,198	573,400	603,756	579,800
CSAC Conferences	397,779	367,500	404,060	413,000
CEAC	142,880	146,452	146,452	159,565
Corporate Associates	744,703	975,000	872,100	929,000
Litigation Program	<u>417,586</u>	<u>432,276</u>	<u>432,276</u>	<u>432,276</u>
<b>Total Revenues</b>	<b>9,225,711</b>	<b>9,595,210</b>	<b>9,810,935</b>	<b>9,612,564</b>
<b>Expenditures:</b>				
Salaries/Benefits	4,971,408	5,363,578	5,202,463	5,563,381
Staff Outreach	127,061	129,200	175,637	166,200
Leadership Outreach	94,417	85,000	75,000	75,000
NACo Meetings & Travel	110,942	111,000	112,532	120,500
NACo 2nd VP Campaign			15,000	10,000
Public Affairs/Communications	39,364	53,250	48,334	50,350
CSAC Conferences	495,579	446,849	522,370	559,716
Facilities	566,039	400,996	616,252	284,747
Office Operations	304,609	360,324	298,329	286,810
Donations	115,000	115,000	115,000	115,000
CEAC	137,307	146,452	146,452	159,565
Outside Contracts	561,738	539,000	658,654	647,000
Corporate Associates	483,551	495,377	507,307	510,255
Litigation Program	417,586	432,276	432,276	432,276
CSAC Institute	<u>111,260</u>	<u>170,094</u>	<u>140,955</u>	<u>180,728</u>
<b>Total Expenditures</b>	<b>8,535,861</b>	<b>8,848,396</b>	<b>9,066,561</b>	<b>9,161,528</b>
<b>YEAR END FUND BALANCE</b>	<b>689,850</b>	<b>746,814</b>	<b>744,374</b>	<b>451,036</b>



ACCOUNT EXPLANATIONS -  
BUDGET YEAR 16-17

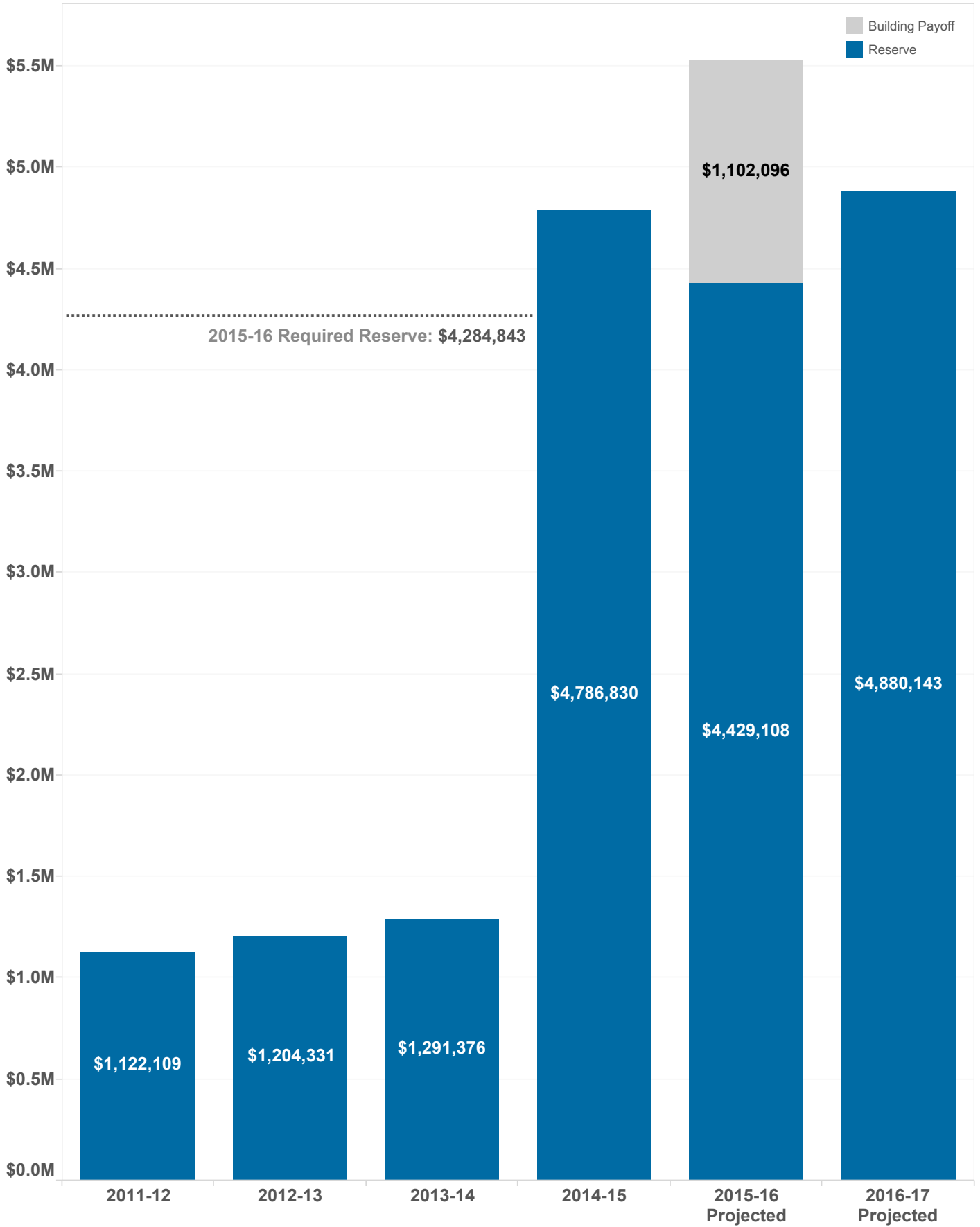
**FY 2016-17 Budget**

ACCT#	EXPLANATION
<b>INCOME:</b>	
<b>MEMBERSHIP DUES</b>	ANNUAL DUES FROM COUNTIES. <b>NO INCREASE SCHEDULED THIS YEAR.</b>
<b>FINANCE CORP PARTICIPATION</b>	CSAC FINANCE CORPORATION CONTRIBUTIONS TO CSAC.
<b>RENTAL INCOME</b>	RENTAL INCOME FOR 1100 K STREET.
<b>ADMINISTRATIVE MISCELLANEOUS</b>	1) ADMINISTRATION FEES COLLECTED FROM CSAC AFFILIATES FOR PAYROLL AND BENEFIT SERVICES. 2) SALES FOR CSAC ROSTERS, MAILING LIST AND LABELS.3) PRINTING AND COPYING REVENUE GENERATED FROM THE CSAC PRINT SHOP. 4) INTEREST INCOME FROM CHECKING ACCTS AND CALTRUST ACCOUNTS. 5) CONTRACT FOR COMPUTER SERVICES WITH LA COUNTY. 6) SOFT DRINK COMMISSIONS AND FEES FROM JOB ADVERTISING ON CSAC WEBSITE.
<b>CSAC CONFERENCES</b>	REGISTRATION FEES FOR CSAC ANNUAL CONFERENCE AND LEGISLATIVE CONFERENCE.
<b>CEAC</b>	CEAC CONTRACT.
<b>CORPORATE ASSOCIATES</b>	CORPORATE ASSOCIATES MEMBERSHIP DUES AND SPONSORSHIP FOR ANNUAL CONFERENCE AND OTHER EVENTS. EXHIBITOR FEES.
<b>LITIGATION PROGRAM</b>	FUNDED BY A SEPARATE FEE TO SUPPORT CSAC'S ADVOCACY IN STATE AND FEDERAL COURTS, AND TO COORDINATE LITIGATION INVOLVING MULTIPLE COUNTIES. ALSO INCLUDES A \$50,000 TRANSFER FROM CSAC GENERAL FUND FOR IN-HOUSE GENERAL COUNSEL LEGAL SERVICES.
<b>EXPENSES:</b>	
<b>SALARIES/BENEFITS</b>	1) SALARIES REFLECT AUTHORITY FOR POTENTIAL MERIT INCREASES. 2) EMPLOYEES THAT ARE TIER 1 ARE CURRENTLY PAYING 18-20% OF EMPLOYEE PORTION OF SBCERA, TIER 2 PAY 100% OF EMPLOYEE PORTION. 3) BENEFITS TO INCLUDE HEALTH, DENTAL, VISION, LIFE AND WORKERS COMP. 4) PAYROLL TAX. 5) AUTO ALLOWANCE 6) ANNUAL EMPLOYEE WORKSHOP 7) PARKING 8) 50% OF WELLNESS PROGRAM.
<b>STAFF OUTREACH</b>	INCLUDES ALL IN AND OUT-OF-TOWN BUSINESS EXPENSES FOR LEGISLATIVE AND ADMINISTRATIVE STAFF. EXPENSES INCREASED DUE TO THE ADDITIONAL COUNTY VISIT STAFF IS DOING.
<b>LEADERSHIP OUTREACH</b>	ALL BUSINESS EXPENSES FOR CSAC BOARD OF DIRECTORS, EXECUTIVE COMMITTEE AND OFFICERS.

**ACCOUNT EXPLANATIONS -  
BUDGET YEAR 16-17**

<b>ACCT#</b>	<b>EXPLANATION</b>
<b>NACO MEETINGS &amp; TRAVEL</b>	COSTS ASSOCIATED FOR ALL LEGISLATIVE, ADMINISTRATIVE STAFF AND BOARD MEMBERS TO ATTEND NACO SUPPORTED EVENTS. ADDITIONAL COST BUDGETED TO COVER STAFF TRAVEL TO ANNUAL MEETING TO ASSIST IN 2ND VP COMPAIGN.
<b>PUBLIC AFFAIRS/COMMUNICATIONS</b>	1) ALL COSTS ASSOCIATED WITH PRODUCING & DISTRIBUTING THE ROSTER 2) CHALLENGE AWARDS 3) LEGISLATIVE BULLETIN 4) WEB SITE. 5) WRITTEN, AUDIO AND VIDEO COMMUNICATIONS.
<b>CSAC CONFERENCES</b>	ALL COSTS ASSOCIATED WITH LEGISLATIVE, REGIONAL AND ANNUAL CONFERENCE. ALSO INCLUDES STAFF SUPPORT.
<b>FACILITIES</b>	ALL COSTS ASSOCIATED WITH THE MAINTENANCE OF 1100 K STREET. COSTS INCLUDE REPAIRS, UTILITIES, PHONES, INSURANCE, JANITORIAL, AND PROPERTY TAXES.
<b>OFFICE OPERATIONS</b>	ALL COSTS ASSOCIATED WITH OPERATIONS SUCH AS 1) CELL PHONES 2) MEMBERSHIP FEES 3) OFFICE SUPPLIES 4) POSTAGE/DELIVERY 5) R&M AND PURCHASES OF COMPUTERS AND EQUIPMENT 6) COPIERS AND BUSINESS EQUIPMENT.
<b>DONATIONS</b>	CONTRIBUTIONS TO INSTITUTE FOR LOCAL GOVERNMENT(ILG), CSAC RESEARCH AFFILIATE.
<b>CEAC</b>	CEAC EXPENDITURES.
<b>OUTSIDE CONTRACTS</b>	LEGAL CONSULTING , ACCOUNTING SERVICE AND PROFESSIONAL SERVICES SUCH AS WATERMAN CONTRACT AND IT SERVICES.
<b>CORPORATE ASSOCIATES</b>	ALL COSTS ASSOCIATED WITH RUNNING CORPORATE ASSOCIATES PROGRAM INCLUDING SALARY AND BENEFITS FOR PROGRAM MANAGER.
<b>LITIGATION PROGRAM</b>	ALL COSTS ASSOCIATED WITH CSAC'S LITIGATION COORDINATION PROGRAM, AND IN-HOUSE GENERAL COUNSEL LEGAL SERVICES.
<b>CSAC INSTITUTE</b>	CSAC'S CONTRIBUTION TO THE INSTITUTE TO ASSIST IN THE FACILITATION OF THE PROGRAM.

## CSAC End-of-Year Reserve, 2011-12 to 2016-17





® Date: May 19, 2016  
To: CSAC Board of Directors  
From: Matt Cate, Executive Director  
Jennifer Henning, Litigation Coordinator  
Re: **Consideration of Proposed Amendments to the CSAC Constitution**

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**Recommendation:** Adopt the attached proposed changes to the CSAC Constitution.

**Background:** At its December 3, 2015 meeting, the CSAC Board of Directors reached consensus in support of draft amendments to the CSAC Constitution, and directed staff to bring the proposal back to the Board at this meeting for final approval. All members of CSAC have received written notice of the proposed changes at least 30 days before this Board's final vote, as required.

## Proposed Amendments to CSAC Constitution

### **Amendment #1: Article 8(B)(1)**

*Current:*

Each county board that maintains membership of its supervisors in the Association shall designate one director to serve on the Board. Each such director shall be a member of the county board and shall be designated by the county board pursuant to its normal rules and procedures prior to the Annual Meeting of the Association, to serve a one-year term commencing with the Annual Meeting.

*Proposed Amendment:*

Each county board that maintains membership of its supervisors in the Association shall nominate ~~designate~~ one or more directors to serve on the Board. Each such director shall be a member of the county board and shall be nominated ~~designated~~ by the county board pursuant to its normal rules and procedures prior to the Annual Meeting of the Association, to serve a one-year term commencing with the Annual Meeting. Nominations shall be submitted to the Executive Committee, which may consider only those persons nominated by a county board. The Executive Committee shall appoint one director for each member county from the nominations received.

### **Amendment #2: Article 8(D)**

*Current:*

D. QUORUM AND VOTING REQUIREMENTS.

1. In General. Forty percent of the members of the Board of Directors shall constitute a quorum of the Board for the transaction of all business. Except as otherwise provided below in this Article and in Article 16, all actions of the Board shall require the affirmative votes of a majority of the directors present at a meeting duly held at which a quorum is present. If a quorum is initially present at a meeting of the Board, the Board may continue to transact business notwithstanding the subsequent lack of a quorum, provided that such action is approved by at least thirteen members of the Board of Directors, subject, however, to the requirements of Articles 9, Section B and 16. A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place.
2. Ballot Propositions. Notwithstanding Paragraph 1 above, adoption of a position on a ballot proposition (oppose or support) shall require the affirmative vote of at least fifty percent plus one of the member counties.

*Proposed Amendment: Insert--*

3. Financial Involvement in Issue Campaigns. Notwithstanding Paragraph 1 above, financial participation in a campaign supporting or opposing a ballot measure shall require a 2/3 vote of the Board.



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May 19, 2016

To: CSAC Officers  
CSAC Board of Directors

From: Matt Cate, Executive Director

**RE: Appoint New CSCDA Commissioner**

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**Recommendation:** Appoint existing commissioner alternate Ron Holly as commissioner of CSCDA; consider appointment to fill alternate commissioner vacancy.

**Background:** The California Statewide Communities Development Authority (CSCDA) was created in 1988, under California's Joint Exercise of Powers Act, to provide California's local governments with an effective tool for the timely financing of community-based public benefit projects. CSCDA is sponsored by CSAC and the League of California Cities (LCC) and helps more than 500 cities, counties, and special districts build community infrastructure, provide affordable housing, create jobs, and make access available to quality healthcare and education. It also serves as an important revenue source to the CSAC Finance Corporation which in turn provides support to the CSAC budget and services to Counties.

CSCDA is governed by a 7-member Commission, four appointed by CSAC and three appointed by LCC. There is currently one vacancy on the Commission due to Terry Schutten (Executive Director of the CAOAC) stepping down after seven years of service to CSCDA. CSAC thanks Terry Schutten for his service and recommends filling the vacancy with current CSCDA Alternate Commissioner Ron Holly, Chief Deputy Auditor-Controller of Monterey County. The Board may also consider filling the ensuing CSCDA Alternate Commissioner vacancy.



# County Counsels' Association of California

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## BOARD OF DIRECTORS

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Butte County

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Bruce D. Goldstein  
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Donna R. Ziegler  
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Immediate Past President  
Charles J. McKee  
Monterey County

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Marshall Rudolph  
Inyo County

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Alison A. Barratt-Green  
Nevada County  
2014-2016

Leroy Smith  
Ventura County  
2014-2016

John C. Beiers  
San Mateo County  
2015-2017

Rita L. Neal  
San Luis Obispo County  
2015-2017

## EXECUTIVE DIRECTOR

Jennifer B. Henning

## MEMORANDUM

**To:** Supervisor Richard Forster, President, and  
Members of the CSAC Board of Directors

**From:** Jennifer Henning, Litigation Coordinator

**Date:** May 19, 2016

**Re:** Litigation Coordination Program Update

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This memorandum will provide you with information on the Litigation Coordination Program's new case activities since your last Board meeting. Briefs filed on CSAC's behalf are available at: <http://www.counties.org/csac-litigation-coordination-program>.

### ***Alana M. v. State of California***

245 Cal.App.4th 1482 (1st Dist. Feb. 29, 2016)(A142240), *ordered published* (Mar. 29, 2016)

Plaintiff was injured while in a campsite at a State park, when a tree on unimproved property adjacent to the campsite fell and struck her. The First District affirmed summary judgment in favor of the State, finding that the State was immune under Government Code section 831.2 because the injury was caused by a natural condition of unimproved property. The court concluded that "the location of the occurrence [injury] is not material to the statute," and the fact that the injury occurred on an improved portion of the property "does not take this case outside the ambit of immunity." CSAC's publication request was granted.

### ***American Bankers Management Co. v. Heryford***

Pending in the Eastern District of California (filed Feb. 16, 2016)(2:16-cv-00312)

The Trinity County District Attorney brought suit on behalf of the People against American Bankers and other banks alleging that they engaged in unfair business practices in violation of Business & Professions Code section 17200 by improperly marketing and selling various fee-based products and services to California credit card holders. To assist in the prosecution of this civil action, the DA hired outside counsel on contingency with the experience, resources, and expertise necessary to litigate this case against large and well-resourced corporations. The DA maintained the control over outside contingency counsel required by the Supreme Court in the lead paint case (*County of Santa Clara v. Atlantic Richfield*). But the bank then filed this separate lawsuit against the DA in federal court alleging that his hiring of outside counsel on a contingency fee basis violated its due process rights under the federal constitution. The case is pending

May 19, 2016

in federal district court. CSAC will file a brief in support of the Trinity County District Attorney.

***Armato v. City of Manhattan Beach***

Pending in the Second District Court of Appeal (filed Oct. 23, 2015)(B267734)

This case raises the question of whether a local agency issuing a development permit has discretion to delegate authority to the planning department to determine whether a modification of the approved permit is minor (i.e., in substantial compliance with the approved permit) or requires an amendment to the permit with public notice and hearing. In the case, the city approved a project to demolish and existing building and erect a new one in its place. Opposing neighbors appealed, but the city council upheld the decision. The neighbors then filed this action, and thereafter the city planning director approved a modification to the project (adding square footage to the basement). The modification was made under the terms of the permit, which allowed minor changes to be approved by the planning director without public notice or a hearing. The complaint was then amended to challenge this practice. The trial court upheld the city's decision to issue the initial permit, but found that there was no authority to delegate permit modification, even for insubstantial project changes, to the planning director without notice and hearing. CSAC will file a brief in support of the city.

***City of Los Angeles v. Superior Court (Anderson-Barker)***

Pending in the Second District Court of Appeal (filed Jan. 13, 2016)(B269525)

Anderson-Barker challenged a decision by the City of Los Angeles to withhold certain records in response to a Public Records Act request. Anderson-Barker filed a writ, and immediately after the city filed its answer, Anderson-Barker served special interrogatories, requests for production of documents, form interrogatories, and requests for admissions. The city objected to discovery, arguing that the Public Records Act itself (Gov. Code §§ 6258, 6259) provides the exclusive procedure for reviewing denied records, and therefore the Civil Discovery Act does not apply. The trial court disagreed and granted the motion to compel compliance with discovery. The city has filed a writ with the Second Appellate District asking the court to resolve the question of whether the Civil Discovery Act applies to Public Records Act challenges, or whether the exclusive remedy is found in sections 6258 and 6259. The Court of Appeal issued an order to show cause, and CSAC filed a brief in support of Los Angeles.

***County of San Bernardino v. PERB (SBCPAA)***

Order of the Fourth Appellate District (Mar. 23, 2016)(E063736), *petition for review pending* (filed Apr. 4, 2016)(S233494)

San Bernardino County challenged the County Public Attorneys Association's practice of compelling Deputy Public Defenders to be represented by Deputy District Attorneys in performance-related investigations by the Public Defender. Both the District Attorney and the Public Defender objected to this practice and adopted a policy prohibiting it. The Association filed an unfair practice charge with PERB, alleging the county was violating the right to representation of union members. PERB agreed with the prohibition on a District Attorney representing a Public Defender in misconduct reviews. But rather than concluding that the Deputy Public Defender would be obligated to find a valid



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representative, PERB concluded that the Public Defender was obligated to exercise the option of foregoing the interview. Thus, the Public Defender is essentially prohibited from interviewing her deputies in disciplinary investigations. The county filed a writ petition, but the petition was denied, with only a brief statement of the court's rationale. CSAC filed a brief in support of the county in the Court of Appeal, and has also filed a letter in support of the county's petition for Supreme Court review.

***County of San Diego v. Commission on State Mandates***

Pending in the Fourth District Court of Appeal, Division One (filed Aug. 19, 2015)(D068657)

San Diego, Los Angeles, Sacramento, Orange and San Bernardino counties filed a petition for writ of mandate seeking to overturn the Commission on State Mandates decision on redetermination concluding that after "Jessica's Law" activities related to civil commitment procedures for the civil detention and treatment of sexually violent predators following completion of the individual's criminal sentence for certain sex-related crimes are no longer reimbursable. The counties argued that the redetermination process itself (Gov. Code, § 17570) is unconstitutional, and that the Commission's decision violates article XIII B, section 6 of the California Constitution. The counties also argued that Jessica's Law did not amount to a "subsequent change in law" that would permit the redetermination or support a finding that reimbursement is no longer required. The court denied the petition, rejecting the counties' constitutional challenges to section 17570. Specifically, the court found that the law does not (1) conflict with the intent and purposes of article XIII B, section 6 of the California Constitution, nor (2) interfere with quasi-judicial function of the commission or violate separation of powers principles, and (3) the phrase "subsequent change in law" is not constitutionally vague or overbroad. The counties have appealed, and CSAC will file a brief in support of the counties.

***Hawaii Wildlife Fund v. County of Maui***

Pending the Ninth Circuit Court of Appeals (filed Dec. 14, 2015)(15-17447)

The County operates a wastewater treatment facility that releases treated wastewater into four underground injection control wells. It is undisputed that wastewater from the wells moves through unconfined groundwater and eventually reaches the ocean within about 10 months. Citizen groups sued claiming the County needed an NPDES permit under the Clean Water Act for its injection of treated wastewater into the wells, despite the fact that neither the State NPDES permitting authority nor the federal EPA required an NPDES permit during the planning process. The district court ruled the County violated the Clean Water Act because its treated wastewater reached navigable water without an NPDES permit. The court applied a "conduit theory" to impose liability, holding that the unconfined groundwater acted as a conduit conveying pollutants from the point source – the permitted UIC wells – to the ocean. Under the conduit theory, any unpermitted release of pollutants into groundwater that migrates to hydrologically connected navigable waters violates the CWA. The county has appealed, and CSAC has filed a brief in support.

May 19, 2016

***Kirola v. City and County of San Francisco***

Pending in the Ninth Circuit Court of Appeal (filed Dec. 23, 2014)(14-17521)

Plaintiff, a mobility-impaired individual, brought a class action against San Francisco alleging that the city's failure to eliminate access barriers or ensure accessibility to the city's facilities and right-of-ways (sidewalks, curbs, libraries, swimming pools, etc.) violated the ADA and related state civil rights statutes. At the bench trial, the city presented detailed evidence of its comprehensive effort to ensure that disabled persons have meaningful access to its services and programs, consistent with the ADA and related laws. By contrast, plaintiff only presented a limited number of barriers she faced within the city. The court ruled in favor of the city, concluding that the proper unit of analysis under Title II of the ADA is programs and services, not the individual sites at which they are offered. As such, it is possible for a program, when viewed in its entirety, to be in compliance with the ADA, even if some aspects of facilities where the programs are offered are inaccessible. Further, a plaintiff bringing an action under Title II of the ADA cannot establish standing by merely pointing to a few isolated access barriers in her neighborhood, but must show that the barriers she encountered amounted to a wholesale denial of meaningful access to the challenged program, service, or activity, when viewed in its entirety. Plaintiff has appealed. CSAC has filed a brief in support of San Francisco.

***Mercury Casualty Co. v. City of Pasadena***

Pending in the Second District Court of Appeal (filed Nov. 24, 2015)(B268452)(B266959)

During a windstorm that damaged more than 5,500 trees, a city-owned street tree fell and damaged a private residence. Mercury paid benefits to the homeowners pursuant to their homeowner's insurance policy, and then sued the city for inverse condemnation. The trial court ruled against the city, rejecting the arguments that (1) the tree was not a "public improvement" subject to inverse condemnation, and (2) there was no causation since the windstorm and the homeowner gardening around the tree were superseding causes. The city has appealed, and CSAC has filed a brief in support.

***San Diego Housing Commission v. PERB***

246 Cal.App.4th 1 (4th Dist. Div. 1 Mar. 30, 2016)(D066237)

This case, along with a companion case out of Riverside County, are the local government challenge to AB 646 (2011), the bill that requires cities and counties to participate in mandatory factfinding after a declaration of impasse in labor negotiations. Though the factfinding is not binding, it does significantly slow the process and delays the ability of the local agency to impose its last, best and final offer. The question raised in the case is how broadly AB 646 applies. PERB concluded that mandatory factfinding applies to impasse over any bargainable issue. The San Diego County Superior Court found PERB's view "clearly erroneous," and adopted the local agency view that AB 646 only applies to impasse over the terms of an actual MOU. But the Fourth District has reversed, concluding that the factfinding provisions apply to impasses arising during the negotiation of any bargainable matter. In large part, the court relied on PERB's own interpretation of AB 646, rejecting our argument that the ordinary deference afforded to an agency interpreting its governing statute do not apply here since the interpretation was adopted the purpose of assisting PERB in this litigation. CSAC will file a brief in support of the petitions for Supreme Court review that are planned.

May 19, 2016

***Wallace v. County of Stanislaus***

245 Cal.App.4th 109 (5th Dist. Feb. 28, 2016)(F068068), *petition for review pending* (filed Apr. 4, 2016)(S233495)

Plaintiff brought this disability discrimination case against the County. He alleged the County unlawfully removed him from his job as bailiff and placed him on an unpaid leave of absence because of its incorrect assessment that he could not safely perform his duties as a bailiff even with reasonable accommodation. The trial court issued a jury instruction that the County intended to discriminate against him based on his disability. Plaintiff challenged this instruction on appeal, and the Fifth District reversed. The court concluded that plaintiff is not required to prove that the employer's adverse employment action was motivated by animosity or ill will against the employee. CSAC is supporting Stanislaus County's petition for Supreme Court review.



# INSTITUTE FOR LOCAL GOVERNMENT<sup>SM</sup>

*Promoting Good Government at the Local Level*

## BOARD OF DIRECTORS

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Former City Manager  
Oakland

Vice Chair

**Michele Beal Bagneris**  
City Attorney/City Prosecutor  
Pasadena

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Public Affairs Manager  
Madaffer Enterprises, Inc.

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California State Association of Counties

**Brett Channing**

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El Cajon

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Lemon Grove

**Art Takahara**

President, De Anza Manufacturing  
Former Mayor, Mountain View

**Casey Tanaka**

Mayor  
Coronado

## CALIFORNIA STATE ASSOCIATION OF COUNTIES LIAISON

**Greg Cox**

Immediate Past Chair  
First District Supervisor  
County of San Diego

## CITY MANAGERS DEPARTMENT LIAISON

**Oliver Chi**

City Manager  
Monrovia

## LEAGUE OF CALIFORNIA CITIES BOARD LIAISON

**Michael Kasperzak**

Council Member  
Mountain View

## MUNICIPAL MANAGEMENT ASSOCIATION OF SOUTHERN CALIFORNIA LIAISON

**Alma Janabajab**

President

## COUNTY ADMINISTRATIVE OFFICERS ASSOCIATION OF CALIFORNIA LIAISON

**Patrick S. Blacklock**

County Administrator  
Yolo County

## MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA LIAISON

**Nat Rojanasathira**

President

## Update on Activities

*May 2016*

The Institute for Local Government (ILG) is the research and education affiliate of the California State Association of Counties, League of California Cities and the California Special Districts Association. ILG promotes good government at the local level with practical, impartial and easy-to-use resources for California communities. Our resources on ethics and transparency, local government basics, public engagement, sustainable communities and collaboration and partnerships are available at [www.ca-ilg.org](http://www.ca-ilg.org).

## Highlights

- ILG has developed new resources on collaborations, economic development and creating healthy communities (see details below).
- ILG continues to support local governments' governance and financial management needs through new resources and trainings (see details below).
- With summer around the corner, counties and cities are partnering with libraries in their community to provide Lunch at the Library Programs. Find out how your county can get involved below.
- The Beacon Program has added six new participants since February including American Canyon, Emeryville, West Hollywood, Richmond, Downey and Whittier, bringing the total number of participants to 83.
- The Irvine Foundation has invited ILG to submit a \$300,000 grant proposal to support inclusive public engagement at the local level.
- The Stuart Foundation provided ILG with a planning grant to explore expansion of the Governments Engaging Youth Program.
- ILG has welcomed five new partners in 2016 including: Murphy Austin, Placeworks, Rev, Tripepi Smith and Madaffer Enterprises.

## Understanding the Basics of Local Government Revenues

One of an elected official's most important responsibilities is oversight of agency finances. In an effort to assist local officials with this important duty, in 2013, ILG updated the resource "Understanding the Basics of County and City Revenues." Local governments provide essential services including public safety (police, fire and emergency services), parks and recreation,

roads, flood protection, sewers, water, refuse disposal, recycling and other utilities. This resource explains how counties and cities pay for such services and facilities through a variety of revenues.

At the March 18<sup>th</sup> meeting, the Board engaged in a conversation to assist ILG's efforts to revise the revenue resource guide, including the essential addition of special districts. ILG will be working with consultant Michael Coleman to update and revise this resource. We will share more as we finalize the updated version.

## **Lunch at the Library**

Lunch at the Library Programs focus on keeping children healthy, fed and engaged when school is out. The California Summer Meal Coalition and California Library Association are working with libraries statewide to offer summer meals and programming designed to nourish participants and help prevent summer learning loss for children and teens in low-income communities. These programs do more than just provide meals. Lunch at the Library sites also:

- Welcome guest readers, which have included U.S. Rep. Mark DeSaulnier and Police Chief Lisa Rosales;
- Work with local recycling agency staff (who brought refurbished blenders) to teach teens how to make healthy smoothies;
- Distribute back-to-school supplies and books; and
- Provide nutrition education, such as container gardening and how to make healthy snacks.

For more information about summer meal programs and how your county can get involved, visit [www.ca-ilg.org/california-summer-meal-coalition](http://www.ca-ilg.org/california-summer-meal-coalition) or [www.lunchatthelibrary.org](http://www.lunchatthelibrary.org).

## **Effective Governance**

At the League of California Cities' February 19<sup>th</sup> meeting, Martin Gonzalez and Kevin Duggan with Cal-ICMA engaged the League Board in a discussion about effective local governance, including the attributes of an effective council and effective city managers. ILG continues to collect data on this topic and will share draft findings and best practices.

Martin recently met with the State Treasurers' Office to discuss their proposed trainings for local elected officials on financial management topics including: debt financing, bonds, fiduciary responsibility and benchmarking, among others. ILG hopes to join the collaborative (that includes the League, CSAC and CSDA) to help inform the development of the training program and the curriculum.

## **CCS Partnership**

The leaders of CCS Partnership met on April 22<sup>nd</sup> in Sacramento. The board had a robust conversation around youth civic engagement and education programs and opportunities. Presenters included Councilmember Jay Schenirer of the City of Sacramento, Superintendent David W. Gordon with the Sacramento County Office of Education and Bina Lefkovitz, founder

of Summer at City Hall and Youth Development Network. CCS Partnership will convene again in October.

## New Articles and Resources

- “Planning for Healthy and Sustainable Communities: National City Offers a Model” highlights the comprehensive planning approach National City used to address community environmental and health concerns ([www.ca-ilg.org/resource/planning-healthy-and-sustainable-communities](http://www.ca-ilg.org/resource/planning-healthy-and-sustainable-communities)).
- ILG hosted a webinar “Improving Community Wellness through Collaboration” that provided examples of how collaboration and working together can help stretch resources to develop healthier neighborhoods and improve community wellness ([www.ca-ilg.org/webinar/improving-community-wellness-through-collaboration](http://www.ca-ilg.org/webinar/improving-community-wellness-through-collaboration)).
- “San Pablo Demonstrates Its Commitment to Creating a Healthy Community” provides an overview of how San Pablo is addressing the high childhood obesity rates in their community ([www.westerncity.com/Western-City/April-2016/San-Pablo-Demonstrates-Its-Commitment-to-Creating-a-Healthy-Community/](http://www.westerncity.com/Western-City/April-2016/San-Pablo-Demonstrates-Its-Commitment-to-Creating-a-Healthy-Community/)).
- “Generating a Prosperous Future” discusses how local leaders are finding that by creating agencies that are more sustainable, they can help their communities succeed, flourish and thrive- in other words, become more prosperous. Appeared in the March/April 2016 issue of *CA Special District*.
- “Sustainability Offers a Path to Prosperity” discusses the economic development benefits of implementing sustainability policies and practices ([www.westerncity.com/Western-City/May-2016/Sustainability-Offers-a-Path-to-Prosperity/](http://www.westerncity.com/Western-City/May-2016/Sustainability-Offers-a-Path-to-Prosperity/)).

## Recent Workshops and Trainings

- In February, ILG hosted an Immigrant Integration convening for cities and counties in the San Mateo and Santa Clara region.
- In March, the Institute facilitated a workshop for the Eastern Sierra Council of Governments (ESCOG) using the Stretching Community Dollars Guidebook as a framework to discuss how best to collaborate and prioritize issues.
- ILG presented at Gateway Cities Regional Assistance Workshop for Cap and Trade Funds in Paramount in collaboration with the Gateway Cities Council of Governments, SCAG, SoCal Edison and several state agencies.
- ILG facilitated a Planning Commissioners Training in Stockton.
- In March, ILG worked with CSDA to plan two webinars on ethics topics: “Completing Your Statement of Economic Interest – Form 700” and “Conflicts of Interest and When One Must Step Aside.”
- ILG continues to work with the City of Palo Alto to provide ethics training to all full time city employees.

## **Board of Directors**

The ILG Board met on March 18<sup>th</sup> to discuss updating the Basics of City and County Revenues (mentioned above), ILG's immigrant integration and summer meal work and finalize the 2015 audit and 990.

The remaining 2016 ILG Board of Directors meetings will take place:

- Friday, May 20<sup>th</sup> (Sacramento)
- Thursday and Friday, August 25-26<sup>th</sup> (Oakland)
- Friday, November 18<sup>th</sup> (Sacramento)



May 19, 2016

1100 K Street  
 Suite 101  
 Sacramento  
 California  
 95814  
 Telephone  
 916.327.7500  
 Facsimile  
 916.441.5507

To: CSAC Officers  
 CSAC Board of Directors

From: Graham Knaus, Deputy Executive Director of Operations and  
 Member Services

**RE: IRS form 990 for the 2015 tax year.**

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The Form 990 is required by the IRS to be filed annually by nonprofit mutual benefit corporations including CSAC. The intent of the Form 990 is for the IRS to collect information about activities, revenues, and expenses to ensure continued status as a tax-exempt entity.

The Form 990 is completed annually and submitted to the Executive Committee for final approval. For the 2015 tax year, the form was approved by the Executive Committee on April 7, 2016 and is now provided to the Board as an informational item.

The sale of the Ransohoff building in November 2014 resulted in an adjustment to the tax basis that will likely eliminate CSAC's tax liability for a number of years. Another key note, due to the adjustment, CSAC will be receiving a combined federal and state refund for a total of \$37,000.

In addition to the tax components of the Form 990, CSAC is required to state the average weekly hours of the Board, Executive Committee and officers for the time they devote to the organization. Reported weekly hours have changed in the last couple of years to better reflect the investment of time by Officers, the Executive Committee, and the Board and currently reflect the following:

	<u>2015 tax year</u>	<u>2014 tax year</u>	<u>2013 tax year</u>
President:	8 hours	8 hours	8 hours
Officers:	8 hours	8 hours	.5 hours
Executive Committee:	1.5 hours	.5 hours	.5 hours
Board:	.5 hours	.5 hours	.5 hours



# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.  
▶ Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

2014

Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

**A** For the 2014 calendar year, or tax year beginning 7/01, 2014, and ending 6/30, 2015

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> County Supervisors Association of Calif. 1100 K Street #101 Sacramento, CA 95814	<b>D</b> Employer identification number 94-6000551 <b>E</b> Telephone number 916 327-7500 <b>G</b> Gross receipts \$ <u>15,639,050.</u>
--	--	---

**F** Name and address of principal officer: Matt Cate  
Same As C Above

**H(a)** Is this a group return for subordinates?  Yes  No  
**H(b)** Are all subordinates included?  Yes  No  
If "No," attach a list. (see instructions)

**I** Tax-exempt status:  501(c)(3)  501(c) ( 4 ) (insert no.)  4947(a)(1) or  527

**J** Website: www.csac.counties.org **H(c)** Group exemption number ▶

**K** Form of organization:  Corporation  Trust  Association  Other ▶ **L** Year of formation: 1911 **M** State of legal domicile: CA

**Part I Summary**

	1 Briefly describe the organization's mission or most significant activities: <u>To represent county government before the California Legislature, administrative agencies and the federal government.</u>			
Activities & Governance	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
	3 Number of voting members of the governing body (Part VI, line 1a).....	3		60
	4 Number of independent voting members of the governing body (Part VI, line 1b).....	4		60
	5 Total number of individuals employed in calendar year 2014 (Part V, line 2a).....	5		98
	6 Total number of volunteers (estimate if necessary).....	6		61
	7a Total unrelated business revenue from Part VIII, column (C), line 12.....	7a		257,100.
	b Net unrelated business taxable income from Form 990-T, line 34.....	7b		-552,011.
Revenue	8 Contributions and grants (Part VIII, line 1h).....	3,300,000.	Prior Year	3,300,000.
	9 Program service revenue (Part VIII, line 2g).....	5,006,872.	Current Year	5,382,284.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d).....	15,320.		-74,468.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e).....	225,082.		354,638.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12).....	8,547,274.		8,962,454.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3).....	105,000.		117,804.
	14 Benefits paid to or for members (Part IX, column (A), line 4).....			
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10).....	6,047,420.		5,756,469.
	16a Professional fundraising fees (Part IX, column (A), line 11e).....			
	b Total fundraising expenses (Part IX, column (D), line 25) ▶			
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e).....	2,446,555.		2,431,555.	
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25).....	8,598,975.		8,305,828.	
19 Revenue less expenses. Subtract line 18 from line 12.....	-51,701.		656,626.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16).....	8,461,003.	Beginning of Current Year	8,156,470.
	21 Total liabilities (Part X, line 26).....	5,014,661.	End of Year	4,053,502.
	22 Net assets or fund balances. Subtract line 21 from line 20.....	3,446,342.		4,102,968.

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer <u>TAXPAYER'S COPY</u> <u>Matt Cate</u> Type or print name and title.	Date <u>Executive Director</u>
------------------	--	-----------------------------------

<b>Paid Preparer Use Only</b>	Print/Type preparer's name <u>Debbie McCardle Ask, C.P.A.</u>	Preparer's signature <u>Debbie McCardle Ask, C.P.A.</u>	Date <u>4/14/14</u>	Check <input type="checkbox"/> if self-employed	PTIN <u>P00052634</u>
	Firm's name ▶ <u>John Waddell &amp; Co., CPAs</u>			Firm's EIN ▶ <u>942329070</u>	
	Firm's address ▶ <u>3416 American River Drive, #A Sacramento, CA 95864</u>			Phone no. <u>916-488-2460</u>	

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

**Exempt Organization Business Income Tax Return**  
(and proxy tax under section 6033(e))

OMB No. 1545-0687

**2014**

For calendar year 2014 or other tax year beginning 7/01, 2014, and ending 6/30, 2015

► Information about Form 990-T and its instructions is available at [www.irs.gov/form990t](http://www.irs.gov/form990t).  
► Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for 501(c)(3) Organizations Only

Department of the Treasury  
Internal Revenue Service

<p><b>A</b> <input type="checkbox"/> Check box if address changed</p> <p><b>B</b> Exempt under section  <input checked="" type="checkbox"/> 501(c)(4)  <input type="checkbox"/> 408(e) <input type="checkbox"/> 220(e)  <input type="checkbox"/> 408A <input type="checkbox"/> 530(a)  <input type="checkbox"/> 529(a)</p>	<p>Print or Type</p>	<p><input type="checkbox"/> Check box if name changed and see instructions.</p> <p>County Supervisors Association of Calif. 1100 K Street #101 Sacramento, CA 95814</p>	<p><b>D</b> Employer identification number (Employees' trust, see instructions.) <b>94-6000551</b></p> <p><b>E</b> Unrelated business activity codes (See instructions.) <b>541200 531120</b></p>
<p><b>C</b> Book value of all assets at end of year <b>8,156,470.</b></p>	<p><b>F</b> Group exemption number (See instructions.)</p> <p><b>G</b> Check organization type . . . . . <input checked="" type="checkbox"/> 501(c) corporation <input type="checkbox"/> 501(c) trust <input type="checkbox"/> 401(a) trust <input type="checkbox"/> Other trust</p>		

**H** Describe the organization's primary unrelated business activity.  
► **Payroll services**

**I** During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidiary controlled group? . . . . .  Yes  No  
If 'Yes,' enter the name and identifying number of the parent corporation . . . . .

**J** The books are in care of ► **Kelli Oropeza** Telephone number ► **916 327-7500**

Part I Unrelated Trade or Business Income		(A) Income	(B) Expenses	(C) Net
1 a	Gross receipts or sales . . . . .			
b	Less returns and allowances . . . . . c Balance ►	1 c		
2	Cost of goods sold (Schedule A, line 7) . . . . .	2		
3	Gross profit. Subtract line 2 from line 1c . . . . .	3		
4 a	Capital gain net income (attach Schedule D) . . . . .	4 a		
b	Net gain (loss) (Form 4797, Part II, line 17) (attach Form 4797) . . . . .	4 b	-517,342.	-517,342.
c	Capital loss deduction for trusts . . . . .	4 c		
5	Income (loss) from partnerships and S corporations (attach statement) . . . . .	5		
6	Rent income (Schedule C) . . . . .	6		
7	Unrelated debt-financed income (Schedule E) . . . . .	7	60,764.	136,036.
8	Interest, annuities, royalties, and rents from controlled organizations (Schedule F) . . . . .	8		
9	Investment income of a section 501(c)(7), (9), or (17) organization (Sch G) . . . . .	9		
10	Exploited exempt activity income (Schedule I) . . . . .	10		
11	Advertising income (Schedule J) . . . . .	11		
12	Other income (See instructions; attach schedule) . . . . .			
	See Statement 1	12	407,459.	407,459.
13	Total. Combine lines 3 through 12 . . . . .	13	-49,119.	136,036.
				-185,155.

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions.) (Except for contributions, deductions must be directly connected with the unrelated business income.)				
14	Compensation of officers, directors, and trustees (Schedule K) . . . . .	14		
15	Salaries and wages . . . . .	15		138,783.
16	Repairs and maintenance . . . . .	16		22,998.
17	Bad debts . . . . .	17		
18	Interest (attach schedule) . . . . .	18		
19	Taxes and licenses . . . . .	19		447.
20	Charitable contributions (See instructions for limitation rules) . . . . .	20		
21	Depreciation (attach Form 4562) . . . . .	21	39,789.	
22	Less depreciation claimed on Schedule A and elsewhere on return . . . . .	22 a	39,789.	22 b
23	Depletion . . . . .	23		
24	Contributions to deferred compensation plans . . . . .	24		
25	Employee benefit programs . . . . .	25		108,154.
26	Excess exempt expenses (Schedule I) . . . . .	26		
27	Excess readership costs (Schedule J) . . . . .	27		
28	Other deductions (attach schedule) . . . . . See Statement 2	28		96,474.
29	Total deductions. Add lines 14 through 28 . . . . .	29		366,856.
30	Unrelated business taxable income before net operating loss deduction. Subtract line 29 from line 13 . . . . .	30		-552,011.
31	Net operating loss deduction (limited to the amount on line 30) . . . . .	31		
32	Unrelated business taxable income before specific deduction. Subtract line 31 from line 30 . . . . .	32		-552,011.
33	Specific deduction (Generally \$1,000, but see line 33 instructions for exceptions) . . . . .	33		
34	Unrelated business taxable income. Subtract line 33 from line 32. If line 33 is greater than line 32, enter the smaller of zero or line 32 . . . . .	34		-552,011.

**Part III Tax Computation**

35 Organizations Taxable as Corporations. See instructions for tax computation. Controlled group members (sections 1561 and 1563) check here <input type="checkbox"/> See instructions and: a Enter your share of the \$50,000, \$25,000, and \$9,925,000 taxable income brackets (in that order): (1) \$ _____ (2) \$ _____ (3) \$ _____ b Enter organization's share of: (1) Additional 5% tax (not more than \$11,750)..... \$ _____ (2) Additional 3% tax (not more than \$100,000)..... \$ _____ c Income tax on the amount on line 34.....		35c	0.
36 Trusts Taxable at Trust Rates. See instructions for tax computation. Income tax on the amount on line 34 from: <input type="checkbox"/> Tax rate schedule or <input type="checkbox"/> Schedule D (Form 1041).....		36	
37 Proxy tax. See instructions.....		37	
38 Alternative minimum tax.....		38	
39 Total. Add lines 37 and 38 to line 35c or 36, whichever applies.....		39	0.

**Part IV Tax and Payments**

40a Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116).....	40a		
b Other credits (see instructions).....	40b		
c General business credit. Attach Form 3800 (see instructions).....	40c		
d Credit for prior year minimum tax (attach Form 8801 or 8827).....	40d		
e Total credits. Add lines 40a through 40d.....	40e		0.
41 Subtract line 40e from line 39.....	41		0.
42 Other taxes. Check if from: <input type="checkbox"/> Form 4255 <input type="checkbox"/> Form 8611 <input type="checkbox"/> Form 8697 <input type="checkbox"/> Form 8866 <input type="checkbox"/> Other (attach schedule).....	42		
43 Total tax. Add lines 41 and 42.....	43		0.
44a Payments: A 2013 overpayment credited to 2014.....	44a	22,710.	
b 2014 estimated tax payments.....	44b		
c Tax deposited with Form 8868.....	44c		
d Foreign organizations: Tax paid or withheld at source (see instructions).....	44d		
e Backup withholding (see instructions).....	44e		
f Credit for small employer health insurance premiums (Attach Form 8941).....	44f		
g Other credits and payments: <input type="checkbox"/> Form 2439 _____ <input type="checkbox"/> Form 4136 _____ <input type="checkbox"/> Other _____ Total...▶	44g		
45 Total payments. Add lines 44a through 44g.....	45		22,710.
46 Estimated tax penalty (see instructions). Check if Form 2220 is attached.....▶ <input type="checkbox"/>	46		
47 Tax due. If line 45 is less than the total of lines 43 and 46, enter amount owed.....▶	47		
48 Overpayment. If line 45 is larger than the total of lines 43 and 46, enter amount overpaid.....▶	48		22,710.
49 Enter the amount of line 48 you want: Credited to 2015 estimated tax ▶ Refunded ▶	49		22,710.

**Part V Statements Regarding Certain Activities and Other Information (see instructions)**

1 At any time during the 2014 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If YES, the organization may have to file FinCEN Form 114, Report of Foreign Bank and Financial Accounts. If YES, enter the name of the foreign country here ▶ _____	Yes	No
2 During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If YES, see instructions for other forms the organization may have to file.		X
3 Enter the amount of tax-exempt interest received or accrued during the tax year ▶ \$ _____ 0.		

**Schedule A – Cost of Goods Sold. Enter method of inventory valuation ▶**

1 Inventory at beginning of year.....	1		6 Inventory at end of year.....	6	
2 Purchases.....	2		7 Cost of goods sold. Subtract line 6 from line 5. Enter here and in Part I, line 2.....	7	
3 Cost of labor.....	3				
4a Additional section 263A costs (attach schedule).....	4a				
b Other costs (attach sch).....	4b		8 Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization?.....	Yes	No
5 Total. Add lines 1 through 4b.....	5				X

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

**Sign Here** ▶ Signature of officer: Debbie McCardle Ask, C.P.A. Date: \_\_\_\_\_ Title: Executive Director ▶ May the IRS discuss this return with the preparer shown below (see instructions)?  Yes  No

**Paid Preparer Use Only**

Print/Type preparer's name <u>Debbie McCardle Ask, C.P.A.</u>	Preparer's signature <u>Debbie McCardle Ask, C.P.A.</u>	Date <u>7/14/16</u>	Check <input type="checkbox"/> if self-employed	PTIN <u>P00052634</u>
Firm's name <u>John Waddell &amp; Co., CPAs</u>	Firm's EIN <u>942329070</u>	Phone no. <u>916-488-2460</u>		
Firm's address <u>3416 American River Drive, #A Sacramento, CA 95864</u>				

# 2016 CSAC Board of Directors Calendar of Events

## January

- 6 Urban Counties of California (UCC) Board Conference Call
- 13 CSAC Executive Committee Orientation Dinner, Sacramento
- 14 CSAC Executive Committee Meeting, Sacramento
- 20 Rural County Representatives of California (RCRC) Board Meeting & Installation of Officers Reception, Sacramento

## February

- 3 Urban Counties of California (UCC) Board Conference Call
- 10-12 CSAC Premier Corporate Partner Forum, San Diego County
- 18 CSAC Board of Directors Meeting, Sacramento  
*10:00am – 1:30pm, Masonic Hall, 1123 J St, 3<sup>rd</sup> Floor, Sacramento*
- 20-24 NACo Legislative Conference, Washington, D.C.

## March

- 2 Urban Counties of California (UCC) Board Conference Call
- 16 Rural County Representatives of California (RCRC) Board Meeting, Sacramento
- 24 CSAC Regional Meeting, Shasta County

## April

- 6 Urban Counties of California (UCC) Board Conference Call
- 7 CSAC Executive Committee Meeting, Los Angeles County
- 20-21 Rural County Representatives of California (RCRC) Board Meeting, Glenn County
- 27-29 CSAC Finance Corporation Board Meeting, Riverside County

## May

- 18 Urban Counties of California (UCC) Board Meeting, Sacramento
- 18-19 CSAC Legislative Conference, Sacramento Convention Center/ Hyatt Regency
- 19 CSAC Board of Directors Meeting, Sacramento  
*12:30pm – 4:00pm, Hyatt Regency B-C, 1209 L Street, Sacramento*
- 25-27 NACo Western Interstate Region Conference, Jackson Hole, Wyoming

## June

- 16 CSAC Regional Meeting, Amador County
- 22 Rural County Representatives of California (RCRC) Board Meeting, Sacramento

## July

- 6 Urban Counties of California (UCC) Board Conference Call
- 22-25 NACo Annual Meeting, Los Angeles County/Long Beach

## August

- 3 Urban Counties of California (UCC) Board Conference Call
- 4 CSAC Executive Committee Meeting, Sacramento
- 17 Rural County Representatives of California (RCRC) Board Meeting, Sacramento

## September

- 1 CSAC Board of Directors Meeting, Sacramento  
*10:00am – 1:30pm, Sutter Club, 1220 9th Street, Sacramento*
- 7 Urban Counties of California (UCC) Board Conference Call
- 14-16 CSAC Finance Corporation Board Meeting, Santa Barbara County
- 28-30 Rural County Representatives of California (RCRC) Annual Meeting, Placer County

## October

- 5 Urban Counties of California (UCC) Board Conference Call
- 5-7 CSAC Executive Committee Retreat, Ventura County

**November - December**

29-2 CSAC 122nd Annual Meeting, Palm Springs, Riverside County

30 Urban Counties of California (UCC) Board Meeting, Palm Springs, Riverside County

**December**

1 CSAC Board of Directors Meeting, Palm Springs, Riverside County

*2:00pm – 4:00pm, Palm Springs Convention Center, 277 N Avenida Caballeros,  
Palm Springs*

7 Rural County Representatives of California (RCRC) Board Meeting, Sacramento

14-16 CSAC Officers' Retreat, Napa County

As of 4/12/16